



BOROUGH OF AMBLER

COMMITTEE MEETING
Wednesday, October 2, 2019
7:00 p.m.

PUBLIC SAFETY
PUBLIC UTILITIES
FINANCE & PLANNING
PARKS & RECREATION
SALARY & PERSONNEL

Public Safety Committee

Wednesday, October 2, 2019

Mr. Zaccone (Chair)

Mrs. Deininger

Mrs. Siskind

OLD BUSINESS

NEW BUSINESS

1. **PUBLIC WORKS & CODE REPORT**

The Code Enforcement and the Public Works reports are **attached**.

Water and Highway Monthly Report form September 2019

Water Department

Blow Out Clogged Service Line	
Blow Out Curb Box / Street Valve with Air Compressor	
Change Meter	3*
Change CU Ft Meter to Gallon Meter	1*
Check Meter Pit for Leak	
Check Report of Possible Water Leak	2*
Check for Water Leak inside Customer Home/Business	1*
Clean Spillway @ Loch Alsh Dam	
Clean Brush, Vines & Branches from Rear of 137 Belmont Ave.	1*
Deliver 24 / 48 / 72 Hour Shut Off Notices	1*
Deliver New Meter & Couplings for Contractor	
Deliver New Curb Box for New Water Service	
Deliver Red Be-Gone	
Dig and Reset / Replace Curb Box	
Dig and Reset Street Valve	
Dig and Re-Tap Main - Clogged Service	
Dirty Water Check	
Exercise Street Valves	
Final Water Readings	24*
Fire Hydrant Maintenance	3*
First Friday Set Up	1*
Flush Service Line @ 1111 S. Bethlehem Pk	1*
Frozen Curb Stop	1*
Frozen Meter	
Hose off Water Service	
Install New Meter / New Radio Read Device	1*
Leaking Cuplink / Washers on Meter	
Leaking Meter	2*
Locate All Curb Stops in Arrowhead Section	2**
Locate, Clean Out, Mark Curb Box & Exercise Curb Box	7*
Locate Street Valves & Make Sure Accessible	
Low Water Pressure Check	
Lower / Raise / Install Curb Box Lid	
Map Out On Street Parking Meter Locations	3*
Meter Readings	5*
Meter Readings Quarterly Billing	
Meter in Reverse	1*
MetroTech Water Service Line	4*
Paint Fire Hydrants	
Parking Meter Collections	4*
Parking Meter Repairs	8*
Pick Up Truck from Body Shop	1*
Pick Up Supplies from Kennedy Culvert	1*
Re-Install Mailboxes on Homestead Lane	1*
Re-Install Register on Meter	
Repair Water Service Leak Boro Side @ 32 S. Bethlehem Pk	1**
Repair Water Service Leak Boro Side @ 267 E. Park Ave	1**
Repair Water Service Leak Boro Side @ 623 S. Beth Pk	3**
Repair Water Service Leak Boro Side @ 1301 S. Beth Pk	1**
Repair Water Service Leak Boro Side @762 Loch Alsh Ave.	1**
Repair/Replace Radio Read	2*
Replace Washers on Meter	
Stopped Meter	4*
Training Class - Water	2*
Verify Vacant Property	
Verify Meter & Radio Info.	
Verify Service Leak on Customer Side Has Been Repaired	
Verify Water is off at Curb	
Water Shut Offs for Non Payment	
Water Shut Offs for Non Payment - Lower Gwynedd Sewer	1*
Water Shut off - Temporary Request or Emergency	2*

Water Turn On Service	1
Water Main Break @ 428/430 Foulke Rd	1**
Water Main Break @ 532 Willow Ave.	1**
Water Main Break @ 900 Homestead Lane	1**
Well Maintenance/Sampling	Daily**
Work with Caddick on Water Main Militia Hill Rd	
WLPP Application (Inspection needed)	4*

Public Works

Backfill, Tamp & Cold Patch Holes from Water Repairs	
Clean out Culverts / Inlets	
Clean Bathrooms / Breakroom @ Garage	
Clean Dump	
Clean Garage/Shop	1*
Clean Tools, Pumps & Hoses	1*
Clean Equipment / Vehicles	1*
Clean Parks	
Cut Grass @ Liberty Gas Station	
Cut Grass @ 114 Poplar Ct per Code Depart for Ordinance	1*
Cut Low Hanging Branches in Boro/Parks	
Deliver / Pick Up Barricades / Cones	5*
Deliver New Trash / Recycle Cart	3*
Equipment Repair / Maintenance	
Hang / Remove Flags & Banners on Butler Ave.	
Lawn Restorations	3*
Leaf Pick Up	1*
Mulch Trees in Parks / Boro	
PA One Calls	154*
Paint Crosswalks / Crossbars / Curbs / Parking	25*
Pick Up Street Light	1*
Pick Up Supplies from JNA Materials	1*
Playground Inspections	1*
Playground Maintenance	
Pothole Restoration	
Possible Sanitary Sewer Backup	
Prep for Event @ Boro Hall (Set up tables, chairs, Trash)	1*
Pull Dead Trees in Boro Parks	2*
Pull Weeds @ Knight Park	1*
Pull Vines @ Jean Thompson Park	1*
Repair Fence @ Boro Hall & Knight Park	1*
Repair / Rebuild Inlet	3*
Repair Wheels on Recycle / Trash Cart	6*
Saw Cut Streets for Restoration	
Sewer Solvent in Sewers	
Sidewalk / Curb Restorations	4*
Sign Inventory	
Sign Maintenance	
Street Sweeper Operator	Daily*
Street Sweeper Maintenance	3*
Street Restorations	8*
Train on Paint Machine for Line Painting	1*
Trash Removal Butler Ave / Parks	3*
Vehicle Maintenance	
Weedwack & Pull Weeds @ Tennis & N. Main St.	1*

Employees Hours Off / Days	96 Hours or 12 Days
Holidays	September 2, 2019
Scheduled On-Call Overtime	18 Hours
Scheduled Operational Overtime	18 Hours
Emergency Overtime-See Finance Manager Report	

*Jobs
**Day

Borough of Ambler Code Enforcement Report for September 2019

PERMITS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Building	5	9	16	16	17	12	13	17	9				114
Dumpster	1	2	2	1	3	4	1	3	1				18
Fire	0	1	0	0	1	0	0	0	0				2
Mechanical	2	5	4	2	6	1	0	4	1				25
Plumbing	3	5	3	4	8	1	5	6	2				37
Road Opening	2	2	5	0	2	1	0	1	0				13
Use and Occupancy	0	0	3	1	0	1	1	1	1				8
Vendor Sales	0	0	0	0	0	0	0	0	0				0
Zoning	3	1	2	3	6	7	3	5	3				33
Rental Inspections	9	12	0	180	14	14	29	37	73				368
TOTALS	25	37	35	207	57	41	52	74	90				618

** First batch of inspection notices for the 2019 rental inspection program were sent out in March; the April rental inspection total also includes two large apartment complexes in the Borough ***

Public Utilities Committee

Wednesday, October 2, 2019

Mrs. Siskind (Chair)

Mr. Zaccone

Ms. Tomlinson

Mr. Pasceri

OLD BUSINESS

1. **WATER AUTHORITY ORGANIZATIONAL PROCESS**

The Committee is receiving nominations of individuals for appointment to the Ambler Water Authority Board of Directors. The Solicitor has prepared a proposed Ordinance to organize a municipal water authority under the provisions of the Pennsylvania Municipal Authorities Act. Council will consider advertisement for public meetings and for adoption of the Ordinance once Council has appointed applicants to the nine-member Board.

NEW BUSINESS

1. **WWTP ENGINEER REPORT**

The WWTP Engineer's report will be provided.

Finance & Planning Committee

Wednesday, October 2, 2019

Ms. Tomlinson (Chair)

Ms. Di Pietro

Ms. McKenna Endicott

OLD BUSINESS

1. **WIRELESS FACILITIES REGULATION**

The Planning Commission is preparing language to amend our wireless ordinance and fee schedule to comply with the FCC order as well as develop design requirements.

2. **AMBLER BOROUGH HISTORICAL COMMISSION**

Committee will consider creation of a Historical Architectural Review Board (HARB) or Historical Commission.

NEW BUSINESS

1. **BOROUGH ENGINEER'S REPORT**

The Borough Engineer's report will be provided.

2. **STREET LIGHT UPGRADE**

A Resolution was approved by Council and detail was provided for the Regional Street Light Procurement Project (RSLPP) Upgrade. A decision is requested on preferred lighting 'temperature.'

3. **RF100 TRANSITION PLAN**

To prepare for the RF100 a consultant is being considered at an approximate cost of \$15,000. This will be for preparation of a plan specific to Ambler's needs. Council will make suggestions on the proposed Request for Proposals (RFP).

4. **BUDGET**

The Draft 2020 Budget is being prepared, public meetings will be scheduled.

5. **COVANTA WASTE DISPOSAL FACILITY CONTRACT EXTENSION**

The waste disposal contract with Covanta ends December 31, 2019. An option is available from the contract bid to extend the contract for one to three years at a cost per ton each year of \$59.62 (2020), \$60.81 (2021) and \$62.03 (2022). This increase as a percentage is 2% for each of three extensions. The Committee is asked to consider extending the contract given uncertainty in the waste disposal materials markets and for it to line up with the trash collection contract. (**attached**)

6. **TRAVEL TO MAIDA, ITALY**

A presentation will be made by Mrs. Angela Davoli regarding plans to have a 'twinship gathering' and presentation in Maida, Italy next year.

Parks & Recreation Committee

Wednesday, October 2, 2019

Ms. Hertz (Chair)

Mrs. Deininger

Ms. McKenna Endicott

OLD BUSINESS

1. **PLASTICS ORDINANCE**

The Committee would like to explore enacting a possible Plastics Ordinance in the Borough. They have prepared a survey for 'Survey Monkey' to obtain feedback from Borough residents and businesses. (**attached**)

2. **EAC WORKSHOPS**

The Ambler Environmental Advisory Council would like to give every homeowner a rain barrel and assess your property's storm water needs to see if it qualifies for a reduced cost rain garden, downspout planter, or permeable conversion.

NEW BUSINESS

Salary & Personnel Committee

Wednesday, October 2, 2019

Mrs. Deininger (Chair)

Mr. Pasceri

Mr. Zaccone

Ms. Di Pietro

OLD BUSINESS

NEW BUSINESS

1. **WATER AUTHORITY RESUMES**

Letters of Interest / Resumes are being accepted by Borough Council. Council plans to appoint applicants to the nine-member Ambler Water Authority Board.

Public Comment Procedure:

As a reminder, it will not be the practice of Council to answer questions and/or engage in dialogue with the speaker during the Public Comments section of the meeting. Comments regarding any and all employee issues will not be entertained. Council may address items or questions raised at the next scheduled Committee/Council meeting, but reserves the right to determine agenda items. Council requests that those in attendance refrain from engaging the speaker during public comments. Thank you for your cooperation.

Ambler Borough Council