



**AMBLER BOROUGH COUNCIL
REGULAR MEETING AGENDA**

April 15, 2025

7:00 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Citizens Comments – Agenda Items Only
- V. Minutes For Consideration – March 18, 2025 & April 1, 2025
- VI. Confirmed Appointments – None
- VII. Finance Director's Report
- VIII. Police Department Report
- IX. Fire Department Report
- X. EMS Report
- XI. Inter-Departmental Reports
 - A. Public Works Department Report
 - B. Water & Highway Department Reports
 - C. Wastewater Treatment Plant Report
 - D. Code Enforcement Report
 - E. Manager's Report

XII. Professional Consultants Reports

- A. Borough Engineer's Report
- B. Wastewater Treatment Plant Engineer's Report
- C. Solicitor's Report
 - 1. Settlement Stipulation – 272 E. Butler Avenue

XIII. Council Committee Reports

- A. Finance & Planning – Elizabeth Iovine, Chair
 - 1. Motion to approve bills from March 2025 in the amount of \$1,454,104.22
 - 2. Motion – Authorization to Proceed – Race Street EV Charger Replacement
 - 3. Motion – Authorization to Proceed – T2 Systems e-Ticketing
 - 4. Motion to Advertise – Ordinance No. 1145 – Zoning Amendments
 - 5. Motion – Resolution 2025-04 – Fee in Lieu Authorization
- B. Public Safety – Amy Hughes, Chair
- C. Public Utilities – Karen Sheedy, Chair
- D. Parks & Recreation – Jen Henderson, Chair
- E. Salary & Personnel – Glynnis Siskind, Chair
 - 1. Motion – Human Relations Commission Vacancy Appointment – Ms. Melissa Coleman

XIV. Other Business

XV. Citizens' Comments

XVI. Adjournment

Attention: Borough Council Meetings are audio and video recorded.

AMBLER BOROUGH COUNCIL MINUTES

March 18, 2025

The regular meeting of Ambler Borough Council was held Tuesday March 18, 2025, at 7:00PM at Borough Chambers located at 131 Rosemary Avenue, Ambler, Pennsylvania 19002.

Council President Siskind called the meeting to order at 7:00 p.m.

Present: Ms. Siskind, Ms. Hughes Kelly, Ms. Sheedy, Ms. Roecker Coates, Ms. Iovine, Mr. Orehek, Mr. Hui, Mr. Brubaker, Police Chief Jeff Borkowski and Borough Manager Kyle Detweiler were also present. Ms. Henderson and Mayor Sorg were absent.

Approval of Minutes: Ms. Siskind made a motion to approve the Minutes of February 18, 2025, Council meeting. Second. **Carried 8 -Aye.**

Comments from the Public:

Mark Ventresca, 14 Church Street, complained of the prevalent sewer smell.

Mr. Brown explained what caused the situation and that it was being delt with.

Ms. Siskind explained the new meeting format.

Ms. Sheedy asked if the recording issues had been resolved. Mr. Detweiler explained that it had.

Finance and Planning Committee – Elizabeth Iovine - Chairperson, Committee Members: Karen Sheedy.

The Committee meeting was held on March 4, at 7:00pm. Elizabeth Iovine - Chairperson, Committee Members: Karen Sheedy, Redmond Brubaker.

The Committee will consider the following recommendations:

1. That the February bills be paid in the amount of \$554,755.78 as follows: General (\$140,210.17); Street lights (\$1,082.37), Fire (\$0.00), Refuse (\$59,632.06); Parks & Rec (\$2,905.76); Water (\$166,611.20); Sewer (\$22,152.93); WWTP (\$155,874.93), liquid Fuels (\$4,028.86); Water Capital (\$2,257.50); Voided checks (\$0.0).

Recommendations:

Recommendations:

1. That the February bills be paid in the amount of \$554,755.78
2. That the five year ‘Grass Cutting & Lawn/Ground Maintenance at Ambler Borough’ Municipal, Park, Recreation & Water Facilities’ Sites to M&M Lawn Care East Inc.,

Ms. Siskind made a motion to adopt the report. **Carried 8-Aye.**

Public Safety Committee: Ms. Amy Hughes Kelly – Chair, Committee Members: Jennifer Henderson, Nancy Roecker Coates, and Lou Orehek

The Committee meeting was held on March 4th at 7:00pm. Committee members: Amy Hughes – Chair, Jen Henderson, Nancy Roecker Coates and Lou Orehek.

The Committee considered the following recommendations.

1. A Public Hearing was held and motion to authorize, codifying Ordinance 1144, an addition to Chapter 10” Health and Safety”, of the Borough’s Codified Ordinances. **Carried 8 -Aye.**

Committee comments: Ms. Roecker Coates thanked Council for considering recommendation of an oil tank ordinance.

The following business was discussed:

1. The Police Department report was reviewed.
2. The Community Ambulance report was reviewed.
3. The Fire Department report was reviewed.
4. Public works and code enforcement reports were received.

Recommendations:

1. Authorization is requested to approve Resolution 2025-03, codifying Ordinance No. 1144, an addition to Chapter 10 “Health and Safety”, of the Borough’s Codified Ordinances. **Carried 8- Aye.**

Ms. Siskind moved to accept the report. **Carried 8- Aye.**

Public Utilities Committee: Karen Sheedy - Chair, Committee Members: Amy Hughes Kelly, Lou Orehek, David Hui

The Committee meeting was held on March 4th at 7:00pm. Committee Members: Karen Sheedy - Chair, Amy Hughes, Lou Orehek, and David Hui.

The Committee considered the following recommendations:

1. A motion is requested authorizing notice of intent to award the replacement and installation of Pump No. 6 at the Ambler Borough Wastewater Treatment Plant to Municipal Maintenance Co.

Committee Comments:

Ms. Siskind requested the total number of replacements needed to be noted.

The following business was discussed:

1. The WWTP Engineer's report was received.
2. The WWTP Superintendent's Report was received.

Recommendations:

2. Authorization is requested to award the replacement and installation of Pump No. 6 at the Ambler Borough Wastewater Treatment Plant to Municipal Maintenance Co.
Carried 8- Aye.

Ms. Siskind made a motion to accept the Public Utilities report. **Carried 8- Aye.**

Parks and Recreation Committee: Jennifer Henderson – Chair, Committee Members: Redmond Brubaker, Nancy Roecker Coates and David Hui

The Committee meeting was held on March 4th, at 7:00pm. Committee Members: Jen Henderson - Chair, Nancy Roecker-Coates, David Hui and Redmond Brubaker.

The Committee will make no recommendations.

No New business was discussed.

Ms. Siskind made a motion to accept the Parks and Rec report. **Carried 8- Aye.**

Salary & Personnel Committee: Chair –Glynnis Siskind, Jen Henderson, Karen Sheedy, Elizabeth Iovine.

The Committee meeting was held on March 4th, at 7:00pm. Committee Members: – Chair, Jen Henderson, Karen Sheedy and Elizabeth Iovine.

The Committee will consider the following recommendations:

1. The committee recommends approval of the agreement between the Borough of Ambler and the Police of Ambler Borough, effective January 1, 2025, through December 31, 2028.
2. The committee recommends approval to extend a conditional offer of part-time employment to Carol A. Benigno, for the position of Borough Crossing Guard.
3. The committee recommends approval to extend a conditional promotion of full-time employment to Employee ID WD-5703.

4. The committee recommends approval of a pay adjustment for Employee ID PW-8079, upon satisfactory completion of the probationary period.
5. The committee recommends approval of the resignations of Employee ID SD-4575 & Employee ID WD-1928.

The following business was discussed:

1. The Borough Manager's report was received.

Ms. Roecker Coates asked for clarification regarding DVIT visits

Mr. Detweiler explained the differences.

Ms. Sheedy asked a question regarding equipment at the Waste Water Plant.

Mr. Brown explained that the cost is greater.

Ms. Siskind made motions to approve the report. **Carried 8 – Aye.**

Other Business:

Mr. Detweiler informed the Public that the dedication of the Rotary Pavilion is scheduled for June. He also offered that staff are in the process of evaluating cameras at Knight Park.

Public Comment:

Anna Lee Lapinsky 136 Rosemary Ave. mentioned that she was not fond of the new agenda format regarding public comment.

Mark Ventresca 14 Church St. had a question regarding the Public Comment portion of the meeting.

Lindsay Daku 122 Greenwood questioned what the goal to accomplish is with the new format.

Mr. Breslin explained the reasons for the changes.

Terrie Williams 200 Fulling Mill Lane commented that she enjoyed the new format.

There being no further public comment or other business, Ms. Siskind moved the meeting to be adjourned. **Carried 8 – Aye.**

Respectfully submitted,

Elizabeth Wahl Kunzier
Assistant Secretary
Borough of Ambler

AMBLER BOROUGH COUNCIL COMMITTEE MEETING MINUTES

April 1, 2025

The regular meeting of Ambler Borough Council was held Tuesday April 1, 2025, at 7:00PM at Borough Chambers located at 131 Rosemary Avenue, Ambler, Pennsylvania 19002.

Council President Siskind called the meeting to order at 7:00 p.m.

Present: Ms. Siskind, Ms. Hughes Kelly, Ms. Sheedy, Ms. Roecker Coates, Ms. Henderson, Ms. Iovine, Mr. Orehek, Mr. Hui, Mr. Brubaker, Police Chief Jeff Borkowski and Borough Manager Kyle Detweiler were also present. Mayor Sorg was absent.

Salary and Personnel Committee

A motion was made to appoint Mr. James Gambles Jr. to the position of Borough Finance Manager effective April 9, 2025. **Carried All AYE-9**

A Motion was made to extend a conditional offer of full-time employment for the position of probationary police officer to the Candidate discussed in the executive session. **Carried All AYE -9**

There being no further public comment or other business, Ms. Siskind moved the meeting to be adjourned. **Carried All AYE - 9 Aye.**

Respectfully submitted,

Elizabeth Wahl Kunzier
Assistant Secretary
Borough of Ambler

AMBLER BOROUGH FINANCIAL REPORT**March 31,2025**

GENERAL	
Balance as of February 28, 2025	\$2,220,075.75
Interest	\$1,211.15
Deposits	\$440,150.24
Withdrawals	-\$372,720.14
Total as of March 31, 2025	\$2,288,717.00
GENERAL OPERATING	
Balance as of February 28, 2025	\$1,686,202.25
Interest	\$826.80
Deposits	\$1,074,665.99
Withdrawals	-\$871,032.55
Total as of March 31, 2025	\$1,890,662.49
GENERAL PAYROLL	
Balance as of February 28, 2025	\$60,746.70
Interest	\$40.70
Deposits	\$376,641.20
Withdrawals	-\$377,641.20
Total as of March 31, 2025	\$59,787.40
GENERAL SAVINGS	
Balance as of February 28, 2025	\$1,316,491.77
Interest	\$2,403.95
Deposits	\$0.00
Withdrawals	\$0.00
Total as of March 31, 2025	\$1,318,895.72
Total General Fund as of March 31,2025	
	\$5,558,062.61

STREET LIGHTS	
Balance as of February 28, 2025	\$22,522.03
Interest	\$12.41
Deposits	\$2,628.13
Withdrawals	-\$1,398.62
Total as of March 31, 2025	\$23,763.95

FIRE	
Balance as of February 28, 2025	\$18,649.56

Interest	\$11.85
Deposits	\$8,112.97
Withdrawals	\$0.00
Total as of March 31, 2025	\$26,774.38

REFUSE	
Balance as of February 28, 2025	\$618,197.31
Interest	\$382.68
Deposits	\$184,578.69
Withdrawals	-\$63,975.79
Total as of March 31, 2025	\$739,182.89

PARKS & RECREATION	
Balance as of February 28, 2025	\$299,194.58
Interest	\$164.90
Deposits	\$8,480.84
Withdrawals	-\$6,170.21
Total as of March 31, 2025	\$301,670.11

WATER	
Balance as of February 28, 2025	\$933,479.74
Interest	\$489.62
Deposits	\$624,314.98
Withdrawals	-\$1,112,080.32
Total as of March 31, 2025	\$446,204.02

WATER ONLINE PAYMENTS	
Balance as of February 28, 2025	\$304,689.17
Interest	\$125.08
Deposits	\$126,399.12
Withdrawals	-\$301,704.44
Total as of March 31, 2025	\$129,508.93

WATER CAPITAL	
Balance as of February 28, 2025	\$1,033,219.78
Interest	\$570.19
Deposits	\$0.00
Withdrawals	-\$2,342.75
Total as of March 31, 2025	\$1,031,447.22

Total Water as of March 31,2025	\$1,607,160.17
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SEWER	
Balance as of February 28, 2025	\$93,406.74
Interest	\$98.74
Deposits	\$221,029.93
Withdrawals	-\$39,192.92
Total as of March 31, 2025	\$275,342.49

WWTP	
Balance as of February 28, 2025	\$2,081,574.07
Interest	\$1,097.22
Deposits	\$2,755.20
Withdrawals	-\$256,981.48
Total as of March 31, 2025	\$1,828,445.01
WWTP SAVINGS	
Balance as of February 28, 2025	\$1,692,885.79
Interest	\$3,091.26
Deposits	\$0.00
Withdrawals	
Total as of March 31, 2025	\$1,695,977.05
Total WWTP as of March 31, 2025	\$3,524,422.06

LIQUID FUELS	
Balance as of February 28, 2025	\$175,013.41
Interest	\$183.28
Deposits	\$169,539.17
Withdrawals	-\$2,641.78
Total as of March 31, 2025	\$342,094.08

DEBT	
Balance as of February 28, 2025	\$287,678.56
Interest	\$158.81
Deposits	\$0.00
Withdrawals	\$0.00
Total as of March 31, 2025	\$287,837.37

ENTERPRISE ZONE	
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Balance as of February 28, 2025	\$48,282.11
Interest	\$20.59
Investor Interest Deposit	\$196.32
Investor Balance Deposit	\$0.00
Withdrawals	\$0.00
Total as of March 31, 2025	\$48,499.02



AMBLER BOROUGH POLICE DEPARTMENT

INCIDENTS AS REPORTED TO A.B.P.D

COMMAND STAFF	
Chief Jeffrey Borkowski	
Admin. Sgt. Chad Cassel	

PERSONNEL		
	2023	2024
Chief	1	1
Admin Det/Sgt	1	1
Sergeants	2	2
Detective	1	1
P/Os (F/T)	8	8
Traffic Safety	1	1
Civilians	1	1

OFFENSES/SERVICE CALLS	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF MARCH	
	DEC	JAN	FEB	MAR	% Change	2024	2025
PART I OFFENSES							
1. Criminal Homicide	0	0	0	0	0.0%	0	0
2. Forcible Rape	0	0	0	0	0.0%	0	0
3. Robbery	0	0	0	0	0.0%	0	0
4. Assaults	0	0	1	1	0.0%	2	2
5. Burglary							
a. Forcible Entry	0	2	0	0	0.0%	0	2
b. Unlawful Entry	0	0	0	0	0.0%	0	0
c. Attempted Force	0	0	0	0	0.0%	0	0
6. Theft							
a. \$200 & Over	3	1	0	1	100.0%	3	2
b. \$50 - \$199	0	0	0	1	100.0%	3	1
c. Under \$50	0	0	1	3	200.0%	1	4
7. MV Thefts	0	0	0	1	100.0%	1	1
PART I - TOTAL	3	3	2	7	250.0%	10	12
PART II & ALL OTHER OFFENSES							
911 Hang Ups	31	5	2	12	500.0%	16	19
Animal Complaints	8	3	7	3	-57.1%	25	13
Assist Other Agencies	12	3	11	12	9.1%	43	26
Disorderly Conduct	1	0	0	2	200.0%	4	2
Disturbance	3	6	3	6	100.0%	11	15
Domestic	10	9	10	16	60.0%	32	35
Drug Offense	0	1	0	0	0.0%	4	1
DUI + w/Accidents	0	0	1	0	-100.0%	2	1
Fire Alarm Calls	18	11	11	11	0.0%	24	33
Fireworks Complaints	3	0	0	0	0.0%	3	0
Fraud/Forgery	4	3	4	7	75.0%	11	14
Juvenile Complaints	0	0	0	1	100.0%	3	1
Medical Assistants	75	56	56	52	-7.1%	205	164
Noise Complaints	3	3	4	8	100.0%	13	15
Public Drunkenness	0	1	1	1	0.0%	0	3
Public Service & Misc. Calls	428	446	390	379	-2.8%	1429	1215
Security Alarm Calls	16	17	13	18	38.5%	31	48
Suspicious Activity	21	17	13	19	46.2%	57	49
Traffic Complaints	4	1	1	8	700.0%	7	10
Vandalism	3	1	1	1	0.0%	2	3
PART II & ALL OTHER OFFENSES	640	583	528	556	5.3%	1922	1667
GRAND TOTALS	643	586	530	563	6.2%	1932	1679

YTD CALLS FOR SERVICE	
2022	2023
5661	6684

	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF MARCH	
	DEC	JAN	FEB	MAR	% Change	2024	2025
Abandoned Vehicle Complaints	2	2	7	1	-85.7%	8	10
Non-Traffic Violations	0	1	0	3	300.0%	6	4
Parking Meter Violations	376	106	323	497	53.9%	1387	429
Prohibited Parking Violations	37	16	56	73	30.4%	136	72
Prohibited Parking Citations	48	69	71	65	-8.5%	422	140
Non-Reportable Accidents	15	4	3	10	233.3%	14	7
Reportable Accidents	5	5	3	0	-300.0%	6	8
Traffic Violations							
a. Speeding	20	1	0	5	500.0%	14	6
b. Stop Signs	9	28	9	19	111.1%	70	56
c. Misc. Traffic Violations	41	86	65	108	66.2%	429	259
Total Traffic Violations	70	115	74	132	78.4%	513	321

Submitted By: Chief Jeffrey Borkowski
Incidents Subject To Reclassification

AMBLER BOROUGH POLICE DEPARTMENT

MONTHLY TIME USED

Vacation, Personal, Holidays, Sick Time	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF MARCH	
	DEC	JAN	FEB	MAR	% Change	2024	2025
Sick Hours	142.0	92.0	84.0	52.0	-38.1%	104.0	228.0
Personal/Holiday	135.5	29.5	9.0	20.0	122.2%	117.5	58.5
Vacation	393.5	108.0	28.0	79.0	182.1%	121.0	215.0
Kelly Time	72.0	156.0	60.0	72.0	20.0%	298.0	288.0
Comp Time Used	18.8	34.5	33.0	34.0	3.0%	77.0	101.5
IOD - Injured On Duty	0.0	0.0	0.0	0.0	0.0%	0.0	0.0
ESL - Extended Sick Leave	0.0	0.0	0.0	0.0	0.0%	0.0	0.0
FMLA - Family & Medical Leave Act	0.0	0.0	0.0	0.0	0.0%	0.0	0.0
Total Labor Hours Reported	761.8	420.0	214.0	257.0	20.1%	717.5	891.0

LABOR HOURS

Misc. Hours Used by Police	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF MARCH	
	DEC	JAN	FEB	MAR	% Change	2024	2025
Court Appearances 38-1-10	9.0	22.0	17.0	25.0	47.1%	35.0	64.0
County Court Appearances	6.0	5.3	6.0	10.0	66.7%	13.0	21.3
Overtime Hours	213.0	56.0	55.0	47.0	-14.5%	222.0	158.0
Time Spent In Training	27.0	46.0	142.0	52.0	-63.4%	338.0	240.0
Meter Enforcement Hours	41.5	52.0	44.0	67.0	52.3%	136.5	163.0
Crossing Guard Hours	369.0	494.8	462.0	525.0	13.6%	1355.0	1481.8
Total Labor Hours Reported	665.5	676.0	726.0	726.0	0.0%	2099.5	2128.0

AMBLER BOROUGH POLICE DEPARTMENT

VEHICLE FUEL & MILEAGE REPORT

Unit	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF MARCH	
	DEC	JAN	FEB	MAR	% Change	2024	2025
43-1 2021 Ford Explorer (Chief)	618	525	689	717	4.1%	2,162	1,931
43-2 2017 Ford Explorer (Patrol)	426	1,628	1,138	1,696	49.0%	1,825	4,462
43-3 2019 Dodge Durango (Patrol)	0	0	0	0	-100.0%	1,627	0
43-4 2010 Ford Escape (Detective)	457	718	611	458	-25.0%	1,711	1,787
43-5 2014 Ford Explorer (Patrol)	237	376	188	43	-77.1%	781	607
43-6 2020 Dodge Durango (Patrol)	473	286	432	61	-100.0%	2,232	779
43-7 2023 Ford Explorer (Patrol)	1,868	1,910	1,721	1,966	14.2%	3,504	5,597
43-8 2017 Nissan (Undercover)	706	872	746	955	28.0%	1,760	2,573
Total Mileage	4,785	6,315	5,525	5,896	6.7%	15,602	17,736

CAR	ODOMETER READING
43-1	26,849
43-2	104,404
43-3	OUT OF SERVICE
43-4	115,831
43-5	95,752
43-6	60,871
43-7	37,566
43-8	100,732



AMBLER POLICE DEPARTMENT

Calls for Service

Year 2025 March

Code	Call for Service	Totals
0610	THEFT	6
0615	THEFT AUTO PARTS AND ACCESSORIES	1
0921	ARSON	1
1130	FRAUD ALL OTHERS	7
1341	RECOVER STOLEN VEHICLE NOT FOR LOCAL THEFTS	1
1445	PROPERTY DAMAGE REPORT	1
2040	FAMILY OFFENSES - DOMESTIC	16
2310	PUBLIC INTOXICATION / DRUNKENESS	1
2450	NOISE COMPLAINT	8
2654	DISTURBANCE	6
2657	HARASSMENT	2
2660	TRESPASSING	1
4020	SUSPICIOUS AUTO	4
4021	SUSPICIOUS ACTIVITY	14
4022	SUSPICIOUS PERSON	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	17
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	1
4081	JUVENILE MATTER (NON CRIMINAL ONLY)	1
4100	ALARMS (FIRE ALARMS)	10
4102	ALARM - CARBON MONOXIDE ALARM	1
4504	ATTEMPTED SUICIDES	2



AMBLER POLICE DEPARTMENT

Calls for Service

Year 2025 March

Code	Call for Service	Totals
4510	UNATTENDED DEATHS	1
5004	FOUND ARTICLES	2
5008	LOST ARTICLES	2
5502	BARKING DOG/ANIMAL NOISE	1
5506	LOST / FOUND / STRAY ANIMALS	1
5510	ANIMAL COMPLAINTS ALL	1
6008	REPORTABLE MV CRASH NO INJURIES	4
6016	NON REPORTABLE MV CRASH	7
6305	SELECTIVE ENFORCEMENT TRAFFIC	5
6308	TRAFFIC MV COMPLAINT	8
6310	TRAFFIC ENFORCE / STOP	132
6335	TRAFFIC HAZARD	3
6336	DISABLED MV	3
6510	PARKING ENFORCEMENT	66
6511	PARKING VIOLATION COMPLAINT	10
6602	ABANDONED IMPOUND/TOWAWAY	1
7003	PROPERTY CHECK / AREA CHECK	4
7006	LOCK OUT	2
7008	MEDICAL ASSISTANCE	52
7014	OTH PUB SERV/WELFARE CHK	8
7015	ASSIST CITIZEN	11
7025	EMOTIONALLY DISTURBED PERSON (EDP)	1



AMBLER POLICE DEPARTMENT

Calls for Service
Year 2025 March

Code	Call for Service	Totals
7050	PROPERTY CHECK SCHOOL FACILITIES	4
7502	ASSISTING-FIRE DEPT	3
7504	ASSISTING-OTHER POLICE DP	7
8010	WARRANTS-LOCAL	7
8252	WARRANT ATTEMPT TO SERVE	3
8504	PRISONER WATCH /JAIL DUTY/TRANSPORT	1
9002	ADMINISTRATIVE DUTIES	3
9006	SICK DAY	4
9007	COVER SCHOOL POST	1
9008	COURT	7
9020	POLICE INFORMATION	38
9025	FIELD CONTACT INFORMATION	1
9028	FINGERPRINT	1
9029	CIVIL MATTER	2
9030	SPECIAL DETAIL ASSIGNMENT	36
9034	REPOSSESSION	4
9050	BACKGROUND CHECK	10
9052	PFA INFORMATION	3
9071	DIRECTED PATROL	157
911	911 HANG UP / CHK WELFARE	12
9111	BIKE PATROL	1
9112	FOOT PATROL	8



AMBLER POLICE DEPARTMENT

Calls for Service

Year 2025 March

Code	Call for Service	Totals
9115	FOLLOW UP	9
9119	CHILD LINE / CYS	1
9192	VEHICLE MAINTENANCE	1
9982	SEX OFFENDER REGISTRATION	1
9988	RETURN TO STATION	12
9989	CALL BY PHONE	37
Grand Total		801



Wissahickon Fire Company
Fire Chief Report
March 2025 (90 days)

Township	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total	%
Abington		2											2	1%
Ambler	17	17	14										48	27%
Cheltenham	1												1	1%
Horsham	2	3	1										6	3%
Lower Gwynedd	24	21	35										80	45%
Montgomery	5	4	2										11	6%
Norristown	1												1	1%
North Wales	1												1	1%
Springfield		1											1	1%
Upper Dublin	3		2										5	3%
Upper Gwynedd	1												1	1%
Whitemarsh	1	3	4										8	5%
Whitpain	4	2	4										10	6%
Worcester	1												1	1%
TOTAL	61	53	62	0	0	0	0	0	0	0	0	0	176	100%

Type of Call	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total	%
Accident Standby	3	1	5										9	5%
AFA Actual	14	11	18										43	24%
AFA False	5	9	10										24	14%
Appliance	1	1											2	1%
Assist EMS	4	1	1										6	3%
Brush		1	3										4	2%
Building Investigation	2	1	3										6	3%
CO Detector	5	2	1										8	5%
Commercial Bldg	3	8											11	6%
Elevator Rescue													0	0%
Fast Team Assist			1										1	1%
Gas Odor Inside	5	2	5										12	7%
Gas Odor Outside	1	1											2	1%
Hazardous Materials	1												1	1%
LDH Strike Team													0	0%
Non Comm Bldg	10	3	3										16	9%
Officer Investigation	1	2	3										6	3%
Smoke in Area		1											1	1%
Standby other fire station	2		1										3	2%
Traffic Unit assist	2	2	2										6	3%
Trash													0	0%
Vehicle Fire		1											1	1%
Vehicle Leaking fuel													0	0%
Vehicle Rescue	1	4	2										7	4%
Wires	1	2	4										7	4%
TOTAL	61	53	62	0	0	0	0	0	0	0	0	0	176	100%



Wissahickon Fire Company
Fire Chief Report
March 2025 (90 days)

Day of the week	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total	%
Monday	10	7	8										25	14%
Tuesday	10	8	7										25	14%
Wednesday	13	4	10										27	15%
Thursday	8	6	5										19	11%
Friday	9	12	7										28	16%
Saturday	5	4	17										26	15%
Sunday	6	12	8										26	15%
TOTAL	61	53	62	0	0	0	0	0	0	0	0	0	176	100%

Attendance	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total	%
Day Calls (M to F 6AM to 6PM)	40	25	26										91	52%
Attendance at Day Calls	423	268	258										949	
Average Day Calls	10.6	10.7	9.9	-	-	-	-	-	-	-	-	-	10.4	
Night & Weekend Calls	21	28	36										85	48%
Attendance at N & W Calls	218	376	454										1,048	
Average Night & Weekend	10.4	13.4	12.6	-	-	-	-	-	-	-	-	-	12.3	
Total Calls	61	53	62	0	0	0	0	0	0	0	0	0	176	100%
Total Attendance	641	644	712	0	0	0	0	0	0	0	0	0	1,997	
Average Total Calls	10.5	12.2	11.5										11.3	
Average Fire Attendance 7A	7.9	9.3	9.1										0.0	
Average Fire Attendance 7B	2.6	2.9	2.4										0.0	
Average Fire Attendance	10.5	12.2	11.5	-	-	-	-	-	-	-	-	-	0.0	
Total Drills	4	4	5										13	
Total Drill Attendance	142	112	165										419	
Average Drill Attendance	35.5	28.0	33.0										32.2	

Monday Trainings	Jan-25	Feb-25	Mar-25	Apr-25
Reorganization		First Aid & CPR	Haz Mat refresher	
Bloodborne Pathogens		Large Area Search - Gerhards	Haz Mat refresher	
SCBA fit test / Door Prop		Size up and Pre plans	Metal Cutting	
Administrative Duties		Ladders @ WHS	Work Night / Cleanup	
			Saw operations	
Total Hours Training	355	Total Hours Training 280	Total Hours Training 413	Total Hours Training 0



Wissahickon Fire Company
Fire Chief Report
March 2025 (90 days)

Count of Alarm 2025								
Hour of Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
0			1					1
1	1						1	2
2	1						1	2
3		2						2
4	1						1	2
5					1	3	1	5
6	1	1	1					3
7	1	1	2	1		1		6
8		1	1	1		1	1	5
9	2	1		1	1	2	3	10
10	2		3	3	2		2	12
11	1	3	1					5
12	1	1		1	3	4	1	11
13	2	2	5	1		1	1	12
14	1	1	3	4	2	1	1	13
15		3	1	1	2	1	2	10
16		3	2	5	1	3	1	15
17	4	1	3	4		4	3	19
18	2			1		2	4	9
19	2	1		1	2		1	7
20	2	1	1	2	1	1	1	9
21	1	1		1	2	1	1	7
22	1	1	1		1	3		7
23		1			1			2
Grand Total	26	25	25	27	19	28	26	176

Highest call time (Day and Hour)

EMERGENCY: DIAL 911
EMAIL: info@amblerambulance.org



BUSINESS: (215) 643-6517
FAX: (215) 643-5212

Excellence in Pre-Hospital Care
COMMUNITY AMBULANCE ASSOCIATION, AMBLER
1414 E. BUTLER PIKE
P.O. BOX 98
AMBLER, PENNSYLVANIA 19002

Ambler Borough Statistics – 2025

<u>Month</u>	<u>Calls in Borough</u>	<u>Total Calls for CAAA</u>
January	73	454
February	77	498
March	55	455
<hr/>		
<u>YTD Totals</u>	205	1,407

*Serving Ambler Borough, Lower Gwynedd Township
Springfield Township and Portions of Upper Dublin Township*



BOROUGH OF AMBLER

Department of Public Works
215-628-9409



126 Greenwood Ave
Ambler, PA 19002

Superintendent, Vito Pagano
Asst. Supt., Phil Barreca



BOROUGH OF AMBLER

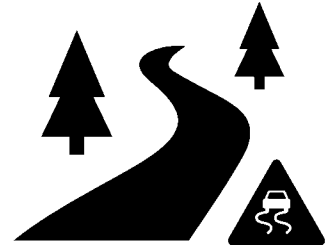
DEPARTMENT OF PUBLIC WORKS

UPCOMING PRIORITIES for 2025

The Borough of Ambler's Public Works Department is responsible for managing the ongoing operations for the following:

- Street and Road Maintenance and Repair
- Stormwater Management
- Snow Removal
- Maintenance of Parks and Borough Properties
- Street & Traffic Lights
- Facility Repair and Maintenance
- Fleet Maintenance

SECTION ONE:	ROADWAYS
SECTION TWO:	PARKS
SECTION THREE:	SEWER / STORMWATER
SECTION FOUR:	BOROUGH EVENTS
SECTION FIVE:	STREET LIGHTS
SECTION SIX:	FACILITIES
SECTION SEVEN:	FLEET



Section 1

ROADWAYS

PRIORITY PAVING LOCATIONS -

1. *North Main Street* - from Butler Ave. to Reiff's Mill Rd.
2. *Hendricks Street* - from Tennis Ave. to Mt Pleasant Ave.
3. *Mt Pleasant Avenue* - Hendricks St. to S. Spring Garden
4. *Walnut Lane* - from School St. to Forest Ave.
5. *Euclid Avenue* - Bethlehem Pike to Park Ave.

OVERLAY ONLY PAVING LOCATIONS -

1. Park Ave - from Lindenwold Ave to S. Spring Ave (all)
2. Rosemary (near Borough Hall) from Poplar St. to Park Ave.

ROADWAY / INTERSECTION REPAIRS -

1. Cut & Top I/F/O Rita's Ice Butler Ave & S. Ridge Ave Intersection
2. Sinkhole by Post Office Entrance - Butler Ave. & Locust St.
3. Intersection by Borough Hall / Wahl Park

SIGNAGE REQUIREMENTS / LOCATIONS IN NEED OF UPDATING -

1. All of Tennis Ave (no parking signs barley visible)
2. E Mount Pleasant Ave. from Spring Garden St. Bethlehem Pike (all)
3. Possible sign at Poplar St. Annex/ Snow Building

LINE PAINTING -

Continue to paint yellow curb lines where required.



Section 2

PARKS

PRIORITY PARK PROJECTS 2025

Wahl Park -

1. Resurfacing Lawn / Grass Play Area ---- PLANNING STARTED : TURF
VENDOR MEETINGS TAKING PLACE 2/28

2. Update or remove that old sign I/F/O Park

Pickering Field -

1. Sidewalks / Retaining Wall

2. Possible barriers to prevent Basketballs from bouncing in street.

- 3. Parkhouse - Cleanup and Maintenance program required for Ambler
Baseball -- **WORK COMPLETED 3/28 Blockhouse OPEN**

4. Improve Crosswalks

- 5. Install Bike Racks (near Parkhouse) - **COMPLETED 2/25**

Borough Park -

1. Stairs and Fencing Improvements at Hendricks Ave

2. Tennis Ave entrance improvements

3. Improve Playground Area

Knight Park -

1. Pavilion lighting and seating -----**WORK COMPLETED**

2. Camera locations at Skate Park Area -----**TO BE COMPLETE 4/16**

- 3. Garden materials - Bin Storage for Mulch etc--**TO BE COMPLETE 4/16**
- 4. Blockhouse improvements ----- **COMPLETED 4/16**

5. Playground Equipment - Improvements

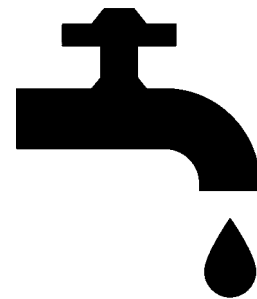
Ricciardi Park -

1. Tables / Seating

2. Traffic Calming

3. Flagpole and additional lighting

Locust & Jean Thompson Park - Sidewalk Repairs, Basketball & Playground
Equipment Improvements, Improve vendor oversight of area.



Section 3

SEWER / STORMWATER

PRIORITY INLET REPLACEMENT -

/

1. Park Ave & Rosemary Ave near Park
2. Greenwood Ave & Mattison Ave (near #117 Mattison)

3. Butler Ave & Park Ave (Near Pocket Park/ CVS)-----WORK STARTED 3/13

4. Driveway entering WWTP
5. Tennis Ave & North Ridge Ave
6. Tennis Ave & Hendricks St

MANHOLE REPAIRS -

1. Park Ave and Euclid Ave
2. Revise and Update Manhole Inspection Program

VIDEO INSPECTION / SEWER DEGREASER -

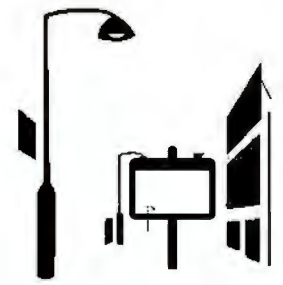
SEWER DEGREASER - WORKED COMPLETED 3/3

1. Continued Monitoring of the following locations every 4-6 months . . .
Southern Ave, S. Spring Garden, E. Park Ave, S. Main St, Trinity & Church,
Cavalier Lot, S. Chestnut Ave, Tennis Ave, Edgewood Ave, Cherry Lane.

IN NEED OF UPGRADES

Section 4

EVENTS / MAIN STREET / OTHER

EVENT LISTING

Restaurant week
January 20th-27th

Fire and Ice
February 8th

May 2, First Friday

May 17, Farmers Market Grand Opening.
Open every Saturday May-October
9:00 AM -12:00 PM

May 18, Ambler Auto Show 1:00 PM-6:00 PM

June 13 , Art and Music Fest
6:00 PM - 11:00 PM

June 14, Art and Music Fest
11:00AM – 11:00 PM

August 1, First Friday 6:00 PM – 9:00 PM

August 18-25, Restaurant Week

September 5 First Friday

September 6, Dog Days of Summer
10:00 AM – 2:00 PM

October 3, Oktoberfest 6:00PM – 9:00 PM
October 4, Oktoberfest 11:00-9:00

October 26, The Halloween Extravaganza
11:00 AM- 1:00PM

November 28, Black Friday (all day)

November 29, Small Business Saturday 11 AM

December 6, The Holiday Parade 1 PM

December 11, Santa arrives by Train, 7 PM

December 12 – 14 Holiday Shopping Weekend

2025 AMS Events

www.amblermainstreet.org

Made with PosterMyWall.com

- Block Party
- Car Show
- Christmas Parade
- Dog Days of Summer
- Farmers Market
- Fire & Ice Fest
- First Fridays
- Halloween Extravanga
- Music & Arts
- October Fest
- OTHER
- Resturant Week
- Santa by Train
- Small Buisness Saturday

IMPROVEMENTS REQUIRED FOR -

Pre-Event and conduct a POST EVENT MEETING to discuss new procedures.

- **PUBLIC WORKS SHARED FOLDER** includes Maps and other details per event.-----**WORK COMPLETED**



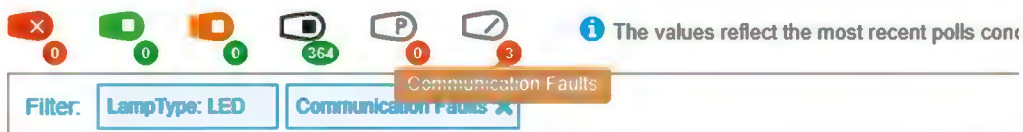
Section 5

STREET LIGHTS

Monitored with Quantela Software

Quantela

Status



<input type="checkbox"/>	SLC#	Name	Address	Groups
<input type="checkbox"/>	4206	4206	275 S Main St, Ambler, PA 19002, USA	Initial Commission, Ambler_GW1
<input type="checkbox"/>	7765	7765	21 W Butler Pike, Ambler, PA 19002, USA	Initial Commission, Ambler_GW1
<input type="checkbox"/>	7766	7766	52 Race St, Ambler, PA 19002, USA	Initial Commission, Ambler_GW1

Loaded all data.

Communication Failures needing repairs 3 units

IN NEED OF UPGRADES -

1. WWTP Photo Sensor replacements needed (various)
 - 2. Strip all older hardware off street light poles. (standardize all) -----
WORK STARTED 3/12
 - 3. Check all pole outlets, timers and light sensors. (standardize all) -----
WORK STARTED 3/12
 - 4. Install new hardware (if needed) for banners. (standardize all) -----
WORK STARTED 3/12 Poles from Train Tracks to Ambler Savings
Numbered and Inventoried for hardware and signs.
5. Possible street light pole painting ... Black

PARKING METERS : Vendor Meeting taking place to discuss equipment upgrades. 3/21



Section 6

FACILITIES**PRIORITIES -**

1. Sidewalk installation for Ambler PD -- **COMPLETED 4/10**
2. SALT BIN / Quarry Section Repair
3. Drainage at DPW Garage
4. Cut all gutters to bldg. for surface draining DPW Garage
5. Kitchen Upgrade in DPW Garage / Locker room / Painting Interior
6. Storage/ Pallet Racks for Houston Road Tank
7. **GARBAGE / ARCHIVE PAPERWORK Above Office at DPW Garage ---
WORK STARTED 2/28**
8. Remove or update old Boro Hall sign I/F/O Wahl Park

REPAIRS REQUIRED**IN NEED OF UPGRADES**

Section 7 FLEET



Vehicle Name	Year	Make	Odometer	Plate #	REMARKS
30 WTR Meters	2022	Ford	8690.84	MG4734n	
14 DUMP TRK - 10T	2007	International	30260.98	MG5000J	
27 DUMP TRK - 2T	2014	Ford	30331.01	MG8973G	
8 DUMP TRK - 10T	2020	Freightliner	6790.04	MG8702M	
5 WTR Wells	2016	GMC	85413.12	MG9417H	
9 DPW - Jake	2017	GMC	65125.38	MG7548j	
12 DPW - Victor	2010	Chevrolet	54638.04	MG6209f	
31 WTR Samples	2022	Ford	7330.63	MG4732n	
3 DPW - Summer	2014	GMC	72594.81	MG 3680h	
4 DPW - Drew / MGR	2022	Ford	4191.47	MG2985N	
19 DPW - SUPV	2022	Ford	9019.83	MG 2923n	
15 WTR	2022	Ford	9201.72	MG2901N	
24 WTR Utility Crew	2006	Ford	55645.98	MG 8762b	
17 WTR - Spare	2016	GMC	79112.93		
25 DPW - SALVAGE	2005	GMC	129772.61	MG2894B	LIST ON MUNICIBID "SALAVAGE" SOLD = \$6,400.00
07 DPW - SALVAGE	2001	GMC			LIST ON MUNICIBID "SALAVAGE" SOLD = \$ 650.00
UNKNOWN NUMBER	1996	CHEVY			LIST ON MUNICIBID "SALAVAGE" SOLD = \$1,500.00
2 DPW -	2017	GMC	80440.54	MG7549J	
6 WTR - HYDT FLUSH	2012	GMC	64780.11	MG5859G	
BUCKET TRUCK	2012	Ford	67699.24	MG6481K	
1 DPW - Vito	2022	Ford	10111.52	MG4728N	

PRIORITY REPLACEMENT -

Remove unused Version GPS Sensors from billing. (4 or 5 units)
Skid steer Purchase with Planer Attachment

REPAIRS REQUIRED

IN NEED OF UPGRADES

- List Vehicle #25, #07, UNKNOWN on MuniciBid for Salvage WORK
STARTED -BIDDING ENDED - **All SOLD**

NOTES :



Water Dept. Monthly Report March 2025

Backflow U&O Inspection	3*
Blow Out Curb Box/ Street Valve	1*
Check Meter Pit for Leak	2*
Check Report of Possible Water Leak	3*
Clogged Meter	1*
Contractor Hit Water Service Line	1**
Deliver Notices	1**

Distribution Work:

Fire Flow Test	1*
Frozen Curb Stop	1*
Install New Meter	5*
Locate, Clean Out, Mark Curb Box & Exercise Curb	5*
Low Water Pressure Check	4*
Meet Contractor	5*
Raise Curb Box to Grade 403 Toland Drive	1**
Raise Curb Box to Grade 409 Toland Drive	1**
Repair/Replace Lid	3*
Repair Water Service 16 Wissahickon Avenue	1**
Replace Fire Hydrant	3**
Replace Water Service Line 400 Toland Drive	1**
Water Leak Street Restorations	8**
Water Main Break 411 South Main	1**
Water Main Break Toland	1**
Water Service Leak 413 Toland	1**
Water Shut Off Customer Request	7*
Water Turn on Service	7*
WLPP Application	8*
Verify Leak On Customer/Borough Side	1*
Verify Leak on Customer Side Repaired	1*
Verify Water is on/off at Curb	1*

Meters:

Meter Changes:	74*
• Cubic Foot Meters: 13	
• Gallons Meters: 57	
• Leaking Meter: 1	

- Meter in Reverse: 1
- Radio Repair Read: 1
- Remove Meter: 1

Meter Readings:

- Regular Readings: 20* 27*
- Final Readings: 6*
- Quarterly Billing Readings: 1**

Parking Meter

4**

- Collections:3
- Repairs: 1

Reports:

**

- 110 Chapter Report (Yearly Report)
- Dep Monthly Monitoring Reports
- Whitemarsh Discharge Monitoring Report

Sampling:

**

- DEP Monitoring Requirement Samples
- Distribution Sampling
- UCMR5 Sampling at all Entry Points
- Well Sampling Daily
- Whitemarsh Discharge Sampling

Wells:

**

- Repaired Water Leaks Inside Wells 6 & 9
- Replaced Intake/Exhaust Chlorine Room Fans at all Locations

Employees Hours Off / Days: 88 11

Holidays: 0

Scheduled On-Call Overtime: 18 HOURS

Scheduled Operational Overtime: 18 HOURS

Emergency Overtime-See Finance Manager Report

*Jobs

**Day

Ambler Wastewater Treatment Plant

Superintendent Report

March 2025

Average Monthly Plant Flow – 3.98 MGD / Peak Plant Flow – 5.28 MGD

Total Dry Tons of Sludge Removed – 53.36 Tons

Total Rainfall – 3.18”

Administration:

- Reviewed lab reports from MJ Reider
- Reviewed / Submitted February's DMR
- Reviewed / Submitted 2024 Annual MIPP Report and Chapter 94 Report
- Updating sampling schedules for WWTP and MIPP
- Steph Clayton is continuing with Wastewater Operator training course
- Sorting/Shredding old files in plant office
- Tim listed old lab glassware on Municibid
- Tim gave a tour of the plant for energy assessment audit
- Reviewed quotes for Pump #6 installation – Municipal Maintenance Company was awarded job at the March 18th council meeting
- Eastern Environmental Contractors, Inc. working on UV replacement project – Electrical conduit is 95% complete. Waiting on grating. UV startup/training has started. Grouting of concrete joints is on-going
- Updating plant's O&M manual with plant engineers – last updated in 1980
- BCWAS Expansion Project – Force Main construction at the WWTP is complete, besides the final tie-in at PS-1. Jack and bore under train tracks is waiting on SEPTA permit
- DEP was notified and inspected plant on March 5th. DEP noted in their report no nuisance odors detected during their visit. We have received dozens of emails and phone calls regarding odor complaints
- Met with engineer and chemical reduction specialists to discuss chemical addition to reduce plant odors. Met with BSI to discuss the installation of VFDs on the blowers to help assist with adjusting the air output

Plant Operations:

- Equipment rotation (Monthly)
- Drained and cleaned DAF tanks #1 and #2 (By-Weekly)
- Drained and cleaned tanks T-4, T-5 and T-6 (Monthly)
- Pumped down and hosed wet well (Weekly)
- Tested plant alarms and sump pumps (Weekly)
- Tested plant Godwin pumps and checked fuel levels (Weekly)
- Tested plant generator under load (Weekly)
- Sludge transfers and belt filter press operations (Daily)
- Spray washing and skimming of Clarifiers (Daily)
- PAC chemical delivery for plant (Bi-Weekly)

- Diesel fuel delivery (Bi-Weekly)
- Scum boxes pumped out (Monthly)
- Operators cleaning fence lines around plant (trash, branches, etc.)
- Adjusted air output on T-10 and ET-17 blowers to assist with odors
- Emptied rock salt bins around the plant and put away for the season
- Turned on PAC Pump #2 for NPDES Summer Limits starting April 1st
- Ordered Hach meter to track DO and pH levels in tanks around plant
- Adjusted gearbox speeds on both DAF tanks to remove more scum from tanks
- Switched to Hydro-Dyne Screen #1 – Cleaned out Hydro-Dyne Screen #2
- Tested bypass of North side of plant for installation of Pump #6 and isolation valve
- Process Masters installed odor reduction and defoamer chemicals at Clarifier T-8, Digester T-10 and Digester ET-17. Started dosing chemicals on March 27th and odor complaints have ceased

Plant Maintenance:

- Replaced tubing on Influent and Effluent samplers
- Replaced damaged air line on sludge truck
- Replaced drive chains on clarifier ET-13
- Replaced old gauges on BFP for water pressure and hydraulic pressure
- Cleaned up oil leak in garage bay from Vac truck
- Picked up rebuilt BFP Incline Screw gearbox from Kufen Motors
- Replaced battery on portable plant generator
- Drove out to Turnpike to fix leaking air line on sludge truck
- Welded leaking pin holes on metal fittings on T-2 Godwin bypass pump and bypass bridge
- Repairs to DAF #2 flight chain – sprocket moved out of alignment causing chain to bind up
- Repaired damaged hinges and latch on B-1 roof hatch
- Replaced 50' section of old 10" hose at T-2 Godwin bypass pump
- Replaced packing in Pumps #1, #2 and #3 in PS-1
- Replaced damaged GFCI outlet on clarifier T-8
- Replaced dead battery on Maintenance Truck
- Installed 20' sections of PVC piping on digesters T-10 and ET-17 for odor and defoamer chemical additions
- Assisted Process Masters with unloading and setup of shed at clarifier T-8 for odor chemical addition
- Inspected and cleaned out rags from Belt Filter Press sludge pump
- BSI repaired damaged underground feeder for B-3's Main feed from the switchgear and replaced fuses for the Alternate breaker in the switchgear – Both lines were tested under load and worked well
- Bill Paone installed new LED lights on 1st and 2nd level of Grit Chamber
- Godwin onsite to service T-2 Godwin bypass pump
- Placed and received orders for various inventory parts and maintenance supplies for around plant

M I P P:

- Continued with updates to MIPP program – reviewing Class II Permits for renewal
- Continuing with update of Dental Office list for EPA Amalgam Filling Separators
- MIPP Annual report was submitted by March 28, 2025
- Scheduled Janssen R&D and Entegris, Inc. for 2nd Quarter Sampling in April

Borough of Ambler

Codes Enforcement Report for March / April 2025

[illegible]

BOROUGH OF AMBLER CODE DEPARTMENT					
VIOLATION NOTICES REPORT					
3/14/2025 to 4/10/2025					
Notice #	Status	Issue Date	Address	Violation	Status
V-230035	OPEN	8/10/2023	233 SOUTHERN AVE	TRASH AND DEBRIS	Notice of violation sent out 8/10/2023; citations issued 8/29; inspection 3/14/25 with owner for progress; should be closed out by June 2025.
V-230037	OPEN	8/10/2023	156 N RIDGE AVE	Unsafe Structure broken windows	Notice of violation sent out 8/10/2023; awaiting hearing date;
V-230038	OPEN	8/10/2023	156 N RIDGE AVE	TRASH AND DEBRIS	Notice of violation sent out 8/10/2023; awaiting hearing date
Z-230022	OPEN	9/11/2023	27 W Butler Avenue	Construction without a permit in a floodplain	Notice of violation sent out 9/11/2023 portion of dinning area shutdown; 10/23/2023 daily citations issued for all outstanding violations until corrected; 3/10/25 Still working with SEPTA to resolve ROE permit
V-250005	OPEN	2/5/2025	40 CHURCH ST	TRASH AND DEBRIS	Notice of violation sent out 2/5/2025; citations issued 3/10/2025 awaiting hearing
V-250006	OPEN	3/6/2025	44 ORANGE AVE	Abandoned Vehicle	Notice of violation sent out 3/6/2025; vehicles to be removed by 5/31/25; citations issued

04.11.2025

Manager's Report

TO
Borough Council

FROM
Kyle Detweiler

CC
Mayor Sorg

RE
Monthly Operations

Miscellaneous Items:

I took part in a Teams meeting with SEPTA on 4/4 to discuss a permitting issue around the stone arches sewer line replacement... On 4/2 I met with Jay Leadbetter & Al Comly to discuss pertinent matters related to Wissahickon Fire...Our new full-time Finance Director started with us on April 9th. We are planning on having him join us at the May Council Meeting for the presentation of our audited financials.

REPORT FOR THE TIME PERIOD 3/14/25 – 4/10/25:

WQIP UPDATE – On April 10th, I took part in a Zoom with the Wissahickon Clean Water Partnership Management Committee. A final draft WQIP was moved on and approved via roll call vote by all municipalities in attendance. There were some minor grammatical revisions needing to be corrected prior to formal submission. The next step in the process, post submittal, will be to await EPA's formal review and response and then reconvene to address any objections put forth by the EPA.

MONTGOMERY COUNTY CONSORTIUM – On April 10th, I attended the Montgomery County Community Consortium meeting at Lower Gwynedd Township. The presentation featured regional directors from PECO, Verizon, Comcast, and PennDOT. It was extremely informative and featured recommended best practices to employ with our own respective public works departments when it comes to down utility wires and utility pole issues. Municipalities were able to engage in a Q&A with each director and address concerns and discuss real-world scenarios we've had to navigate previously.

LEAD SERVICE LINE REPLACEMENT – On April 9th, our Water Superintendent and I met with representatives from McNeese Wallace & Nurick to review Ambler's formal petition for PUC approval on its Lead Service Line Replacement Program. While we have obtained a detailed inventory of all existing water lateral services, and none of them feature lead in its entirety, some of the services are galvanized steel which the PUC treats the same way. This is a priority for us, as the PUC has mandated a minimum number of replacements we need to perform annually, and we have applied for grant assistance on this project which will not only be burdensome but is also going to be very cost prohibitive.

WISSAHICKON TRAILS – On March 27th, I visited with Gail Farmer at the Four Mills Nature Preserve. It was a very informative discussion, learning all about Wissahickon Trails' history, mission, and the current and upcoming projects that they have in their queue. We were commended for our efforts and prompt responsiveness to the recent residential heating oil spill, and it has been appreciated by our staff to get positive feedback on how we handled that process every step of the way. Gail and I are going to coordinate a visit for our elected officials and a formal presentation for later this year.

BOROUGH OF AMBLER

Tel 215-646-1000 x106
Fax 215-641-1355



AMBLER BOROUGH

Project No.	Project Name	Status
Borough Engineer		
2003-0122-01	Ambler - NPDES MS4 Permit	Current Permit effective 10/01/24 and expires 9/30/2029. 2024 Annual Status Report submitted to PADEP 9/30/24. Next Annual Status Report due 9/30/25 for period 7/1/24 thru 6/30/25. PADEP review of TMDL/PRP received 5/28/21. Preparation of response underway. Updated map submitted to PADEP on 3/14/24. Sediment loading calculations to be prepared.
2013-02020	Ambler Crossings	Construction underway. Review of amended Village Green provided 4/22/22. Escrow release #2 for Phase 2 provided 8/31/23. Project status update provided to Borough May 15, 2024.
2014-12015	St. Mary's Villa Residential Redevelopment.- TIS	UDT provided Bethlehem/Lindenwold signal concept plans for review on 7/2/21 and were discussed with UDT on 7/22/21. UDT & Ambler coordinating with owner of 98 S Bethlehem & 359 Lindenwold.
2020-07089	90 W. Butler Ave	Construction complete. SOM 6/3/2022. EOM 12/2/2023. EOM punch list provided 11/29/23. Maintenance period extended to replace shrubs. G&A meet with developer on 2/7/25 to review punch list. Developer to evaluate and address as needed.
2021-01010.02	Tannery Run Repairs - 33 - 57 E Butler Ave	Borough coordination with property owners underway. Preparation of construction plans and specifications underway. Preparation of PADEP General Permit for stream encroachment underway.
2021-03028	Lakeview Development 5-9 N. Maple Ave.	Council granted conditional use at the 7/18/23 meeting and preliminary/final land development at the 8/15/23 meeting. Review of revised plans provided 11/16/2023.
2021-04048	Edgewood Dr - PA Small Water & Sewer Program Grant Implementation	Construction and punch list completed. Final payment request submitted 1/25/2024. SOM 12/31/2023. EOM 6/30/2025
2022-05006	25 N Ridge - Colony Club LD Review	Council granted conditional approval at 8/23/22 meeting. Building construction underway. Record plans signed 9/19/23.
2022-05007	24 & 26 N Ridge - John's Court	Council granted conditional approval at 4/18/23 meeting. Record plans signed 9/19/23.
2024-00261	LSA (Gaming) Program - Pedestrian Improvements	Gaming Local Share Account (LSA) - Statewide Grant - \$899,717 for pedestrian improvements along East Mount Pleasant Ave and Hendricks Street, including 51 ADA compliant curb ramps. Kickoff mtg held with Borough Staff 7/23/24. Design underway.
2024-00525	Ambler 2024 Paving	Construction complete. SOM 11/15/2024. EOM 5/15/26
2024-00565.01	215 Hendricks Avenue Building Permit	Final Review of revised Lot 2 of 219 Hendricks Ave SD provided 3/25/2025.
2025-00255	E. Butler Ave Traffic Calming	Bid documents and plans being prepared to the short term recommendations in Bowman's report. Anticipate bidding in April for May consideration for award.
2025-00293	220 S Chestnut St Sketch Plan (01-270-192)	Sketch plan review due 3/19/25
9991010	Ambler Borough General Engineering Services	

Sewer Engineer

AMBLER BOROUGH

Project No.	Project Name	Status
Sewer Engineer		
2013-02020-01	Ambler Crossings - Sewer	Construction underway. Sanitary Sewer is complete; testing remains.
9991050	Ambler Borough General Sewer Services	Ambler Borough collection sewer service area budget allocations report for Ambler WWTP submitted to EEMA on 10/4/24. G&A attended meeting at Ambler WWTP with jointure members and treatment plant staff on 3/20/24 to discuss implementation of the Municipal Industrial Pretreatment Plan (MIPP). Prepared 2024 Chapter 94 Ambler Borough Tributary Report; transmitted to WWTP Engineer (HRG) on 3/14/25.
Water Engineer		
2012-10043	Loch Alsh Dam Annual Inspections	PADEP conducted an inspection in late 2024 and advised that an inspection with Borough staff is not needed this year.
2013-02020-02	Ambler Crossings - Water	Construction underway. Water main is tested/complete.
2018-01171	Mattison Estates (UDT)	Water construction and testing complete. 18 month maintenance period began 7/1/20. Assisting Ambler staff with construction concerns and project documentation. Maintenance Bond extended to 4/1/2023 based on observed water service leaks and concerns with construction of water facilities. Water as-built plans received; additional G&A comments provided to developer on 2/8/23. Developer continues to address punch list items and as-built plans. Reviewed proposed changes to water services associated with a reconfiguration of dwellings. Water Superintendent and Solicitor continue to work with developer regarding extended bond. Reviewing design of additional water service connection with meter pit for irrigation system.
2020-03072	Whitemarsh Plant Operations	Assisting Water Dept. with recommendations and revisions to the Whitemarsh Plant SOPs. G&A conducted a visual assessment of the clear well tank's structural condition and provided a report dated 9/19/22; inspection conducted with no observed deficiencies..
2020-06158	Wells 2, 6, and 7 PFAS Treatment System	\$1,000,000 grant awarded by PADEP. Project advertised for bids on December 22, 2022; pre-bid meeting held at Boro Hall on January 18, 2023; bids received February 2, 2023. General/Mechanical and Electrical/HVAC contracts awarded to Blooming Glen Contractors on 2/7/23. UDT permits received in December 2023. Gen/Mech construction began on 2/8/24. The Contractor has completed installation of all process piping and equipment. The interior building work including lights, electrical and HVAC is complete. The exterior building work is completed. All testing and disinfection of the carbon vessels is complete. Fencing is currently being installed.
2021-04054.01	2022 MIRIA Grant - Design	Initial field survey and base plan for Well 14 site completed; design and permitting underway with Greensand Plus filtration proposed for Manganese treatment and Ion Exchange (IX) proposed for PFAS treatment. PADEP issued a letter on 6/28/23 allowing for the use of IX treatment for PFAS subject to a list of conditions. PWS permit application submitted to PADEP on 6/5/24. Sewage planning exemption mailer submitted to PADEP on 6/6/24 and approved on 7/15/24. Submitted a request for land development waiver from UDT and to be placed on the Zoning Hearing Board agenda for their 3/24/25 meeting. Working with Butler Park Condos to obtain necessary easements and their consent, as property owner, for proceeding with UDT's land development process.
2021-04095	Longfield Farms Development (Whitemarsh Twp)	Plan review letter #3 issued 5/17/22 recommending project approval; water construction escrow recommended per letter dated 5/5/22 for use in developer's agreement. Preconstruction meeting held on 6/27/22. Water shop drawing submittals reviewed 7/22/22. Water construction and testing complete. Escrow release request #1 received 4/25/24; partial release recommended per 5/16/24 letter.

AMBLER BOROUGH

Project No.	Project Name	Status
Water Engineer		
2022-02056	AT&T Upgrades at Houston Rd Tank	Plan review letter #2 issued 8/3/22 recommending project approval.
2022-02095	NWWA Water Purchase Agreement	Meeting held on 2/14/22 between NWWA staff, Ambler staff and G&A to discuss potential interconnection of respective water systems for emergency & permanent uses and wholesale purchase of water. NWWA provided a draft Water Supply Agreement to Ambler on 3/9/22 for review.
2022-02104	AT&T Upgrades at Broad Axe Tank	Plan review #2 issued 6/30/22 recommending project approval. Work to follow pre-construction tank inspection by MBA (awaiting escrow funds).
2022-04076	Lakeview Development 5-9 N. Maple Ave.	Water & Sewer plan review #2 issued on 2/27/2024. Working with Ambler staff and Applicant on water improvements required to serve the project.
2022-04096.01	2023 MIRIA Grant - Design	Consulted with PADEP regarding permitting requirements for new NWWA Interconnection. Field survey complete and permitting in progress. Water and interconnect design currently underway. G&A met with Water staff on 1/18/2024 to review plans, project considerations and schedule. Attended meetings with PennDOT on 2/14/24 to coordinate with their paving contract, and with NWWA on 2/28/24 to discuss location and design of the water interconnection. Coordinating with Borough staff to obtain easement needed for interconnect meter pit. Bids received 9/10/24. Construction contract awarded to Caddick Utilities LLC on 9/17/24. Pre-construction meeting held 10/16/24 and Notice to Proceed issued 10/18/24. Construction began November 2024 and is approximately 95% complete. Payment #3 recommendation letter issued 3/25/25.
2022-06066	Verizon Upgrades at Houston Rd Tank	Plan review #1 issued 6/22/22 recommending project approval. Construction work completed in September 2024. Awaiting as-built plans.
2022-07025	Wissahickon Park (Whitpain Twp)	Coordinating with Ambler staff re: proposed improvements to Wissahickon Park and need for new or upgraded water service for site. Plan review #1 issued on 11/10/23. Response letter and plan resubmission received on 11/22/23. Plan review #2 issued on 3/4/24. Plan resubmission received on 3/19/24. Plan review #3 issued on 3/25/24 recommending approval of the proposed water improvements. In April 2025, Whitpain Township advised the Borough that they decided not to include water facility improvements as part of its immediate plans to develop the park.
2023-04049	2024 MIRIA Grant Program	Prepared MIRIA Application documents including cost estimates for submission by Borough on May 15, 2023. The application included projects for a PFAS treatment system at Well 4, additional costs for current PFAS treatment system projects at Wells 2, 6 & 7 and Well 14, as well as Whitemarsh carbon changeout and quarterly PFAS sampling at all sources and tanks for 2024. Total grant request amount was \$3,525,000. Executed grant agreement received on 1/5/24. Reviewed and tabulated January, April, July, and Nov/Dec 2024 quarterly PFAS samples for all sources and tanks.
2023-08044	Wissahickon Valley Boys & Girls Club (Whitpain Twp)	Plans received for a proposed community center building and review with Water staff being conducted with respect to proposed water improvements. Plan review #1 issued on 11/21/23. Plan review #2 issued on 12/19/23. Plan review #3 issued on 1/26/24 recommending project approval. Review of shop drawing submittals completed. Exploratory excavation conducted 5/29/24 in advance of water tap connection. Meter pits set, connection to existing water main complete and service lines tested. Existing water services along Maple Avenue were abandoned at the corporation stop. Punch list to be performed prior to acceptance. Coordinating with Applicant on closeout reqts. (sampling, punch list and as-builts).

AMBLER BOROUGH

Project No.	Project Name	Status
Water Engineer		
2023-10031	Sprint Decommission at Houston Rd Tank	Plans received for the decommission of Sprint's facilities at the tank site in conjunction with termination of lease. Plans reviewed and scope of work approved. Pre-construction meeting held on 11/7/23. Work at site commenced on 11/27/23. MBA completed pre-construction inspection and report received 1/17/24. Post-construction inspection to be conducted following completion of decommission work.
2023-10045	776 Johns Lane (LGT)	Plans received for a 6-lot subdivision to be served by a public water extension. Plan review #1 issued on 1/31/24. Plan resubmission received 4/3/24 and plan review #2 issued on 5/2/24. Plan resubmission received 6/14/24 and plan review #3 issued on 6/19/24 recommending project approval. Review of shop drawings complete. Pre-construction meeting held 7/1/24. Water main extension completed and tested on 7/24/24. Water services installed. Punchlist to be performed prior to acceptance.
2024-00426	2025 MIRIA Grant Program	Assisted Borough staff with preparation of grant application including project costs estimates. Reviewed and tabulated Q1 2025 PFAS test results for all sources and tanks.
2024-01026	T-Mobile Upgrades at Broad Axe Tank	Plan review #1 issued 10/18/24 recommending project approval. Project work anticipated in 2025.
2024-01167	Farm Lane & Schiavone Drive Water Main Replacement	Initial field survey completed for the design of a water main replacement extending from Loch Alsh Avenue. Preparation of existing features and water design plans underway.
2024-01188	LSA Grant - Lead Service Line Replacements	Preparation of a grant application to PA DCED Local Share Account (statewide) requesting \$1 million for lead service line replacement program was submitted 11/27/25. Working with DCED and Borough staff to amend application.
2024-01189	AT&T Upgrades at Broad Axe Tank	Plans received for an AT&T antenna upgrade project. Plan review #2 issued 12/18/24 recommending project approval.
2024-01309	1207 E. Butler Pike (UDT) - Water Extension	Plans received for single lot residential development. Project requires a public water main extension. Plan review #2 issued 2/6/25 recommending project approval. Reviewing water construction submittals.
2025-00155	Ambler DRBC Annual Water Audit	2024 water audit prepared and submitted to DRBC on 3/28/25.
2025-00417	AT&T Upgrades - Houston Rd Tank	Plans received for an antenna upgrade project. Plan review #1 issued 4/8/25 recommending project approval.
9991049	Ambler Borough General Water Services	Ongoing assistance concerning PFAS issues, including regulatory activity, source monitoring, providing information and responses to the public. Preparing update to water distribution system map.



Herbert, Rowland & Grubic, Inc.
501 Allendale Road, Suite 203
King of Prussia, PA 19406
484.460.7050
www.hrg-inc.com

BOROUGH OF AMBLER WASTEWATER TREATMENT PLANT ENGINEER'S REPORT

MARCH 2025

Submitted April 11, 2025

Mr. Kyle B. Detweiler, MBA
Manager, Borough of Ambler
131 Rosemary Avenue
Ambler, PA 19002

Mr. Detweiler:

The status of current active projects is as follows:

1. NPDES Permit Renewal - PADEP issued a draft NPDES in early 2024 to which Ambler submitted comments. PADEP has indicated the draft permit will likely be published for comment in the PA Bulletin in April 2025.
2. BCWSA/Upper Dublin Wastewater Treatment Plant (WWTP) Interconnection - BCWSA has awarded contracts for building a pump station at its treatment plant and constructing a force main to convey flow to the Ambler WWTP. A majority of the force main has already been constructed including the portion within the Ambler WWTP.
3. Ambler WWTP Expansion - HRG is preparing the Water Quality Management Permit Application and anticipates submitting this to PADEP in April 2025, preferably after reviewing the updated draft NPDES permit.. This permit is necessary for increasing the capacity of the Ambler WWTP to treat the flow from the BCWSA/Upper Dublin WWTP.
4. UV Light Disinfection - The UV light equipment has been installed and Trojan Technologies has conducted training. The extreme cold temperatures this month delayed some of the necessary final concrete work. The system is expected to be placed in operation in April 2025.
5. Odor Control - HRG worked with plant personnel to institute several chemical feed additions, biological additions and process adjustments to address the odor issue at the WWTP.
- 6.

Very truly yours,

HERBERT, ROWLAND & GRUBIC, INC.

A handwritten signature in blue ink that reads 'William A. Brown II'.

William A. Brown II, P.E.
Senior Project Manager

MARCH 2025 AP CHECK RUN

#	Fund	MAR 1st Run	MAR 2nd Run	TOTALS
1	GENERAL	113,488.03	\$ 124,299.03	\$237,787.06
2	STREET LIGHTS		\$49.68	\$49.68
3	FIRE		\$ 7,576.87	\$7,576.87
4	REFUSE	53,717.08	\$7,697.69	\$61,414.77
5	PARKS & REC	96.43	\$2,713.79	\$2,810.22
6	WATER	578,229.09	\$265,046.54	\$843,275.63
8	SEWER	9,134.66	\$21,580.67	\$30,715.33
9	WWTP	128,095.53	\$134,048.67	\$262,144.20
35	LIQUID FUELS		\$ 290.96	\$290.96
30	WATER CAPITAL	2,342.75	\$ 5,696.75	\$8,039.50
TOTALS		\$885,103.57	\$569,000.65	\$1,454,104.22
VOID CHECKS				\$0.00
GRAND TOTAL		\$ 885,103.57	\$ 569,000.65	\$1,454,104.22

To escalate the case please email supportescalations@chargepoint.com

Regards,
Kiran R
Technical support Engineer
ChargePoint | www.chargepoint.com
Mail: kiran.r@gmail.com | Tel: +1 877-850-4562
Work Hours: 05:30 AM – 02:30 PM PDT | Monday- Friday

----- Original Message -----

From: Kiran R [global-support@chargepoint.com]
Sent: 9/11/2024 8:50 AM
To: vpagano@borough.ambler.pa.us
Cc: sai.g@chargepoint.com; abisheg.c@chargepoint.com; kiran.r@chargepoint.com
Subject: Re: SN: 193541019666 - AMBLER / RACE (Case# 13498247) - Ambler, Pennsylvania - (Relay stuck closed) - CT4020-HD-GW

Hi Vito,

Thank you for the response.

I hope you're feeling much better now. No worries at all about the delay, I completely understand.

As per your confirmation I will be updating you as the point of contact in our dash board.

Please find the pricing for the station head replacement and labor below:

1) Station head replacement - \$5,220 USD

2) Labor - \$480 USD

Please let us know if you would like to proceed further with the quote.

Note: Please "Reply all" when responding to this email thread
For any feedback on this specific case, please feel free to write to my manager
jaivignesh.r@chargepoint.com

To escalate the case please email supportescalations@chargepoint.com

Regards,
Kiran R
Technical support Engineer
ChargePoint | www.chargepoint.com
Mail: kiran.r@gmail.com | Tel: +1 877-850-4562
Work Hours: 05:30 AM – 02:30 PM PDT | Monday- Friday

United Public Safety, Inc. - Confidential Quotation
a T2 Systems Company
8900 Keystone Xing, Suite 700
Indianapolis, IN 46240-4697



For: Ambler Police
Department
Quote ID: Q-34534
Date Issued: 5/15/2023
Expires: 8/13/2023

Bill To:
Ambler Police Department
131 Rosemary Avenue
Ambler, Pennsylvania 19002
United States

Ship To:
Borough of Ambler
131 Rosemary Avenue
Ambler, PA 19002
United States

Prepared By:
John Holland

Chief Jeffrey Borkowski
215-643-6444
chief@police.ambler.pa.us
EIN: 00-0000000

Prepared For:
JEFFREY BORKOWSKI

Subscriptions

Product Name	Product Code	Quantity	Sales Price	Total
Verizon LTE Data Plan		6.00	USD 1,260.00	USD 2,520.00
Year 1	100.5003	2.00	USD 420.00	USD 840.00
Year 2	100.5003	2.00	USD 420.00	USD 840.00
Year 3	100.5003	2.00	USD 420.00	USD 840.00
Subscription Service - CityCite® Mobile License(s)		6.00	USD 8,964.00	USD 17,928.00
Year 1	100.5000	2.00	USD 2,988.00	USD 5,976.00
Year 2	100.5000	2.00	USD 2,988.00	USD 5,976.00
Year 3	100.5000	2.00	USD 2,988.00	USD 5,976.00
CiteGuard Warranty		6.00	USD 1,260.00	USD 2,520.00
Year 1	100.5006	2.00	USD 420.00	USD 840.00
Year 2	100.5006	2.00	USD 420.00	USD 840.00
Year 3	100.5006	2.00	USD 420.00	USD 840.00
TOTAL:				USD 22,968.00

Services

Product Code	Product Name	Quantity	Sales Price	Total
100.5014	UPsafety Client Cloud Setup & Customization	1.00	USD 1,875.00	USD 1,875.00
100.5029	Personalized Webinar Training	1.00	USD 895.00	USD 895.00
TOTAL:				USD 2,770.00

Hardware

Product Code	Product Name	Quantity	Sales Price	Total
105.0765	XF Print All-in-One Enforcement Handheld Package	2.00	USD 2,695.00	USD 5,390.00
663.1000	Paper 3in Plain Polyvinyl Thermal, 200 3.2 Appleton, 80mm- Hgp-3 Printer (50 rolls)	1.00	USD 169.00	USD 169.00
TOTAL:				USD 5,559.00

Year 1 Total: USD 15,985.00

Year 2 Total: USD 7,656.00

Year 3 Total: USD 7,656.00

Net Total: USD 31,297.00

Tax Amount: USD 0.00

Tax Comments: N/A

Total: USD 31,297.00

Additional Information:

Freight Term: FOB-VEND-PP

Payment Terms:

IRIS Profile:

End User: Ambler Police Department

GP Customer Number: 4201

Billing Terms

Variable cost services utilized additional.

Shipping additional.

Inquire with your Sales Representative about Up Front Cost Amortization options.

Tax rate, if applicable, will be finalized for calculation at time of invoicing.

Invoices paid via credit card will incur a 2.5% convenience fee.

Purchase orders can be forwarded to purchaseorders@t2systems.com

Quote Number: Q-34534

Customer

Signature

Print Name

Title

Date

PO #

Organization

United Public Safety, Inc.

Signature

Print Name

Joe Weiler

Title

Vice President of Sales Operations

Date

THE BOROUGH OF AMBLER, MONTGOMERY COUNTY, PA

ORDINANCE NUMBER 1145

AN ORDINANCE OF THE BOROUGH OF AMBLER AMENDING THE BOROUGH ZONING ORDINANCE (CHAPTER 27 OF THE BOROUGH CODIFIED ORDINANCES), AT PARTS 2 (DEFINITIONS), 13(COMMERCIAL DISTRICT) AND 28(DOWNTOWN COMMERCIAL DISTRICT), CLARIFYING AND AMENDING MAXIMUM BUILDING HEIGHT IN THE COMMERCIAL DISTRICT, PROVIDING BUILDING STANDARDS AND STREETSCAPE STANDARDS INCLUDING PEDESTRIAN FACILITIES AND BICYCLE PARKING REQUIREMENTS IN BOTH THE COMMERCIAL AND DOWNTOWN COMMERCIAL ZONING DISTRICTS; PROVIDING AN EFFECTIVE DATE AND REPEALER AND SEVERANCE CLAUSES

Ambler Borough Council, upon the recommendation of its Planning Commission and the Montgomery County Planning Commission, and with an intention of remaining sensitive to the need to have the zoning ordinance meaningfully address infill development and redevelopment to keep it consistent with the existing Borough environment, hereby amends the zoning ordinance in the following respects:

- I. Section 27-202 of the zoning ordinance, Definitions, "Gasoline Service Station", is amended as follows:
The existing language is deleted and is replaced with the following: "Vehicle Fueling Station- any area of land, including structures thereon, or any building or part thereof that is used for the sales of gasoline or other motor vehicle fuel (such as electricity provided by an electric vehicle charging station) or accessories, and which may or may not include facilities for lubricating, washing or otherwise servicing motor vehicles but which shall not include painting or body and fender repairs."
- II. Section 27-1302.3, conditional uses, is amended at subparagraph "A" by removing the existing sentence and replacing it with the following: "Vehicle fueling station with or without automobile servicing and/or mini-market."
- III. Section 27-1304. 1 is amended by deleting the existing sentence and replacing it with: "Vehicle fueling stations with or without automobile servicing and/or mini-market."
- IV. Part 13 of the zoning ordinance is amended by the addition of a new section, 27-1306, Building Design Standards, the text of which is as follows:
 1. Overall design.
 - A. All buildings within a single project shall have a unified or complementary architectural character. Developments shall create focal points with respect to avenues of approach, or other buildings, and relate open space between all existing and proposed buildings.
 - B. Blank walls shall not be permitted along any exterior wall facing a street,

parking area, or walking area. Walls or portions of walls where windows are not provided shall have architectural treatments that are similar to the front facade, including materials, colors, and details.

- C. When flat roofs are proposed, a parapet wall or projecting cornice shall be included on the front façade(s).
- D. Convenient pedestrian connections shall be provided from all building entrances to parking areas, open space, and recreational areas.

2. Building materials.

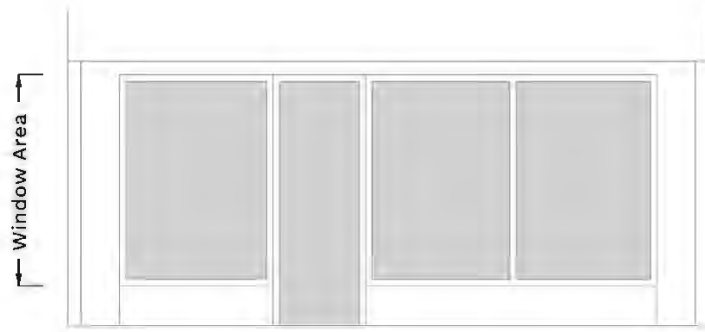
- A. All façades of new buildings visible from a public or private street, parking area, or public gathering space shall consist of quality building materials, such as brick, stone, concrete, and glass, to create visual interest and enhance the quality of the development.
- B. The following building materials are prohibited: exterior insulation and finishing systems (EIFS); aluminum or vinyl siding or shutters; white, tan, or painted brick; concrete block; T-111 or other similar plywood siding.

3. Building orientation and entrances.

- A. Front facades of buildings shall be oriented toward Main Street or Butler Avenue, whichever immediately abuts the property frontage. Such entrances shall be usable and well-defined through the use of architectural features (e.g., utilizing porticos, pediments, colonnades, canopies, or overhangs).
- B. Each façade of a building with frontage along a public or private street, parking area, or public gathering space shall feature at least one clearly-defined and highly- visible pedestrian entrance with a direct sidewalk connection to the abutting street. A building with multiple street frontages may locate a pedestrian entrance on the corner of the building where the two streets intersect to fulfill this requirement.
- C. Storefront entrance doors shall be recessed a sufficient distance to allow doors to swing out without conflicting with pedestrian flow on the sidewalk.

4. Windows.

- A. The ground floor of any building along a primary street shall have a minimum clear window area of 60%, with windows providing views of display areas or the inside of the building. Window areas shall be between 12 inches and eight feet off the ground.



- B. For corner buildings with multiple frontages, the ground floor primary street transparency requirement shall wrap on to the ground floor of secondary frontages for a minimum distance equal to at least 25% of the length of the building facade along the secondary frontage, as measured from the corner of the primary and secondary frontages.
 - C. The upper floors of any building along a primary street shall have a minimum clear window area of 35%.
 - D. Smoked, reflective, or black glass in windows is prohibited.
5. Building Façade Elements. All buildings shall include a variety of architectural design elements to provide visual interest and to mitigate the apparent scale and mass of large buildings and facades. Any building façade along a public or private street, parking area, or public gathering space that is greater than 50 feet long shall be articulated with façade breaks of a minimum depth of three (3) feet for every 50 feet of building façade length. In addition to breaks in the façade, other architectural elements that provide façade articulation shall be utilized no less than every 50 feet on average:
- A. Masonry;
 - B. Concrete or Masonry plinth at the base of walls;
 - C. Belt courses of a different texture or color;
 - D. Projecting or decorative cornices;
 - E. Quoins;
 - F. Decorative tile work;
 - G. Trellis containing planting;
 - H. Medallions;
 - I. Bay windows;
 - J. Oriel windows;
 - K. Vertical articulation;

- L. Stylized lighting fixtures;
 - M. Porticos;
 - N. Balconies;
 - O. Recessed entryways; and/or
 - P. Building extensions.
- V. Part 13 of the zoning ordinance is amended by the addition of a new section, 27-1307, Streetscape standards, the text of which is as follows:
1. Pedestrian Design Standards. Public and private pedestrian access and circulation shall be included in all development proposals. Pedestrian access links shall be provided for all uses as specified on the Redevelopment Area Plan for access to open space areas and principal destinations such as the Ambler Borough Main Street Corridor, the SEPTA train station and the Wissahickon Conservation Corridor. The following standards shall apply throughout the C:
 - A. Where feasible, sidewalks with an unimpeded pedestrian pathway width of at least eight (8) feet shall be provided along all existing and proposed streets and driveways within the C. Where adjacent sidewalk is less than eight (8) feet, sidewalks with an unimpeded pedestrian pathway width of no less than six (6) feet shall be provided along all existing and proposed streets and driveways within the district.
 - B. Paved pedestrian walkways, sidewalks, trails or equivalent with a minimum width of five (5) feet shall connect road frontage sidewalks to building entries, parking area(s) and other significant destination areas (i.e., passenger rail station, major open space areas and/or historically or culturally important sites).
 - C. Sidewalks shall connect to existing sidewalks on abutting tracts and other nearby pedestrian destination points and transit stops. Unpaved walking trails may be substituted for paved sidewalks in cases where the developer has proven that such trails would be more appropriate to the development's surroundings (i.e., along a watercourse, connection to an existing trail network, etc.).
 - D. All pedestrian amenities shall be designed in accordance with the standards of the Americans with Disabilities Act.
 - E. Walkways between office buildings, retail establishments and housing areas shall facilitate "walkability." Direct pedestrian connections to public transit stops and adjacent properties shall be accommodated within the overall land use plan.
 - F. Sidewalks and pedestrian access links shall be constructed of a hard, durable, all-weather surface. Alternative paving materials, such as high density concrete pavers, may be utilized but must be of a color and texture matching that existing elsewhere in the Borough's Main Street and/or development areas

and must be approved by the Borough.

- G. For frontages on Main Street and Butler Avenue, a four (4) foot wide verge shall be provided between the sidewalk and curbline which may be either landscaped or hardscaped. For frontages other than Main Street and Butler Avenue, a two (2) foot wide verge shall be provided between the sidewalk and curbline which may be either landscaped or hardscaped.
- H. Crosswalks. Crosswalks shall be clearly delineated at all intersections and marked to the width of the largest contributing sidewalk or internal pedestrian pathway. In no case shall the width of the crosswalk be less than six (6) feet. Furthermore, pedestrian signalization shall be provided at intersections where traffic signals exist.

2. Street furnishings.

A. Applicability.

(1) Properties or developments with a frontage exceeding 100 feet on Main Street or Butler Avenue shall provide, at minimum, one (1) bench, one (1) trash receptacle, and one (1) recycling receptacle.

(2) Properties or developments with a frontage exceeding 200 feet on Main Street or Butler Avenue shall provide, at minimum, two (2) benches, one (1) trash receptacle, and one (1) recycling receptacle.

B. Location. Street furniture shall be located adjacent to the building façade, unless on- street parking is present, in which case street furniture may be located along the curb. Such amenities shall be maintained in perpetuity by the property owner.

C. Existing amenities, such as an existing bench or refuse receptacle, may be counted towards meeting the requirement.

D. Fee in-lieu.

(1) An applicant may choose to contribute a fee in lieu of providing the street furnishings that would have otherwise been required by this section when there are site constraints that make the provision thereof infeasible or impractical. The Borough Zoning Officer and Borough Engineer shall confirm that the provision of required street furnishings is infeasible or impractical.

(2) The amount of the fee shall be equal to the fair market value of the streetscape furnishings that otherwise would have been required by this section. Fair market value shall be determined by agreement of Borough Council and the applicant.

3. Bicycle parking required.

A. Applicability. Any property undergoing subdivision or land development, as defined in **Chapter 22, Subdivision and Land Development**, shall require the installation of the requisite number of bicycle parking spaces pursuant to Subsection B, below.

B. Number of bicycle parking spaces required.

- (1) One bicycle parking space shall be provided for every three dwelling units. When less than three dwelling units are located on a lot, no bicycle parking facilities shall be required.
- (2) One bicycle parking space shall be provided for every 10 vehicle parking spaces required for any nonresidential use. Uses requiring less than 10 parking spaces shall not be required to provide bicycle parking facilities.

C. Design.

- (1) Bicycle facilities shall be provided either interior and/or exterior to the building and be convenient for use by employees, patrons, residents and/or visitors.
- (2) Bicycle parking facilities should include a secure device to which the bicycle frame and one wheel of the bicycle can be attached with a cable or locking device. The device should be suitable to keep bicycles erect when they are locked to it.
- (3) Bicycle parking design and location shall be in conformance with the most recent published standards of the Association of Pedestrian and Bicycle Professionals, and shall not impede the pedestrian clear path of any public sidewalk

4. Lighting facilities.

- A. All nonpublic sidewalk, walkway, parking and building lighting fixtures shall be of a style and design that is either consistent with or complementary to those utilized throughout the C Commercial District.
- B. Lamp posts for all existing and proposed streets shall match existing lamp posts utilized throughout the C Commercial District. The specifications for existing lamp posts may be requested from the Borough Engineer.
- C. Adherence to §27-412, Lighting Criteria Applicable to All Zoning Districts, is required.

5. Bus stops.

- A. The developer shall coordinate with SEPTA, or any other public transit provider, on providing or improving existing bus stops when a public bus transit route operates or has a stop located on a public or private street frontage directly abutting a development within the C.
- B. The developer shall coordinate with SEPTA on the stop design. The appropriate transit stop improvements and shelter shall be provided meeting the most recent SEPTA Bus Stop Design Guidelines. Transit stops shall include, at a minimum, a shelter or enclosure, seating, and schedule information.
- C. The developer shall sign a perpetual maintenance agreement with Ambler Borough demonstrating that the applicant is responsible for the maintenance of the bus shelter and associated amenities.

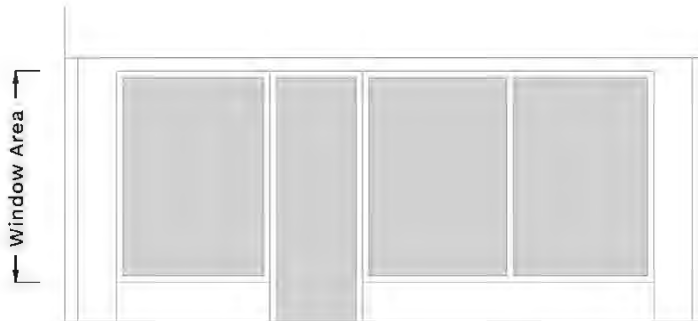
- VI. Section 27-2802.3.A of the zoning ordinance is amended by deleting the existing sentence and replacing it with the following: "Vehicle fueling station with or without automobile servicing and/or mini-market."
- VII. Section 27-2803.3, Height Regulations, is amended by deleting the existing language and replacing it with the following: "Height Regulations. Three stories maximum, and not to exceed forty feet regardless the number of stories."
- VIII. Section 27-2805, Conditional Use Standards, is amended at subsection 2805A by removing the first sentence and replacing it with the following: "Vehicle fueling stations with or without automobile servicing and/or mini-market." The existing subparagraphs (1) through (6) remain.
- IX. Section 27-2806, Limitations on Lots Abutting Residential Districts, is amended by the addition of a new paragraph "4", which reads as follows: "All mixed-use or nonresidential developments shall provide a permanent landscaped planting area of at least 10 feet in depth (inclusive of curb, but not sidewalk, of up to one foot in width) along all property lines adjacent to a residentially zoned property. The buffer shall meet the requirements of §100.4. Buffers and Screens.
- X. Part 28 of the zoning ordinance is amended by the addition of a new section 27-2807, Building Design Standards, the text of which is as follows:
1. Overall design.
 - A. All buildings within a single project shall have a unified or complementary architectural character. Developments shall create focal points with respect to avenues of approach, or other buildings, and relate open space between all existing and proposed buildings.
 - B. Blank walls shall not be permitted along any exterior wall facing a street, parking area, or walking area. Walls or portions of walls where windows are not provided shall have architectural treatments that are similar to the front facade, including materials, colors, and details.
 - C. When flat roofs are proposed, a parapet wall or projecting cornice shall be included on the front façade(s).
 - D. Convenient pedestrian connections shall be provided from all building entrances to parking areas, open space, and recreational areas.
 2. Building materials.
 - A. All façades of new buildings visible from a public or private street, parking area, or public gathering space shall consist of quality building materials, such as brick, stone, concrete, and glass, to create visual interest and enhance the quality of the development.
 - B. The following building materials are prohibited: exterior insulation and finishing systems (EIFS); aluminum or vinyl siding or shutters; white, tan, or painted brick; concrete block; T-111 or other similar plywood siding.

3. Building orientation and entrances.

- A. Front facades of buildings shall be oriented toward Main Street or Butler Avenue, whichever immediately abuts the property frontage. Such entrances shall be usable and well-defined through the use of architectural features (e.g., utilizing porticos, pediments, colonnades, canopies, or overhangs).
- B. Each façade of a building with frontage along a public or private street, parking area, or public gathering space shall feature at least one clearly-defined and highly- visible pedestrian entrance with a direct sidewalk connection to the abutting street. A building with multiple street frontages may locate a pedestrian entrance on the corner of the building where the two streets intersect to fulfill this requirement.
- C. Storefront entrance doors shall be recessed a sufficient distance to allow doors to swing out without conflicting with pedestrian flow on the sidewalk.

4. Windows.

- A. The ground floor of any building along a primary street shall have a minimum clear window area of 60%, with windows providing views of display areas or the inside of the building. Window areas shall be between 12 inches and eight feet off the ground.



- B. For corner buildings with multiple frontages, the ground floor primary street transparency requirement shall wrap on to the ground floor of secondary frontages for a minimum distance equal to at least 25% of the length of the building facade along the secondary frontage, as measured from the corner of the primary and secondary frontages.
- C. The upper floors of any building along a primary street shall have a minimum clear window area of 35%.
- D. Smoked, reflective, or black glass in windows is prohibited.

- 5. Building Façade Elements. All buildings shall include a variety of architectural design elements to provide visual interest and to mitigate the apparent scale and mass of large buildings and facades. Any building façade along a public or private street, parking area, or public gathering space that is greater than 30 feet long shall be articulated with façade breaks of a minimum depth of three (3) feet for every 30 feet of building façade length. In addition to breaks in the façade, other architectural elements that provide façade articulation shall be utilized no less than every 50 feet on average:

- A. Masonry;

- B. Concrete or Masonry plinth at the base of walls;
- C. Belt courses of a different texture or color;
- D. Projecting or decorative cornices;
- E. Quoins;
- F. Decorative tile work;
- G. Trellis containing planting;
- H. Medallions;
- I. Bay windows;
- J. Oriel windows;
- K. Vertical articulation;
- L. Stylized lighting fixtures;
- M. Porticos;
- N. Balconies;
- O. Recessed entryways; and/or
- P. Building extensions.

XI. Part 28 of the zoning ordinance is amended by the addition of a new section 27-2808, Streetscape Standards, the text of which is as follows:

1. Pedestrian Design Standards. Public and private pedestrian access and circulation shall be included in all development proposals. Pedestrian access links shall be provided for all uses as specified on the Redevelopment Area Plan for access to open space areas and principal destinations such as the Ambler Borough Main Street Corridor, the SEPTA train station and the Wissahickon Conservation Corridor. The following standards shall apply throughout the DC:
 - A. Where feasible, sidewalks with an unimpeded pedestrian pathway width of at least eight (8) feet shall be provided along all existing and proposed streets and driveways within the DC. Where adjacent sidewalk is less than eight (8) feet, sidewalks with an unimpeded pedestrian pathway width of no less than six (6) feet shall be provided along all existing and proposed streets and driveways within the DC
 - B. Paved pedestrian walkways, sidewalks, trails or equivalent with a minimum width of five
 - (1) feet shall connect road frontage sidewalks to building entries, parking area(s) and other significant destination areas (i.e., passenger rail station, major open space areas and/or historically or culturally important sites).
 - C. Sidewalks shall connect to existing sidewalks on abutting tracts and other nearby pedestrian destination points and transit stops. Unpaved walking trails may be substituted for paved sidewalks in cases where the developer has proven that such trails would be more appropriate to the development's surroundings (i.e., along a watercourse, connection to an existing trail network, etc.).
 - D. All pedestrian amenities shall be designed in accordance with the standards of the Americans with Disabilities Act.

- E. Walkways between office buildings, retail establishments and housing areas shall facilitate “walkability.” Direct pedestrian connections to public transit stops and adjacent properties shall be accommodated within the overall land use plan.
 - F. Sidewalks and pedestrian access links shall be constructed of a hard, durable, all- weather surface. Alternative paving materials, such as high density concrete pavers, may be utilized but must be of a color and texture matching that existing elsewhere in the Borough’s Main Street and/or development areas and must be approved by the Borough.
 - G. For frontages on Main Street and Butler Avenue, a four (4) foot wide verge shall be provided between the sidewalk and curblin which may be either landscaped or hardscaped. For frontages other than Main Street and Butler Avenue, a two (2) foot wide verge shall be provided between the sidewalk and curblin which may be either landscaped or hardscaped.
 - H. Crosswalks. Crosswalks shall be clearly delineated at all intersections and marked to the width of the largest contributing sidewalk or internal pedestrian pathway. In no case shall the width of the crosswalk be less than six (6) feet. Furthermore, pedestrian signalization shall be provided at intersections where traffic signals exist.
2. Street furnishings.
- A. Applicability.
 - (1) Properties or developments with a frontage exceeding 100 feet on Main Street or Butler Avenue shall provide, at minimum, one (1) bench, one (1) trash receptacle, and one (1) recycling receptacle.
 - (2) Properties or developments with a frontage exceeding 200 feet on Main Street or Butler Avenue shall provide, at minimum, two (2) benches, one (1) trash receptacle, and one (1) recycling receptacle.
 - B. Location. Street furniture shall be located adjacent to the building façade, unless on- street parking is present, in which case street furniture may be located along the curb. Such amenities shall be maintained in perpetuity by the property owner.
 - C. Existing amenities, such as an existing bench or refuse receptacle, may be counted towards meeting the requirement.
 - D. Fee in-lieu.
 - (1) An applicant may choose to contribute a fee in lieu of providing the street furnishings that would have otherwise been required by this section when there are site constraints that make the provision thereof infeasible or impractical. The Borough Zoning Officer and Borough Engineer shall confirm that the provision of required street furnishings is infeasible or impractical.

- (2) The amount of the fee shall be equal to the fair market value of the streetscape furnishings that otherwise would have been required by this section. Fair market value shall be determined by agreement of Borough Council and the applicant.
3. Bicycle parking required.
 - A. Applicability. Any property undergoing subdivision or land development, as defined in Chapter 22, Subdivision and Land Development, shall require the installation of the requisite number of bicycle parking spaces pursuant to Subsection B, below.
 - B. Number of bicycle parking spaces required.
 - (1) One bicycle parking space shall be provided for every three dwelling units. When less than three dwelling units are located on a lot, no bicycle parking facilities shall be required.
 - (2) One bicycle parking space shall be provided for every 10 vehicle parking spaces required for any nonresidential use. Uses requiring less than 10 parking spaces shall not be required to provide bicycle parking facilities.
 - C. Design.
 - (1) Bicycle facilities shall be provided either interior and/or exterior to the building and be convenient for use by employees, patrons, residents and/or visitors.
 - (2) Bicycle parking facilities should include a secure device to which the bicycle frame and one wheel of the bicycle can be attached with a cable or locking device. The device should be suitable to keep bicycles erect when they are locked to it.
 - (3) Bicycle parking design and location shall be in conformance with the most recent published standards of the Association of Pedestrian and Bicycle Professionals, and shall not impede the pedestrian clear path of any public sidewalk.
4. Lighting facilities.
 - A. All nonpublic sidewalk, walkway, parking and building lighting fixtures shall be of a style and design that is either consistent with or complementary to those utilized throughout the DC.
 - B. Lamp posts for all existing and proposed streets shall match existing lamp posts utilized throughout the DC. The specifications for existing lamp posts may be requested from the Borough Engineer.
 - C. Strict adherence to §27-412, Lighting Criteria Applicable to All Zoning Districts, is required.
5. Bus stops.
 - A. The developer shall coordinate with SEPTA, or any other public transit provider, on providing or improving existing bus stops when a public bus transit route operates or has a stop located on a public or private street frontage directly abutting a development within the DC.

- B. The developer shall coordinate with SEPTA on the stop design. The appropriate transit stop improvements and shelter shall be provided meeting the most recent SEPTA Bus Stop Design Guidelines. Transit stops shall include, at a minimum, a shelter or enclosure, seating, and schedule information.
- C. The developer shall sign a perpetual maintenance agreement with Ambler Borough demonstrating that the applicant is responsible for the maintenance of the bus shelter and associated amenities.

XII. Miscellaneous.

- 1. Any existing ordinance containing provisions inconsistent with this ordinance is, to the extent of such inconsistency, repealed.
- 2. Should any provision of this ordinance be found invalid by a court of competent jurisdiction, such invalid portion shall be, to the extent reasonably possible, severed from the remainder of the ordinance, which shall continue in full force and effect.
- 3. This ordinance is effective on the earliest applicable date set forth in section 3301 of the Pennsylvania Borough Code.

SO ORDAINED this 20th day of May, 2025.

Glynnis Siskind, Council President

Attest: _____

Kyle Detweiler, Secretary

APPROVED: _____

Jeanne Sorg, Mayor

RESOLUTION 2025-04

A RESOLUTION AUTHORIZING THE BOROUGH PLANNING COMMISSION TO EXPLORE THE POSSIBILITY OF ORDINANCE LANGUAGE TO REQUIRE RECREATION AREA OR OPEN SPACE OR FEE IN LIEU OF FOR ALL NEW DEVELOPMENTS OR SUBDIVISIONS

WHEREAS, The Ambler Borough Council has the ability to alter or change any ordinance in the Borough of Ambler, Borough Council may direct the Planning Commission of the Borough of Ambler to draft language for consideration of adoption by Borough Council; and

WHEREAS, The Planning Commission of the Borough of Ambler, is governed by the provisions of the Pennsylvania Municipalities Planning Code (“MPC”), the Borough of Ambler Subdivision and Land Development Ordinance and the Borough of Zoning Ordinance;

WHEREAS, The Planning Commission of the Borough of Ambler shall be familiar with all other ordinances, state statutes, such as the MPC, along with community development objectives as contained within the Zoning Ordinance or stated by reference to the community comprehensive plan; and

WHEREAS, The Planning Commission of the Borough of Ambler requests permission to explore the possibility of ordinance language to require recreation area or open space for all new developments or subdivisions. This would also include provisions for a fee in lieu of in the event recreation area or open space is not feasible that can be put towards existing park improvements.

Be it **RESOLVED**, that Ambler Borough Council hereby grants the Planning Commission of the Borough of Ambler permission to explore the possibility of ordinance language to require recreation area or open space for all new developments or subdivisions. This would also include provisions for a fee in lieu of in the event recreation area or open space is not feasible that can be put towards existing park improvements.

Be it **FURTHER RESOLVED**, that the Borough Council will review any draft language prepared by the Ambler Borough Planning Commission prior to advertising for a public hearing.

SO RESOLVED this 15th day of April, 2025.

Glynnis Siskind, Council President

Kyle Detweiler, Secretary

Melissa Coleman
140 Rosemary Avenue
Ambler, PA 19002
m.a.coleman1981@gmail.com
215-593-0382
January 15, 2025

Human Relations Committee
Ambler Borough Hall
131 Rosemary Avenue
Ambler, PA 19002

Dear Members of the Human Relations Committee,

I am writing to express my interest in joining the Human Relations Committee for Ambler Borough. As a resident of Ambler and with extensive experience in customer service, I am eager to contribute my passion to building on the important work the committee is doing.

Over the past 30 years, I have worked in various customer-facing roles within the service industry. I have honed my ability to communicate effectively with individuals from diverse backgrounds and create positive, inclusive environments. I've learned firsthand the value of empathy, active listening, and conflict resolution, skills that are vital for addressing the needs of all residents in our community. These experiences have also deepened my understanding of the challenges people face, particularly in relation to equity and social inclusion.

I believe that the Human Relations Committee plays a crucial role in fostering dialogue, promoting diversity, and ensuring that all individuals feel respected and valued in our town. My service industry background has equipped me with the interpersonal and problem-solving skills needed to advocate for fairness and contribute to policies that strengthen our community. I am excited about the possibility of working with the committee to further promote respect, understanding, and opportunity for all of Ambler's residents.

I would be honored to lend my perspective, energy, and dedication to the committee's mission. Thank you for considering me and I look forward to the opportunity to serve and support the goals of the committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'Melissa Coleman', with a stylized, cursive script.

Melissa Coleman

MELISSA COLEMAN



M.A.COLEMAN1981@GMAIL.COM



215-593-0382

OBJECTIVE

Highly motivated, creative, and enthusiastic individual seeking a position within an organization that upholds strong moral standards, embraces climate-focused goals, and offers opportunities for growth and challenge. Eager to collaborate with like-minded individuals to drive positive change and innovation.

SKILLS/QUALIFICATIONS

Level I Sommelier
Ramp Certified

Proficient in Microsoft Suite,
Google Suite, Intuit
Mailchimp Marketing
Platform and all Virtual
Meeting Platforms.
Proficient in Square Point of
Sale, Aaryved POS, Clover
POS

EXPERIENCE

EVENT COORDINATOR | WINE CLUB MANAGER CELLAR BEAST WINEHOUSE, ANDREAS /EASTON, AP

May 2021-Present

Plan and execute a wide range of events including private parties, corporate events and weddings. Work directly with clients to understand their event goals, offering personalized recommendations and tailored event packages. Booking and organizing outside vendors and musicians. Plan and execute pairing dinner events from start to finish. Offer exceptional guest experience with extreme quality and attention to detail.

As Wine Club Coordinator, responsibilities include managing the day-to-day operations of the program, ensuring a seamless experience for wine club members and contributing to the growth and success of the program. Including maintaining member relationships, coordinating shipments,, executing member events, managing subscriptions, and email marketing . The role requires excellent communication skills, attention to detail, and a passion for customer service.

EVENT COORDINATOR | MARKETING | TASTING ROOM STONE & KEY CELLARS, MONTGOMERYVILLE, PA

October 2019- August 2021

Responsible for all communications, staff scheduling and execution of on and off-site events. Worked in the Tasting Room displaying extensive knowledge of products. Handled private events working directly with clients and executing said events with professionalism and excellent communication. Consistently working as a team-player helping in all aspects of winery operations.

STORE MANAGER | BUYER MANGO, CHESTNUT HILL, PA

April 2012 – August 2019

Responsible for the daily operations of the store. Coordinated and implemented changes of visual and window displays and merchandise on sales floor. Attended trade shows and built relationships with vendors. Hired and trained new staff members. Maintained a strong social media presence by promoting merchandise and company events. Exceeded yearly sales goals. Executed wholesale buying for restocking inventory and seasonal changes.

STORE MANAGER | ASSISTANT BUYER ARTISANS 3 GALLERY, SPRING HOUSE, PA

September 2005 – April 2012

Managed all inventory data. Researched and booked artists for seasonal trunk shows. Built strong relationships with customers. Maintained the direct mail customer list database. Handled small repairs, such as stringing and non-solder issues. Communicated directly with artists regarding orders, repairs and marketing.

EDUCATION

B.F.A IN CRAFTS | GRADUATED 2003 KUTZTOWN UNIVERSITY

Concentration in metalsmithing, non-loom fiber crafts and ceramics