



# **BOROUGH OF AMBLER**

## **COMMITTEE MEETING**

**March 1, 2016**

**PUBLIC SAFETY  
PARKS & RECREATION  
PUBLIC UTILITIES  
FINANCE & PLANNING  
SALARY & PERSONNEL**

**Public Safety Committee**

Tuesday, March 1, 2016

Mr. Curtis, Chairperson

Mrs. Mc Cormick

Mr. Sheward

**OLD BUSINESS**

**NEW BUSINESS**

1. **PUBLIC WORKS & CODE REPORT**

The Public Works Report and the Code Enforcement reports are **attached**.

2. **SAFETY MEETING**

The minutes from the Safety meeting are **attached**.

3. **CIVIL SERVICE VACANCY**

The Civil Service Commission has a vacancy due to the resignation of Mrs. Patricia Strus.



**MEMO: ED CURTIS, CHAIRMAN-PUBLIC SAFETY  
MARY AVERSA, BOROUGH MANAGER**

**FROM: GAIL GORDON, FINANCE MANAGER**

**DATE: February 23, 2016**

**RE: MONTHLY SAFETY MEETING**

The monthly safety meeting was held this morning at 10:00 AM in the Caucus Room. Those in attendance were; Mr. Bob Croasdale and Mr. Tony Isabella from AWWTP, Ms. Mary Aversa, Ms. Gail Gordon and Mr. Glenn Kucher from the Administration Office. Mr. Frank Scalfaro from the Water Dept, Mr. Robert Rocco, Mr. James Wack from Public Works and Mr. John Keefer from the Police Dept. Mr. John Mastromatto, Mr. Phillip Benigno, Mr. Salvatore Pasceri and Mr. Ed Curtis were not available.

**OLD ITEMS:**

1. PENDING-UPDATE-At the 8-26-14 meeting, Mr. Bob Rocco reported the Borough Garage is in need of a couple of jalousie windows; ventilation in the garage is needed. Windows have been purchased and the Public works Department will install
2. PENDING-UPDATE-At the 12-30-14 meeting, it was reported that training had been provided for using a Defibulator and first aid. The purchase of a Defibulator for the garage is being considered. Ms. Gail Gordon will request application the 2016 grant to purchase.
3. PENDING-NO CHANGE-At the 4-28-15 meeting, Mr. Bob Rocco reported the utility pole at Tennis Avenue and Main Street was replaced and is leaning towards the road along with the old pole that has yet to be removed. Mr. Glenn Kutcher reported that PECO had removed one pole and the two remaining poles may be removed.

**NEW BUSINESS:**

1. Ms. Mary Aversa reported that South Chestnut St. and Cavalier Dr. need to be added to the annual Sanitary Sewer Maintenance Program.
2. Mr. Mary Aversa instructed the Department Heads to remind their employees that Seat Belts must be worn while in all Borough Vehicles and that there is no smoking allowed in Borough Vehicles.

**Next meeting: APRIL 19th at 10:00 AM**

cc: Bob Rocco, Jim Wack  
Phil Benigno, Frank Scalfaro, John Mastromatto  
Gail Gordon  
Glenn Kucher  
John Keefer

Safety Meeting Minutes 2/23/16

## Public Utilities Committee

Tuesday, March 1, 2016  
Mr. Pasceri, Chairperson  
Mr. Curtis  
Mr. Zaccone

### OLD BUSINESS:

1.

### NEW BUSINESS

#### 1. SUPERVISOR & ENGINEER REPORT

The Engineer's report will be provided.

#### 2. CROWN CASTLE AGREEMENT

A Conditional Use Hearing will be scheduled for Crown Castle for Wireless Telecommunication Antennas in the Borough.

#### 3. WELL 8 PROJECT – ADVERTISEMENT FOR BIDS

Bid documents have been prepared by the engineer for the Well 8 Chlorine Contact Tank Project. A Local Share Account Grant from the Commonwealth Financing Authority was awarded in the amount of \$134,925.00. Authorization [to be made at the Committee Meeting] to advertise for bids, with award date set at April 19, 2016 is requested.

#### 4. WELL 2 ELECTRIC UPGRADE

Well 2 electric service has been upgraded with the completion of installation of a new 400 amp 240 volt 3-phase electrical service.

#### 5. VALVE REPLACEMENT PROJECTS 2016

Borough Solicitor has reported to the Public Utilities Committee on valve replacements in the franchise areas completed in 2015 and valve replacements scheduled for 2016, as required by the PUC.

## Finance & Planning Committee

Tuesday, March 1, 2016  
Mr. Sheward, Chairperson  
Mr. DeRuosi  
Ms. Tomlinson

### OLD BUSINESS

1. ROSE VALLEY CREEK ORDINANCES

The proposed Rose Valley Creek Conservation District Ordinances were discussed by the Planning Commission. See **attached** letter recommending approval.

### NEW BUSINESS

1. BOROUGH ENGINEER'S REPORT

The Borough Engineer's report is **attached**.

2. BOROUGH VEHICLES

Staff will prepare an advertisement to accept Bids for the vehicles that are being replaced.

3. EXECUTIVE SESSION

An executive session is required.

4. CDBG GRANT APPLICATION – ADA ACCESSIBILITIES GRANT

Consider adoption of **Resolution 2016-02** authorizing the Borough Manager to file a grant application with the Montgomery County Housing & Community Development CDBG Program for funding for the alteration of Ambler Community Center facilities to achieve compliance standards for accessibility for people with disabilities. Grant application is due April 15, 2016. Resolution will be provided at March Council Meeting.

# Borough Of Ambler

122 EAST BUTLER AVENUE  
AMBLER, PENNSYLVANIA 19002-4476

PHONE 215-646-1000  
FAX 215-641-1355 ADMINISTRATION  
FAX 215-641-1921 WATER DEPARTMENT  
WEBSITE: [www.ambler.pa.us](http://www.ambler.pa.us)



February 23, 2016

Mary Aversa, Borough Manager  
Borough of Ambler  
122 East Butler Avenue  
Ambler, PA 19002

Re: Draft Ordinance Regarding  
Borough Riparian Corridor  
Conservation District and Steep Slope

Dear Mrs. Aversa:

Please be advised that the Ambler Borough Planning Commission at its February 23, 2016, meeting voted unanimously to make a recommendation to Borough Council to regard this draft Ordinance as a guideline for future treatment of the creek as expressed in this proposed Ordinance. The Commission hopes this draft Ordinance will become a cornerstone of a strategy to improve the quality of the environment in the Borough.

If you have any questions, please feel free to contact our Chairman, Robert Lagreca.

Very truly yours,

Carol Ann DiPietro  
Secretary  
Ambler Borough Planning Commission

# AMBLER BOROUGH

## Status

## Project No. Project Name

### Borough Engineer

2001-1010	TEA-21 - Ambler Streetscape 2002	Construction underway.
2003-0122-01	Ambler-2013 NPDES MS4 Permit	Revised TMDL Strategy provided to Ambler 12/16/15 for submission to PADEP. Progress Report due 3/2016.
2006-06071	Ambler Boiler House - Land Dev.	Construction complete. Final escrow release to be prepared.
2006-08054	Pedestrian Sidewalk Upgrade Program	Plan revision underway for resubmission to DVRPC.
2009-06059-01	155-157 Rosemary Ave. Lots 1 and 2 Building Permit Plans	Review of lot grading plans provided 10/21/15.
2010-11019	Ambler-FEMA Map Modernization	Ambler to schedule public hearing to consider adoption of floodplain ordinance
2011-01116-01	Glen Mawr Homes-Edgewood SD	Review of revised Lot 14, Edgewood Dr provided 1/22/16.
2011-05036	Bottom Dollar-Site	Construction complete. Punch list items to be addressed. TCO issued. LOMR-F approved, tentative effective date 4/3/15.
2012-11029	Ambler Savings Bank - Land Development	Construction underway.
2013-02020	Ambler Crossings	Borough Council granted conditional use approval and prelim/final land development approval at the 10/15/13 public meeting.
2014-04103	Wissahickon Act 167 Plan (Ambler)	Act 167 Plan approved by MontCo and PADEP. New storm water ordinance required to be adopted by 1/16/16. Ordinance provided 12/4/15.
2014-11055	2015 Ambler Road Program	Project completed. Final completion report to be submitted to PennDOT Municipal Services (Liquid Fuels)
2014-12015	St. Mary's Villa Residential Redevelopment.- TIS	Meetings with PennDOT, Developer & Ambler held 3/2/15 & 9/15/15. TIS review provided 6/11/15.
2015-01010-01	Mattison Ave One-Way	One-way report letter, back-up data and conceptual signing plan for submission to PADOT provided to Ambler 9/17/15. (G&A did not submit to PADOT)
2015-06011	2015 Growing Greener Grant Application (Ambler)	Application for installation of water quality inlets submitted 7/9/15.
2015-09029	368 Fairview Ave.	Plan review provided 9/16/15. Council granted approval subject to conditions at the 10/20/15 meeting.
2016-01010	2016 Ambler Borough-General Services	Hendricks/Rose Valley bridge evaluation.
2016-02064	Crown Castle DAS	
<b>Sewer Engineer</b>		
2012-11029-01	Ambler Savings - Sewer	Sewer connection completed.

# AMBLER BOROUGH

## Status

**Project No. Project Name**  
**Sewer Engineer**

2013-02020-01	Ambler Crossings - Sewer	Plan review #3 issued 10/16/13. Borough Council granted conditional use approval and prelim/final land development approval at the 10/15/13 public meeting.
2015-01050	Ambler Borough General Sewer Services	On-going
2015-03058	2015 CDBG Application	CDBG application for sanitary sewer rehabilitation submitted to the County.
2015-09081	Hendricks Street Sewer Rehabilitation	Design underway to stabilize exposed sewer in creek bed.
2016-01050	Ambler Borough General Sewer Services	On-going
2016-04041	Chapter 94 Report	Work underway
<b>Water Engineer</b>		
2012-11029-02	Ambler Savings - Water	Water connection completed.
2013-02020-02	Ambler Crossings - Water	Plan review #3 issued 10/16/13. Borough Council granted conditional use approval and prelim/final land development approval at the 10/15/13 public meeting.
2014-06020	Sprint Houston Road Antennae Modifications	Conditional approval to repair antennae mounts issued by email dated 1/28/15.
2015-01049	Ambler Borough General Water Services	On-going
2015-02008	Montgomery County Houston Road Antennae Modifications	Work underway.
2015-05095	Well 8 Chlorine Contact Tank	Authorization to prepare bid documents received from Council on June 16, 2015. Work underway.
2015-05096	John's Lane Water Main Replacement	Water main installation completed and satisfactorily pressure tested and disinfected. Abandonment of existign main and surface restoration still required.
2015-10079	Marion Avenue Water Main Replacement	Design completed. Request for quotes issued 11/23/15.
2015-10081	Houston Rd Verizon Antennae Modification	Plans for replacement and modification of antennae array reviewed and approved. Installation to begin following completion of Montgomery County work.
2016-01040	DRBC Annual Water Audit	
2016-01049	Ambler Borough General Water Services	On-going

## **Parks & Recreation Committee**

Tuesday, March 1, 2016  
Mr. DeRuosi, Chairperson  
Mrs. Deininger  
Ms. Hertz

### **OLD BUSINESS**

1.

### **NEW BUSINESS**

1. **BOROUGH HALL RENTAL**

Staff will be preparing pricing and terms for rental of the Borough Gym and will present to Council for consideration.

2. **EAC VACANCY**

Ms. Karen Polesir is requesting appointment to the Environmental Advisory Committee Vacancy.

3. **AMBLER BOROUGH PARK**

Please see the **attached** memo from the EAC, they would like to get approval for a Park Maintenance Contract with Red Tail Restoration for Ambler Borough Park.

## Mary Aversa

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**From:** R.Suomela <suomelar@gmail.com>  
**Sent:** Tuesday, February 16, 2016 11:27 AM  
**To:** Mary Aversa  
**Cc:** Stephen Maakestad; Susan Curry  
**Subject:** Ambler Borough Park Maintenance Plan  
**Attachments:** Ambler Borough Contract 2016.docx; Ambler Presentation 2016 0213 (1).pptx

Mary,

Please see attached information on the EAC recommendation for a maintenance contract for the improvement of our Borough Park.

Our recommendation is to contract Red Tail Restoration for the highlighted environmental, aesthetic, and safety improvements. The powerpoint presentation provides information on these goals and Red Tail's expertise, with some details from his 2015 work.

The attached contract is our proposed scope of work (budget and timeline).

Please let me know if you have questions.

I understand you requested this information for the purpose of discussing in this evening's council meeting. I hope the information provided is of use for a tentative budgetary earmark of funds for this project and that myself and Red Tail Restoration could be available to present the information and answer questions at the March 1st Council meeting.

Let me know if this is possible or what might be your need for information in the meantime.

Best Regards

Raija Suomela

**Borough of Ambler, PA  
Contract Agreement with  
Red Tail Restoration & Land Management, LLC**

Red Tail Restoration & Land Management, LLC, hereinafter referred to as "Land Manager", will provide professional services to restore and maintain the ecological health of Ambler Borough Park, which is located off Edgewood Drive in Ambler, PA 19002. Services include:

- Complete treatment of Japanese Knotweed patch and extended treatment along Rose Creek corridor south, primarily through cut-stump treatments.
- Removing other invasive plants in a manner that is most likely to support native plant diversity within the allotted timeframe.
- Providing expertise and advice and supporting general conservation tasks as mutually agreed upon by Land Manager and Borough of Ambler.

The Borough of Ambler agrees to fully indemnify and hold harmless Land Manager from any litigation that may arise out of the above mentioned duties for which the Land Manager has been contracted to perform, unless due to gross error in the work performed by the Land Manager.

The Land Manager agrees to fully indemnify and hold harmless the Borough of Ambler from any litigation that may arise out of bodily harm or injury to Land Manager or Land Manager employees that occurs while working at Ambler Borough Park or other requested properties.

The Land Manager will operate as an independent contractor and will submit monthly invoices to the Borough of Ambler, PA for services performed. Work will be charged at \$40 per hour plus material costs. Land Manager will provide approximately 125 hours of service over the course of 9 months beginning Apr 1, 2016 through December 31, 2016. The total amount of this contract shall not exceed \$5000.00, unless additional work is requested by the Borough of Ambler.

Borough of Ambler: \_\_\_\_\_  
name & title printed below signature

Date: \_\_\_\_\_

Land Manager: \_\_\_\_\_  
Greg Gagliano, Owner  
Red Tail Restoration & Land Management, LLC  
P.O. Box 82  
Glen Mills, PA 19342

Date: \_\_\_\_\_

## **Salary & Personnel Committee**

Tuesday, March 1, 2016

Mr. Zaccone, Chairperson

Mr. Curtis

Mrs. Deininger

Mr. De Ruosi

### **OLD BUSINESS**

### **NEW BUSINESS**

#### **BOROUGH EMPLOYMENT**

1. A recommendation is requested to hire William Morales for the Borough Maintenance Position.
2. Staff will prepare an advertisement for the soon to be vacant position in the WWTP.
3. The Highway Laborer Position has been posted.