

**2018 AMBLER RESIDENTIAL RENTAL HOUSING
ANNUAL REGISTRATION FORM
(FEE: \$50.00 per rental unit)**

Filing must be completed by July 31st of each year. A separate form must be used for each building address registration. Failure to register can subject you to a \$1,000.00 fine.

OWNER NAME: _____

OWNER ADDRESS: _____

OWNER TELEPHONE NUMBER(S): _____

OWNER EMAIL: _____

RENTAL ADDRESS: _____

Number of Units _____ **x \$50.00 = TOTAL \$** _____

List the Make/Color/License Plate for each tenant vehicle(s):

_____	_____
_____	_____
_____	_____

AUTHORIZED RENTAL AGENT (if you do not live in the Borough)

Name: _____ **Phone:** _____

Address: _____

Return form(s) and registration fee to:

**Borough of Ambler
CODE ENFORCEMENT
131 Rosemary Avenue
Ambler, PA 19002**

Occupants in Each Rental Unit

A= Adult (18 Years or Older) C = Child (Under 18 Years)

Apt or Room #	# Occupants	List Renter by Name-- Indicate Adult(A) or Child (C)

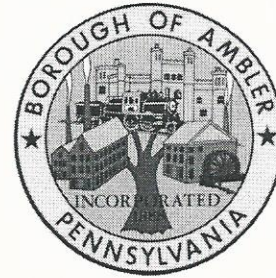
Information on this Residential Rental Housing Annual Registration Form is true and complete to the best of my/our knowledge.

Date _____ **Signature** _____

Borough Of Ambler

131 ROSEMARY AVENUE
AMBLER, PENNSYLVANIA 19002-4476

PHONE 215-646-1000
FAX 215-641-1355 ADMINISTRATION
FAX 215-641-1921 WATER DEPARTMENT
WEBSITE: www.boroughofambler.com



BOROUGH RENTAL REGISTRATION AND INSPECTION PROCEDURES

An \$50.00 annual registration fee and registration form is required to be submitted each year.

All rentals are inspected bi-annually. Inspections are performed Monday thru Friday between 8am to 3pm.

Housing inspections requirements are in accordance with the International Property Maintenance Code.

Listed below are the items that will be looked at during the inspection. Please note this is not an all-inclusive list:

INTERIOR ITEMS

- Smoke detectors shall be required in each room used for sleeping and on each level of a dwelling.
- Carbon monoxide detectors are required on any floor using a fossil fuel heating source or for cooking.
- Each habitable space in a single-family dwelling shall have the required means of egress.
- All holes in ceiling, walls, and floors need to be repaired properly.
- All windows to be in working order and free of any cracked or broken panes.
- All stairways shall have handrails and open stairways shall have guard railings.
- Anti-tip over devices on any cooking range.
- Backflow preventer placed on the water service line on the building side of the meter*****
- Fuel burning heating equipment shall be in good operating condition and certified annually.
- Water heater and boiler relief valve discharge to be piped no more than 6" of the floor.
- Locking devices on exit doors shall not require a key to operate lock from the inside of the dwelling.
- GFI are required within 4 ft of sink or appliance using water.
- Rental must meet the occupancy requirement of 70 sqft sleeping area and an additional 50 sqft per person
- No sleeping areas are to be in a basement or in an attic unless there is an approved second means of egress.

EXTERIOR ITEMS

- Foundation shall be free of any major structural defects and deterioration.
- House number must be 3" in height with a ½" and clearly visible from the street.
- Gutters and downspouts shall be in good condition.
- All walkways, driveways shall be free of any large cracks or tripping hazards.
- All trash / debris shall not be stored on the exterior and must be free of high grass and weeds.