

## **AGENDA**

### **AMBLER BOROUGH COUNCIL REORGANIZATION MEETING**

**JANUARY 6, 2020 - 7:30 P.M.**

#### **District Justice Patricia Zaffarano Presides**

#### **Appointment of Election Validation Committee Members**

- Mary Aversa (Borough Manager)
- Elizabeth Russell (Assistant Secretary)
- Chief Robert Hoffman

#### **Report of Certification Committee**

- Validation of Credentials for Newly-Elected Council Members Brooke Marshall (Ward 1), Jennifer Henderson (Ward 2) and Haley Welch (Ward 3) and for incumbent Council Member Frank DeRuosi (Ward 3).

#### **Oath of Office Administered by District Justice Zaffarano**

#### **Mayor Sorg Presides**

**Election of Council President:**                      **Nomination of Council Person**

**Election of Council Vice President:**                      **Nomination of Council Person**

#### **Consideration by Council President for Authorization of the following Professional Services:**

- |    |                             |                                                  |
|----|-----------------------------|--------------------------------------------------|
| 1. | Engineer                    | Gilmore & Associates                             |
| 2. | Solicitor                   | Joseph Bresnan, Esq. (Dischell, Bartle & Dooley) |
| 3. | Building/Plumbing Inspector | Remington & Vernick Engineers                    |
| 4. | Wastewater Plant Engineer   | EEMA, Inc.                                       |
| 5. | Auditing Firm               | Zelenkofske-Axelrod LLC                          |
| 6. | Pension Actuary             | Duda Actuarial Consulting                        |
| 7. | Borough Depositing of Funds | Ambler Savings Bank                              |

**Consideration by Council President of Applicants for Council Appointment to Various Volunteer Committees, Councils, Commissions & Boards:**

**Environmental Advisory Council (3-year term) – 2 seats**

- Jill Sanchez (incumbent)
- Wes Pipitone (seeks appointment)

**Human Relations Commission (3 year term) – 5 seats**

- Denise Valerio (incumbent)
- Karen Polesir (incumbent)
- Debbie Greenstein (incumbent)
- Anna Lee Lapinski (currently Alternate – seeks full seat)

**Planning Commission (4-year term) – 3 seats**

- William Mulroy (incumbent)
- Peter Amento (incumbent)
- Salvatore Boccuti (incumbent)

**Vacancy Board (1-year term) – 1 seat**

- Karen Polesir (incumbent)

**Zoning Hearing Board (3-year term) – 1 seat**

- Elise Kelly (incumbent)

**Notification by Council President for Council Members to inform the Council President by the January Council Meeting to be held Tuesday, January 21, 2020 regarding their interests in serving on the following Committees:**

- *Public Safety Committee*
- *Parks and Recreation*
- *Public Utilities Committee*
- *Finance and Planning*
- *Salary and Personnel*

**Other Notifications as determined by the Council President**

**Adjournment (Committee Meeting to Follow)**

*The regular monthly Council Meeting will be held Tuesday,  
January 21, 2020 at 7:00 p.m.*



## BOROUGH OF AMBLER

### COMMITTEE MEETING

January 6, 2020

7:30 p.m.

PUBLIC SAFETY  
PUBLIC UTILITIES  
FINANCE & PLANNING  
PARKS & RECREATION  
SALARY & PERSONNEL

**Public Safety Committee**

Monday January 6, 2020

Mrs. Deininger

Mrs. Siskind

**OLD BUSINESS**

**NEW BUSINESS**

1. **PUBLIC WORKS & CODE REPORT**

The Code Enforcement and the Public Works reports are **attached**.

2. **AMBLER ROTARY PRESENTATION**

A presentation will be made by Ambler Rotary at the Council meeting on the 21<sup>th</sup> to Ambler Ambulance.

**Public Utilities Committee**

Monday January 6, 2020

Mrs. Siskind (Chair)

**OLD BUSINESS**

**NEW BUSINESS**

1. **WWTP ENGINEER REPORT**

The WWTP Engineer's report will be provided.

2. **DIGESTER CONVERSION**

Authorization was granted to advertise public bids for a general contractor to remove the existing digester covers and install the aeration piping.

3. **AMBLER WATER AUTHORITY ORDINANCE 1115**

The proposed Ordinance was advertised and a public meeting is scheduled for January 6, at 7:30pm. Consider setting compensation of Board members at \$1,200 per year. Consider adoption of Ordinance 1115 establishing the Ambler Water Authority. (attached)

**THE BOROUGH OF AMBLER, MONTGOMERY COUNTY, PA**

**ORDINANCE NUMBER 1115**

**AN ORDINANCE OF THE BOROUGH OF AMBLER, MONTGOMERY COUNTY, PENNSYLVANIA, DECLARING THE INTENTION AND DESIRE OF AMBLER BOROUGH COUNCIL TO ORGANIZE A MUNICIPAL WATER AUTHORITY UNDER THE PROVISIONS OF THE PENNSYLVANIA MUNICIPAL AUTHORITIES ACT, 53 PA.C.S.A. 5603, TO BE KNOWN AS THE "AMBLER WATER AUTHORITY"; SETTING FORTH THE FORM OF THE ARTICLES OF INCORPORATION; APPOINTING THE FIRST MEMBERS OF THE BOARD OF THE AUTHORITY; DESIGNATING THE PURPOSES FOR THE AUTHORITY AND ESTABLISHING THE TERRITORY THEREOF; AUTHORIZING THE EXECUTION AND FILING OF ARTICLES OF INCORPORATION; AUTHORIZING ALL ACTS NECESSARY TO ORGANIZE THE AUTHORITY; PROVIDING CERTAIN OPERATIONAL DETAILS FOR THE AUTHORITY; EFFECTIVE ON THE EARLIEST APPLICABLE EFFECTIVE DATE PROVIDED FOR IN THE BOROUGH CODE; INCLUDING A SEVERABILITY CLAUSE**

WHEREAS, pursuant to public notice as required by the Pennsylvania Municipal Authorities Act, a hearing on this ordinance was held on January 6, 2020 and

WHEREAS, it is being the desire and intention of the Ambler Borough Council to organize a municipal water authority, it is hereby ORDAINED as follows:

1. The Ambler Borough Council hereby states its intention to organize a Municipal Authority under the provisions of the Pennsylvania Municipal Authorities Act.
2. The purpose of the Authority is to provide water service as heretofore provided by the Borough of Ambler and in the same territory as previously.
3. The Articles of Incorporation are approved for recording with the Department of State's Bureau of Corporations and Charitable Organizations in the following form:

**ARTICLES OF INCORPORATION**

TO THE SECRETARY OF THE COMMONWEALTH OF PENNSYLVANIA:

In conformity with the Pennsylvania Municipal Authorities Act, Act of June 19, 2001, P.L. 287, as amended, at section 53 PA.C.S.A. 5603, the Borough of Ambler ("Borough"), pursuant to an Ordinance enacted by Borough Council after notice and hearing, does hereby file these Articles of Incorporation and in connection therewith does represent and certify:

- A. The name of the Authority shall be the "AMBLER WATER AUTHORITY".
- B. The Authority is formed under the Municipal Authorities Act, Act of June 19, 2001, P.L. 287, as amended.
- C. No other Authority has ever been formed in the Borough for the provision of water service. The only authority ever created was a parking authority, which no longer operates.
- D. The municipality that is incorporating the Ambler Water Authority is the Borough of Ambler, Pennsylvania. The names and addresses of the members of the Ambler Borough Council as presently constituted are:

|                            |        |                                       |
|----------------------------|--------|---------------------------------------|
| Frank DeRuosi, President   | Ward 3 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Sara Hertz, Vice-President | Ward 2 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Nancy Deininger            | Ward 1 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Erin McKenna Endicott      | Ward 1 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Brooke Marshall            | Ward 1 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Glynnis Siskind            | Ward 2 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Jennifer Henderson         | Ward 2 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Nellie DiPietro            | Ward 3 | 131 Rosemary Avenue, Ambler, PA 19002 |
| Haley Welch                | Ward 3 | 131 Rosemary Avenue, Ambler, PA 19002 |

E. The names and terms of office of the first members of the Board of the Ambler Water Authority are:

i. From Ambler Borough:

|                                 |                                       |
|---------------------------------|---------------------------------------|
| 1 year term: Salvatore Pasceri, | 131 Rosemary Avenue, Ambler, PA 19002 |
| 2 year term: John Oswald,       | 131 Rosemary Avenue, Ambler, PA 19002 |
| 3 year term: John Luskin,       | 131 Rosemary Avenue, Ambler, PA 19002 |
| 4 year term: Pete Amento,       | 131 Rosemary Avenue, Ambler, PA 19002 |
| 5 year term: Lou Orehek,        | 131 Rosemary Avenue, Ambler, PA 19002 |
| 1 year term*: Carol Benigno,    | 131 Rosemary Avenue, Ambler, PA 19002 |

\*The Borough was not able to secure a board member from Whitpain Township but intends to do so at the conclusion of this one year term

ii. From Upper Dublin Township:

|                          |                                       |
|--------------------------|---------------------------------------|
| 2 year term: Paul Dooley | 131 Rosemary Avenue, Ambler, PA 19002 |
|--------------------------|---------------------------------------|

iii. From Lower Gwynedd Township:

|                            |                                       |
|----------------------------|---------------------------------------|
| 3 year term: Charles Baily | 131 Rosemary Avenue, Ambler, PA 19002 |
|----------------------------|---------------------------------------|

iv. From Whitemarsh Township

|                                 |                                       |
|---------------------------------|---------------------------------------|
| 4 year term, Anthony Bevilacqua | 131 Rosemary Avenue, Ambler, PA 19002 |
|---------------------------------|---------------------------------------|

All terms of office begin on the first Monday of January, 2020. All vacancies will be filled by Ambler Borough Council. At all times, the Board will be comprised of nine members, as follows: (i) five Ambler Borough citizens, taxpayers or business owners, and (ii) one citizen, taxpayer or business owner from the service area in each of the four townships to which service is provided, namely, Lower Gwynedd, Upper Dublin, Whitemarsh, and Whitpain townships. If a township board member cannot be secured, that seat will be held by an Ambler resident.

- v. The term of existence of Ambler Water Authority shall be 50 years, subject to additional periods of time as may be established through Articles of Amendment. Ambler Borough, by affirmative vote of a majority of Borough Council, reserves the right to dissolve the Authority at any time, in accordance with the Municipal Authorities Act.
- vi. The Authority service area shall be the same service area into which Ambler Borough has heretofore provided water service. That service area is depicted on a map attached hereto as Exhibit "A". The Authority shall not extend the geographic footprint of its service area beyond the boundaries set forth on Exhibit "A" without approval from Ambler Borough.

IN WITNESS THEREOF, Ambler Borough Council has caused these Articles of Incorporation to be duly executed on behalf of the Borough by its duly authorized officers this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Frank DeRuosi, Council President

Attest: \_\_\_\_\_  
Mary Aversa, Secretary

- 4. The first members of the Board of the Authority as identified herein are hereby appointed members of the said Board for the terms as set forth herein.
- 5. The President of Borough Council and the Secretary are authorized to execute the Articles of Incorporation and any ancillary documents required to effectuate the filing of the Articles, including the publication of a notice of intention to file the Articles of Incorporation, a certified copy of this ordinance, and proofs of publication, with the Department of State.
- 6. The purposes and projects of the Ambler Water Authority shall be as follows:  
  
The Authority shall have all of the purposes, powers and rights recognized by the Municipal Authorities Act as they relate to water supply works and water distribution systems, except however, that the Authority shall not expand the geographic footprint of the water distribution system beyond the boundaries of the service area depicted on the map attached hereto as Exhibit "A" without approval from Borough Council.
- 7. The water supply and distribution system will continue to be owned by Ambler Borough, and will be leased to the Authority for a period of 50 years. Operations will be pursuant to by-laws which shall be consistent with the Articles of Incorporation and this ordinance.
- 8. The Authority will deposit in its name all receivables received by the Borough on or after January 1, 2020, and the Authority will begin paying operational expenses incurred on or after January 1, 2020.
- 9. Ambler Borough staff will operate the system as previously, and bill the time spent on water-related matters to the Authority.

10. The Borough Manager will be the Executive Director of the Authority. The Borough finance manager will be the Authority finance manager.
11. The Authority will from time to time establish and revise fees for water service to reflect the costs of providing service. Water billing will continue to be handled by Borough staff and monies will be maintained in separate Authority accounts.
12. Should any part of this ordinance be found invalid by a court of competent jurisdiction, then to the extent possible, such invalid portion shall be severed from the remainder, which shall continue in full force and effect.
13. This ordinance is effective on the earliest applicable date recognized by section 3301.3 of the Pennsylvania Borough Code.

SO ORDAINED this 6<sup>th</sup> day of January, 2020

\_\_\_\_\_  
Frank DeRuosi, Council President

Attest: \_\_\_\_\_  
Mary Aversa, Secretary

**Finance & Planning Committee**

Monday January 6, 2020

Ms. Di Pietro

Ms. McKenna Endicott

**OLD BUSINESS**

1. **WIRELESS FACILITIES REGULATION**

The Planning Commission is preparing language to amend our wireless ordinance and fee schedule to comply with the FCC order as well as develop design requirements.

**NEW BUSINESS**

1. **BOROUGH ENGINEER'S REPORT**

The Borough Engineer's report is **attached.**

# AMBLER BOROUGH

Project No. Project Name

Status

## Borough Engineer

2001-1010 TEA-21 - Ambler Streetscape 2002

Construction underway. Outstanding work includes: SEPTA connection to signal, signal activation, and 30-day test period. PennDOT has completed design changes to SEPTA controller. PennDOT will engage a consultant to perform safety study of new design at the request of SEPTA. SEPTA to implement modifications. Anticipate 6 to 8 months until completed. Amended Reimbursement agreement finalized by PennDOT.

2003-0122-01 Ambler-2013 NPDES MS4 Permit

Awaiting PADEP review of TMDL Strategy & PRP. 2019 Annual Status Report submitted to PADEP 9/26/19. Next Annual Status Report due 9/30/20 for period 7/1/19 thru 6/30/20.

2006-08054 Pedestrian Sidewalk Upgrade Program

Revised Safety Report approved by PADOT. ADA approval received from PADOT. Traffic Unit comments addressed, awaiting approval notice. DM-3 (plans presentation) submission made to DVRPC on 12/9/19.

2013-02020 Ambler Crossings

Construction underway. Escrow release for Phase 1 (Boiler House parking) provided 9/27/18.

2014-12015 St. Mary's Villa Residential Redevelopment - TIS

Ambler provided signal warrant analysis to UDT for inclusion with Traffic Signal Permit Application (TE-160) submission to PADOT. UDT has commitment from Mattison Estates developer to fully fund the signal. UDT to submit Traffic Signal Permit Application (TE-160) to PADOT.

2017-01010-01 Ambler Pocket Park

E&S application approved (adequacy) by MCCD 4/9/19. Stream Encroachment Permit approved by PADEP on 5/20/19.

2017-01010-02 Ambler Traffic Signals

RRFB permit plans approved by PADOT. PW obtaining quotes for installation of pole foundations.

2017-09055 Bridge/Culvert Assessments

Load rating reports Hendricks/Rose Valley provided 7/31/18 & for N. Maple/Tannery Run provided 10/2/18.. Condition assessment of Hendricks/Rose Valley underway. Condition assessment of N. Ridgel Rose Valley to be completed. Visual assessment of Tannery Run underway.

2018-10097 44 Tennis Ave - FEMA/FEMA HMGF Demolition

Work complete. Maintenance bond dated 4/23/19. End of maintenance period 10/21/20.

2019-01010 2019 General Services

Application submitted to DCED Small Water and Sewer program for Edgewood Dr storm sewer on 12/13/19.

2019-03029 Wissahickon Library Bldg Addition

Improvement costs for escrow provided 10/1/19. Record plan signed 11/7/19.

2019-05082 Ambler Borough 2019 Road Paving

Paving completed week of 11/4. Minor punch list addressed. Payment and project close-out underway.

2019-05082-02 Cavalier Lot Paving

Mill and overlay completed week of 10/21. Minor punch list items to be addressed.

## Sewer Engineer

2013-02020-01 Ambler Crossings - Sewer

Construction underway. Sanitary Sewer is under construction

2019-01050 2019 Ambler Borough General Sewer Service

On-going

## Water Engineer

2012-10043 Loch Aish Dam Annual Inspections

Annual inspection with PADEP conducted on 11/26/19. Report to PADEP being prepared.

GILMORE & ASSOCIATES, INC.

# AMBLER BOROUGH

| Project No.           | Project Name                                 | Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------------|----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Water Engineer</b> |                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2013-02020-02         | Ambler Crossings - Water                     | Construction underway. Water Main is tested/complete                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 2013-02073            | Loch Aish EAP                                | Attended DEP/PEMA CEMPlanner workshop on 8/1/19. Electronic EAP documents revised and uploaded on CEMPlanner website for PADEP review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 2017-03065            | Prophecy Creek Bridge                        | Assisting Water Dept. with review of County's plans for bridge replacement project and impact on existing water main. Currently inactive.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2017-03128            | Lafayette Ave. Water Main Replacement        | Project complete. 18 month maintenance period began 12/18/18.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2018-01154            | Gwynedd Walk (LGT)                           | Water main construction and testing complete. 18 month maintenance period began 9/4/18.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 2018-01171            | Mattison Estates (UDT)                       | Water construction underway; providing observation and oversight.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2018-09046            | Houston Road Tank - Sprint Modifications     | Plan review comments issued 3/14/19; resubmission required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 2019-01049            | 2019 Ambler Borough General Water Service    | Ongoing assistance concerning PFAS issues, including regulatory activity, source monitoring, providing information and responses to the public. Completed Feasibility Evaluation for addition of treatment at wells for removal of PFAS and provided recommendations and cost estimates. Compiled September 2019 PFAS source and tank sampling results and prepared table for comparison with previous results. Assisted Water Superintendent with requirements associated with notification of lead and copper sampling results to owners of sampled properties and PA DEP. Attended Whitmarsh Filtration Plant Performance Evaluation (FPPE) meeting with PADEP. Provided responses to PADEP comments per letter dated 12/12/19. Assisting Water Dept with recommendations and revisions to the plant's SOPs. |
| 2019-01134            | DRBC Docket Renewal                          | Docket issued by DRBC on 9/11/19.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2019-01169            | Butler Pike Water Main Replacement           | Engineering design and layout for the proposed water mains underway. Permitting and regulatory compliance underway.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2019-02097            | PWS Applications for Wells 4 and 8           | Working with Water Superintendent to complete permitting for iron/manganese treatment. Preparing budget cost estimate for green sand filter at Well 8.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 2019-05007            | Broad Axe Tank/Sprint L2L Fiber (01-270-296) | Plans dated 1/31/19 received and under review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

## **Parks & Recreation Committee**

Monday January 6, 2020

Ms. Hertz (Chair)

Mrs. Deininger

Ms. McKenna Endicott

### **OLD BUSINESS**

1. **PLASTICS ORDINANCE**

A proposed Ordinance placing limitations on the use of certain plastics will be advertised once the ban is lifted.

2. **FROSTBITE 5 MILER**

We received notification for 2020 Frostbite 5 Miler to be held on Feb 22, 2020. They will be sending a letter to neighbors that live along the course so that they are aware of the race.

3. **EAC WORKSHOPS**

The Ambler Environmental Advisory Council would like to give every homeowner a rain barrel and assess your property's storm water needs to see if it qualifies for a reduced cost rain garden, downspout planter, or permeable conversion.

### **NEW BUSINESS**

1. **PARK PLAN**

The Planning Commission is preparing a conceptual plan incorporating identified community needs and improvements for each park in the Borough to be used as part of a larger Master Park Plan.

**Salary & Personnel Committee**

Monday January 6, 2020

Mrs. Deininger (Chair)

Ms. Di Pietro

**NEW BUSINESS**

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**Public Comment Procedure:**

As a reminder, it will not be the practice of Council to answer questions and/or engage in dialogue with the speaker during the Public Comments section of the meeting. Comments regarding any and all employee issues will not be entertained. Council may address items or questions raised at the next scheduled Committee/Council meeting, but reserves the right to determine agenda items. Council requests that those in attendance refrain from engaging the speaker during public comments. Thank you for your cooperation.

*Ambler Borough Council*