



**AMBLER BOROUGH COUNCIL  
BUSINESS MEETING AGENDA  
May 20, 2026, 7:00 p.m.**

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Mayor's Moment
- V. Confirmed Appointments – Matt Walker, Chairman – Environmental Advisory Council
- VI. Citizens Comments – Agenda Items Only
- VII. Motion – Minutes for Consideration – April 21, 2026, Council Business Meeting
- VIII. Finance Director's Report
- IX. Police Department Reports
  - A. New Parking Operations Report
- X. Fire Department Report
- XI. Inter-Departmental Reports
  - A. Public Works Department Report – Vito Pagano, Public Works Director
  - B. Water Department Report – Steve Smallberger, Water Superintendent
  - C. Wastewater Treatment Plant Report – Jarrett Evans, Wastewater Treatment Plant Superintendent
  - D. Code Enforcement Report – Glenn Kucher, Code Enforcement Officer
  - E. Manager's Report – Kyle Detweiler, Borough Manager

XII. Professional Consultants Reports

- A. Borough Engineer's Report – Theresa Funk, GFT Inc.
- B. Wastewater Treatment Plant Engineer's Report – William Brown, HRG Inc.

XIII. Council Committee Reports

- A. Administration & Finance – Karen Sheedy, Chair
  - 1. Motion – Approval of the April 2026 Bill Payment List - \$1,788,735.32\*\*
  - 2. Motion – Authorization to Proceed – ICMA TV Proposal
- B. Code Enforcement & Planning – David Hui, Chair
- C. Parks, Recreation & Community Relations – Jennifer Henderson, Chair
  - 1. Motion – Authorization to Proceed – Ricciardi Park Court Improvements
- D. Public Safety – Redmond Brubaker, Chair
  - 1. Special Event Permit Review – Ridge Avenue Between Butler & Poplar\*\*
  - 2. PA DCED Regional Fire Study Presentation – May 28, 2026
- E. Public Works – Lou Orehek, Chair
  - 1. Motion – PUC Matters Engagement Letter – McNees Wallace & Nurick LLC

XIV. Other Business

XV. Citizens' Comments – Non-Agenda Items

XVI. Adjournment

***Attention: Borough Council Meetings are audio and video recorded.***

***\*\*Indicates an item not previously discussed at a Work Session of Council.***



Borough of Ambler

# **Environmental Advisory Council**

## Annual Report 2025

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Presented May 2026



# About the Ambler<sup>4</sup> Environmental Advisory Council

- Appointed by Ambler Borough Council to serve three-year terms
- Advise borough staff and officials in protecting and enhancing the boroughs natural resources
- Support the borough in advancing sustainability and local climate goals
- Team members:
  - Chair: Matt Walker
  - Vice Chair: Rob Cardillo
  - Treasurer: Mark Setman
  - Secretary: Jack Craver
  - Social Media: Will Nassau

# **Butler Ave Tree Survey & *Succession Plan***

- Surveyed 76 existing trees along Butler Avenue
- From SEPTA's Ambler Station to Butler and Woodland
- Included the three Borough parking lots (SEPTA, Cavalier, and behind Ambler Savings Bank)



## September

A group of seven residents—including a professional arborist and a professional horticulturalist—examined each tree on two Sundays in September 2025.

## November

Orsoyla Lazar, Community Tree Specialist with the PA DCNR visited the site and provided additional information and recommendations. .



# Ambler TreeKeeper® Mapping

8

Welcome, Rob Cardillo



PA DCNR

search

### i-Tree Eco Tree Benefits

Tree Sites Benefits

**87**  
Calculated Trees  
**100** Selected Sites

Total Benefits Over  
20 years  
**\$10,544.69**

Carbon Dioxide Uptake  
\$7,244.30  
Carbon Sequestered 46,354.32 pounds  
CO2 Equivalent 169,965.84 pounds

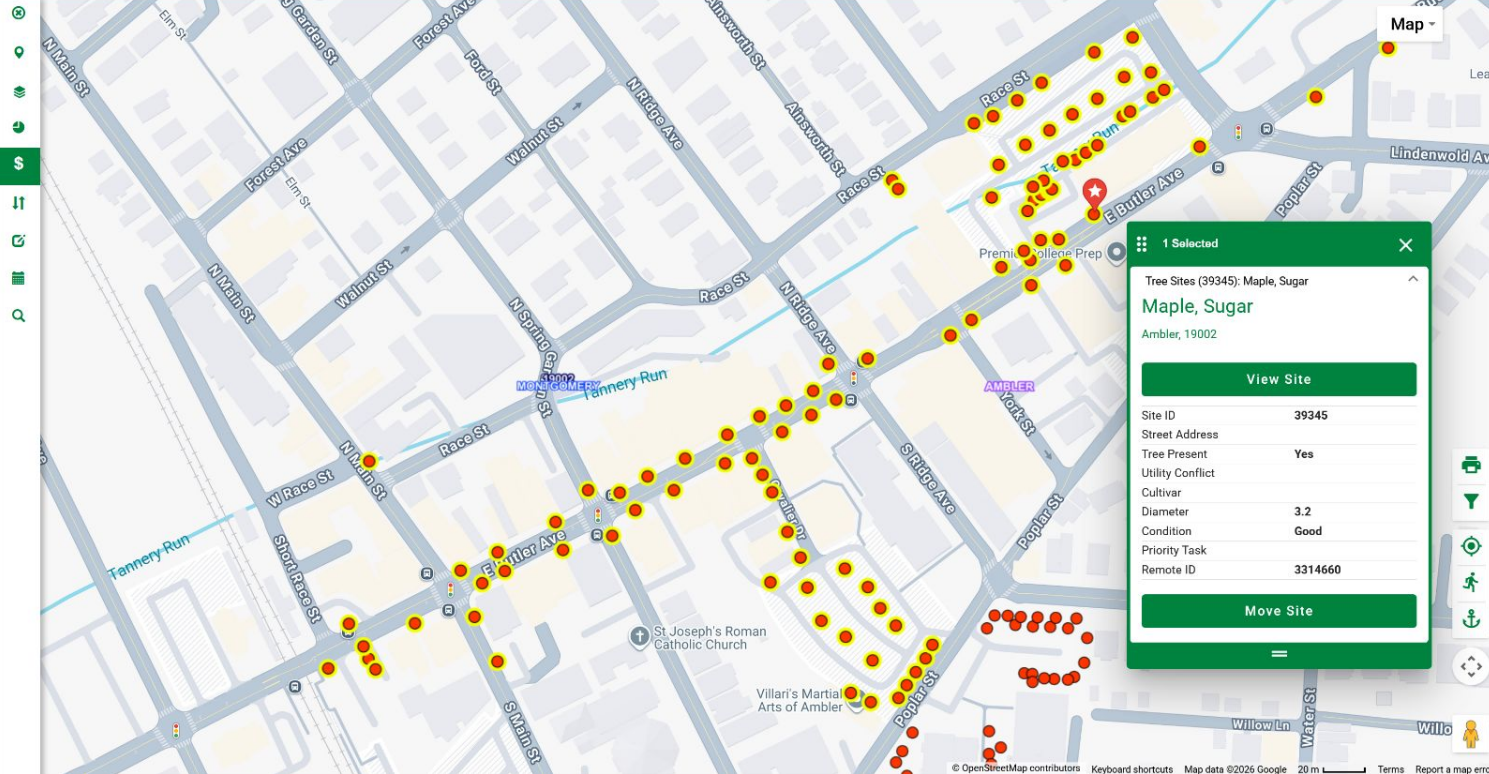
Storm Water Mitigation  
\$1,500.61  
Runoff Avoided 167,928.84 gallons  
Rainfall Intercepted 1,129,880.24 gallons

Air Pollution Removal  
\$1,799.77  
Carbon Monoxide 152.87 ounces  
Ozone 9,358.77 ounces  
Nitrogen Dioxide 2,009.24 ounces  
Sulfur Dioxide 212.65 ounces  
PM<sub>2.5</sub> 201.01 ounces

Energy Benefits Unavailable

USD

Tree Valuations



# Actions Needed

5

## Remove and Replace

Remove five dead trees and replace with appropriate species

3

## Evaluate

Professionally evaluate three trees that are showing signs of failure

26

## Prune

Schedule pruning of 26 trees for health and safety

19

## Monitor

Monitor 19 trees that are stressed or are prone to splitting

# **Tree Planting Events**

# Ambler Spring & Fall Tree Sale & Planting

- Native bare root trees provide better survival, are urban tolerant, provide wonderful shade and cooling in the summer, let the winter sun shine through, reduce rainwater runoff and help Ambler qualify for benefits as a Tree City in PA and the USA
- Trees are ordered through PHS (Pennsylvania Horticultural Society) and The Tree Authority
- Trees will be delivered and then planted by Tree Tenders and Volunteers in the spring and the fall
- These trees typically have a value of about \$300, but costs Ambler either \$110 or \$135 per tree depending on location (Mostly \$110)
- Then the trees, especially front yard or street trees are subsidized to encourage more trees in Ambler
- Trees for Ambler residents, parks & non-profits
- Cost to residents:
  - \$50 for front yard or street trees
  - \$75 for backyard streets
  - \$110 or \$135 for multiple trees
  - Free for parks & non-profits
- Year round tree ordering:
  - Order via QR code on Ambler website
  - The resident pays the borough
  - EAC collects the info for the next planting
  - EAC contacts the customer to choose their tree from the new native tree list per planting
  - Trees are ordered, then picked up and delivered by Ambler maintenance personnel
- Tree planting is in the Spring & Fall (April & November)
  - Tree tenders & volunteers plant the trees
  - Instructions on watering & care with follow up is conducted by EAC Tree Tenders
  - Trees are logged by location and monitored for tree viability, growth and tree pit viability.
  - Public trees are pruned as necessary by local Tree Tenders

# 2025 Ambler Spring Tree Planting Tally

- Riccardi Park - 2
- St Joe's Church - 4
- St Anthony's Church - 1
- Montco Sr Center - 2
- Ambler Residents - 3
- Total Trees - 12
  
- Volunteers:
  - Tree Tenders - 9
  - Total Volunteers - 14



# 2025 Ambler Fall Tree Planting Tally

13

- Trees Planted:
  - Ambler Boro Hall - 2
  - St Joe's Church - 4
  - Ambler Bank Parking - 1
  - Ambler Residents - 16
  - Total trees - 23
- Volunteers:
  - Tree Tenders - 12
  - Total Volunteers - 23



# Spring 2026 Tree Planting Tally

14

- Trees planted:
  - Knight Park - 3
  - St Joe's Catholic Church - 2
  - Calvary Methodist Church - 3
  - Resident Front Yard/Street - 6
  - Resident Backyard - 6
  - Total Trees Planted - 20
- Volunteers:
  - Tree Tenders - 11
  - Adults - 17
  - Students, Scouts, Kids - 13
  - Total volunteers - 41



# **Ambler Comprehensive Plan Engagement**

# Recommendations at Planning Commission Meetings<sup>16</sup>

- Transportation
- Natural Resources & Open Space
- Sustainability



# EAC Comments to Planning Commission

17

- February 20, 2025 comments on overall vision and plan
- January 27, 2026 comments on Sustainable Communities chapter



# **Advocating for Ready for 100 Implementation**

# Recommendations to Borough Council and Staff

- Jan 3 2025 letter about EAC priorities
- Meetings with borough to discuss progress and advance work
- Energy audit grant
- Feb 16, 2026 comments on Proposed Zoning Ordinance Amendments in the Redevelopment Overlay District
- Feb 2026 testimony to Borough Council on ordinance amendments
- March 23, 2026 comments on energy audit results

# Other Initiatives

- No Mow Month support and outreach
- Leave The Leaves
- Hometown News articles
- Website articles
- Community Garden event tabling
- WeConservePA EAC Network Fall Gathering
- Newer tree pruning and tree pit care in parks
- Design for Edgewood St sign
- Social media education

# 2026 Priorities

- Plant 50 more trees
- Shade Tree Ordinance
- Butler Ave Tree Succession support
- HVAC upgrades and solar at borough buildings
- Participation in virtual power plant program
- Continued engagement in comp plan
- Electric Lawn Care Library



## AMBLER BOROUGH COUNCIL MEETING Minutes

April 21, 2026

7:00 PM

### I. CALL TO ORDER

President Liz Iovine called the Ambler Borough Council meeting of April 21, 2026, to order at 7:00 p.m.

### II. PLEDGE OF ALLEGIANCE

President Iovine led the pledge of allegiance.

### III. ROLL CALL

Present at the meeting were: Ms. Iovine, Mr. Orehek, Ms. Sheedy, Ms. Henderson, Ms. Roecker Coates, Mr. Hui, Mr. Brubaker, Ms. Morrison Daku, Ms. Pavlovic, Mayor Sorg, Police Chief Jeff Borkowski, Borough Manager Kyle Detweiler, and Solicitor Glassman and Solicitor Osborne.

### IV. **Confirmed Appointment** – Noah Marlier & Ann Cornell, Montgomery County Prothonotary Office – Hope Card Program for Domestic Violence Survivors.

Mayor Sorg Thanked Mr. Marlier and his staff for making a difference

### V. **Confirmed Appointment** – Joe Duda, Duda Actuarial Consultants, & Scott Repke, Alliance Bernstein – Borough’s Uniform & Non-Uniform Pension Plan Representatives. Mr. Duda gave a status report on the current plan. Mr. Repka gave a summation of the allocation on returns and a summary of the assets.

Ms. Roecker Coates asked if the Borough was invested in any Pelletier stock.

Mr. Repka said not that he is aware.

### VI. **Citizens Comments – Agenda Items Only.**

Anna Lee Lapinsky 136 Rosemary Ave. asked a question regarding the Parks and the proposed food pantry in Wahl Park. She cautioned on the positioning referencing the heavy use the playground gets.

Mr. Detweiler confirmed proposed placement. To be inside the fence. Discussion ensued.

Mary Spross 366 Forest Ave. had comments regarding the park plan and specifically Ambler Borough park. She is interested in more detail regarding the stream bank plan. She had thoughts regarding the bird feeder proposal and wondered if there was something wrong with the existing swings. She also proposed a no-mow-month approach should be taken in the park.

- VII. Motion Minutes for Consideration – March 17, 2026, Council Business Meeting.  
Carried 9 – AYE**

**VIII. FINANCE DIRECTOR'S REPORT**

A written report was submitted for the record.

Ms. Sheedy asked if there are areas where we are spending more than we traditionally do for instance the fire department and parks?

Mr. Gambles answered that the additional spending in the Fire department was for firefighters and workman's comp.

**IX. POLICE DEPARTMENT REPORT**

A written report was submitted for the record.

**X. FIRE DEPARTMENT REPORT**

A written report was submitted for the record.

**XI. INTER-DEPARTMENT REPORTS**

**A. Public Works Department**

A written report was submitted for the record.

**B. Water Department Report**

A written report was submitted for the record.

Ms. Sheedy asked if the lack of rain was an issue with volume in the wells. She also asked about the Manganize treatment process.

Mr. Smallberger responded that we have been in a drought situation for a while and we have ample water in the reservoir. He also clarified that the Manganize water treatment was already happening.

**C. Wastewater Treatment Plant Report**

A written report was submitted for the record.

#### **D. Code Enforcement Report**

A written report was submitted for the record.

#### **E. Manager's Report- Kyle Detweiler**

A written report was submitted for the record.

Ms. Roecker Coates asked if the Borough was going to hire a Summer Intern.

Mr. Detweiler answered that the program has been so successful that we are hiring again and we have two candidates already lined up.

Mr. Orehek had a question regarding the progress on the SEPTA project.

Mr. Detweiler explained that the project was in the early exploratory stages, they laid out a time frame, shared some renderings, nothing formal.

Mr. Kucher offered that The Korman Company - AVE, who owns the project, wants to have a public open house to discuss plans.

### **XV. PROFESSIONAL CONSULTANTS' REPORTS**

#### **A. Borough Engineer's Report – Theresa Funk, GFT Inc.**

A written report was submitted for the record.

##### **1. Update on Borough Stormwater Management.**

Ms. Funk gave a report on the high-level review of storm water management. She explained the FEMA is the organization we need to work with and that there is a strategic organized approach.

Ms. Sheedy asked about the prioritization and how it is done.

Ms. Funk explained that there are multiple answers on prioritization issues; a combination of things come into play and there is a rubric that is used.

Mr. Detweiler offered that regulatory requirements also come into play.

Mr. Brubaker asked a question about the map and the pins.

Ms. Funk explained that the pins represent problematic areas that they want to expand on.

#### **B. Wastewater Treatment Plant Engineer's Report – William Brown, HRG Inc.**

A written report was submitted for the record.

## **XVI. COUNCIL COMMITTEE REPORTS:**

### **A. Administration & Finance – Karen Sheedy, Chair**

1. Motion – Approval of the March 2026 Bill Payment List - \$1,258,496.30 **Carried 9 – AYE**
2. Motion – Resolution 2026-08 – Ordinance No. 1148 – Sewer Tapping Fees **Carried 9 – AYE**
3. Motion – Resolution 2026-09 – Ordinance No. 1149 – Water Tapping Fees **Carried 9 – AYE**
4. Motion – Appointment of Contracted Arborist – Morris Arboretum **Carried 9 – AYE**
5. Motion – Hiring Recommendation – Position of Wastewater Mechanic 1 **Carried 9 – AYE**

Mr. Orehek asked a question regarding clarification of sewer references.

Mr. Detweiler explained that the resolution is written to reflect the way the code reads.

### **B. Code Enforcement & Planning – David Hui, Chair**

1. Motion – Resolution No. 2026-07 – Open Container Ordinance/Borough Events **Carried 9 – AYE**

Mr. Kucher gave a brief report on the parks plan for improvements that have been completed and are still in progress.

Ms. Sheedy asked regarding the increased taxes that were put into place to fund the park improvement. She was questioning whether repairs and improvements came out of that budget which is already in the bank. Or is it a separate millage?

Mr. Detweiler explained that the expenditure is coded so that the funds used get posted to the corresponding account.

Ms. Roecker Coates noted the recommendation to increase police presence in the parks in the plan, she asked the Chief if we would see that implemented?

The Chief replied that that is the plan.

Ms. Iovine asked Mr. Kucher for direction on parks that had big ticket items needing improvement.

Mr. Kucher gave more clarity to the proposed improvements and progress.

### **C. Parks, Recreation & Community Relations – Jennifer Henderson, Chair**

### 1. Knight Park Improvement Project

Joe Milles 58 Orange Ave. gave more insight into the Knight park planting project.

Mr. Hui offered that Council is asking for community input with a survey for park improvement project.

Ms. Daku offered that the EAC had hosted a tree planting last weekend that was very successful, and that coffee with a Councilperson is coming back to the Ambler Farmers Market.

### **D. Public Safety – Redmond Brubaker, Chair**

Ms. Iovine asked what areas got the new signage.  
The Chief explained that all the lots got new signs.

### **E. Public Works – Lou Orehek, Chair**

1. Motion – ChargePoint EV Charger Replacement & Upgrade **Carried 9-AYE**
2. Motion – Resolution 2026-10 – MIRIA Application for Grant Funding **Carried 9-AYE**
3. Motion – Authorization to Proceed – PS-1 Godwin Bypass Pump Repair **Carried 9-AYE**
4. Motion – Application for Payment \$31,071.64 No. 18 & Change Order No. 4 – Wells 2, 6, & 7 PFAS Treatment Systems **Carried 9-AYE**
5. Motion – Authorization for Payment of change order #4 for PFAS treatment at a cost of \$9,400.00 **Carried 9-AYE**

Mr. Orehek had a question regarding the Force Main project at the WWTP.

Mr. Brown explained more about the project time frame, upgrades and that the project is broken up into three phases.

Ms. Sheedy asked what a 94 report is.

Mr. Brown explained it's a report municipalities need to submit regarding waste management – its technical name is a Municipal Waste load management report.

Mr. Hui expressed concern with the additional waste being processed by the plant if that would be a factor with odor. And a disruption to the neighborhood.

Mr. Brown explained that all of the improvements will happen within the plan and will not cause any disruption for neighbors. There will be additional chemicals used to handle the increased input.

Mr. Orehek had a question regarding the collection system #5 and whether there was any study to consider the collection system we currently have.

Ms. Funk explained that we use a model process.

## **XIV. Other Business**

**Public Comment:**

Anna Lee Lapinsky 136 Rosemary commented on Councils continued improvement with their microphone use. She cautions council to be mindful of impending construction and retaining the "small town look"

Jack Carver 250 S. Maple St. encouraged the PD to look into EV vehicles.

Ms. Iovine made the motion to Adjourn the meeting at 8:22. **Carried 9-AYE**

**ADJOURNMENT**



## 2026 BOROUGH OF AMBLER APRIL BUDGET REPORT

Account	YTD Revenue	2026 Budgeted Revenue	% Revenue Used	% Remaining
General	1,523,393	6,389,000	23.84%	76.16%
Streets	12,497	63,700	19.62%	80.38%
Fire	38,799	1,283,100	3.02%	96.98%
Refuse	518,826	959,000	54.10%	45.90%
Parks	41,333	207,500	19.92%	80.08%
Water	1,360,081	5,020,125	27.09%	72.91%
Sewer	636,270	1,616,500	39.36%	60.64%
WWTP	2,043,756	4,462,500	45.80%	54.20%
Liquid Fuels **	167,400	165,000	101.45%	-1.45%
Totals	6,342,354	20,166,425	31.45%	68.55%

Account	YTD Expenses	2026 Budgeted Expenses	% Expenses Used	% Remaining
General *	1,871,195	6,389,000	29.29%	70.71%
Streets	38,552	63,700	60.52%	39.48%
Fire	7,765	1,283,100	0.61%	99.39%
Refuse	399,703	959,000	41.68%	58.32%
Parks	22,647	207,500	10.91%	89.09%
Water	1,306,469	5,020,125	26.02%	73.98%
Sewer	387,067	1,616,500	23.94%	76.06%
WWTP	1,567,391	4,462,500	35.12%	64.88%
Liquid Fuels	338,133	165,000	204.93%	-104.93%
Totals	5,938,922	20,166,425	29.45%	70.55%

\* - INCLUDES POLICE SALARIES

\*\* - RECEIVED LIQUID FUELS ALLOCATION AS THIS IS THE ONLY DEPOSIT WE RECEIVE IN ADDITION TO OUR MONTHLY BANK INTEREST

Account	YTD Expenses
Police Reg Wages	578,495
Police OT Wages	29,839
Police Per Wages	11,871
Police Hol Wages	3,752
Police Sick Wages	14,591
Police Vac Wages	19,588

		2026 Budgeted Expenses	% Expenses Used	% Remaining
Total Police Salaries	658,136	2,000,000	32.91%	67.09%

**2026 GENERAL BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$2,083,851.13**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	150,022.24	-239,861.58	1,095.18	1,995,106.97
FEB	372,555.73	-761,970.86	812.23	1,606,504.07
MAR	358,589.78	-551,655.64	886.94	1,414,325.15
APR	613,335.27	-560,981.94	796.25	1,467,474.73
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 GENERAL SAVINGS BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$1,340,444.96**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	0.00	0.00	2,368.73	1,342,813.69
FEB	0.00	0.00	2,214.72	1,345,028.41
MAR	7,172.72	0.00	2,536.13	1,354,737.26
APR	0.00	-7,172.72	2,381.31	1,349,945.85
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 GENERAL OPERATING BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$2,136,192.82**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	32,569.80	-832,228.01	885.94	1,337,420.55
FEB	1,933,320.98	-1,670,842.58	939.22	1,600,838.17
MAR	1,214,512.00	-949,153.38	998.80	1,867,195.59
APR	1,919,616.72	-1,227,893.15	1,036.47	2,559,955.63
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 GENERAL PAYROLL BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$61,130.35**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	366,747.99	-366,747.99	39.19	61,169.54
FEB	375,133.92	-375,133.92	37.18	61,206.72
MAR	403,290.13	-403,290.13	42.06	61,248.78
APR	447,314.91	-447,314.91	40.69	61,289.47
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 STREET LIGHTS BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$34,451.78**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	953.66	0.00	18.71	35,424.15
FEB	305.30	-25,506.92	11.96	10,234.49
MAR	2,504.90	-4,169.30	4.78	8,574.87
APR	9,153.42	-5,510.62	5.17	12,222.84
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 FIRE BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$32,850.33**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	3,012.18	0.00	18.53	35,881.04
FEB	1,068.52	-2,014.42	17.47	34,952.61
MAR	7,278.67	-1,516.46	20.91	40,735.73
APR	28,369.02	-6,249.00	27.81	62,883.56
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 REFUSE BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$805,675.32**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	16,059.33	-5,994.54	434.31	816,174.42
FEB	24,743.40	-105,633.02	370.92	735,655.72
MAR	208,310.71	-187,090.38	478.73	757,354.78
APR	20,030.04	-97,531.89	408.06	680,260.99
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 PARKS & RECREATION BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$396,888.50**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	3,128.22	-512.41	212.89	399,717.20
FEB	1,068.51	-8,287.17	196.47	392,695.01
MAR	7,564.81	-5,596.35	223.30	394,886.77
APR	29,735.68	-13,353.29	217.47	411,486.63
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 WATER BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$511,781.04**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	210,733.00	-94,450.89	301.33	628,364.48
FEB	632,062.72	-756,415.91	212.03	504,223.32
MAR	573,771.01	-731,148.69	237.68	347,083.32
APR	531,126.39	-747,079.45	197.49	131,327.75
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 WATER ONLINE PAYMENTS BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$100,647.26**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	99,224.83	-745.74	74.81	199,201.16
FEB	243,001.22	-200,626.64	60.34	241,636.08
MAR	105,766.16	-251,434.71	37.58	96,005.11
APR	140,050.22	-221,304.11	41.51	14,792.73
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 WATER CAPITAL BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$73,892.66**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	34,432.12	0.00	41.32	108,366.10
FEB	0.00	-895.00	53.69	107,524.79
MAR	0.00	-157.50	61.26	107,428.55
APR	0.00	0.00	57.39	107,485.94
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 SEWER BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$163,954.60**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	15,881.46	-20,645.14	88.11	159,279.03
FEB	128,724.39	-272,964.52	18.50	15,057.40
MAR	223,489.70	-81,466.04	95.22	157,176.28
APR	21,101.19	-55,845.40	75.61	122,507.68
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 WASTE WATER TREATMENT PLANT (WWTP) BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$1,536,546.90**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	3,285.00	-61,712.78	807.48	1,478,926.60
FEB	343,668.55	-385,791.18	703.94	1,437,507.91
MAR	748,062.08	-472,972.33	905.23	1,713,502.89
APR	168,648.40	-656,500.71	868.02	1,226,518.60
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 WWTP SAVINGS BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$1,723,648.13**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	0.00	0.00	3,045.90	1,726,694.03
FEB	0.00	0.00	2,847.86	1,729,541.89
MAR	0.00	0.00	3,260.07	1,732,801.96
APR	0.00	0.00	3,062.07	1,735,864.03
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 LIQUID FUELS BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$313,036.31**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	0.00	0.00	167.24	313,203.55
FEB	0.00	-120,209.46	105.94	193,100.03
MAR	0.00	-9,012.99	109.08	184,196.12
APR	166,888.00	-205,832.24	129.61	145,381.49
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 DEBT BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$289,250.05**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	0.00	0.00	154.53	289,404.58
FEB	0.00	0.00	144.31	289,548.89
MAR	0.00	0.00	165.00	289,713.89
APR	0.00	0.00	154.78	289,868.67
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**2026 ENTERPRISE ZONE BANK ACCOUNT**  
**DECEMBER 2025 ENDING BALANCE = \$183,871.91**

MONTH	DEPOSITS	WITHDRAWALS	BANK INTEREST	BALANCE
JAN	3,404.38	0.00	130.33	187,406.62
FEB	3,404.38	0.00	123.94	190,934.94
MAR	3,404.38	0.00	144.26	194,483.58
APR	3,404.38	0.00	137.72	198,025.68
MAY				
JUN				
JUL				
AUG				
SEP				
OCT				
NOV				
DEC				

**REPORT FOR THE TIME PERIOD 4/16/2026 – 5/14/2026**

To  
Borough Council

**PCAMC Meeting-** On April 16<sup>th</sup>, I attended the monthly gathering. Dr. Andrew Wolanin, a MPOETC certified Psychologist, spoke about the requirements and guidelines for police evaluations. He presented an administrative booklet that detailed the services that his office provides for all Montgomery County Police Departments.

From  
Chief Borkowski

CC  
Mayor Sorg

**Officer Training** - On April 19, Officer John Conway attended the Pennsylvania Narcotics Association, Top Gun School at Fort Indiantown Gap. The program is widely regarded as one of the top statewide training opportunities for members of the Montgomery County Drug Task Force. Congratulations to John on completing the intensive week-long training.

RE  
Monthly  
Operations

**Montgomery County DNA Training** – During the month of April the following officers attended training at Upper Dublin Police Department for the new BODEHITS program: Chief Borkowski, Sergeant Cassel, Sergeant Iochum, and Detective Conroy. The training was sponsored by the Montgomery County Detective Bureau. It was focused on the administrative requirements for each department.

**Parking Kiosk Installation** - I reported at the May 5<sup>th</sup> Committee meeting that the kiosks have been installed and are operational. Please be patient as we continue to adjust to the new system; minor issues were identified and corrected this week. Officers issued daily warnings for unpaid parking to help educate the public. Citations will be issued after the warning period ends.

**Project Safe Return-** On April 30<sup>th</sup>, the Police Department gave residents the ability to enroll a community member into our program that is geared towards the elderly, memory impaired, and the neurodiverse. The goal of Project Safe Return is to enable community members and their families to enroll their loved ones with our department in the event of contact with law enforcement. To enter a resident in the program, a family member or caretaker will need to complete a Project Safe Return Form and return it to the Police Department. This will help our officers make informed decisions about how to intervene peacefully and avoid actions that may trigger a poor response.

**First Friday Celebration-** On May 1<sup>st</sup>, The Ambler Main Street Committee sponsored the event that was a huge success. Attendees experienced favorable weather that allowed for the enjoyment of numerous activities. The Police Department added a detail of Officers who were designated to patrol the area. An increase in juvenile-related disturbance calls was handled at the event.

**T2 Monthly Training-** I attended the April Teams meeting that discussed the new online AOPC E-Citation system. This will allow unpaid tickets that turn into citations to be filed electronically with District Court. The system has been activated.

**Ecumenical Luncheon-** On May 6<sup>th</sup>, I attended the Wissahickon Faith Community Event at Congregation Beth Or. Contacts were made with several leaders of the local religious organizations that will be beneficial for the Ambler Police Department for future events.

## AMBLER BOROUGH POLICE DEPARTMENT

Tel 215-646-1000 x 101  
215-646-0704





## AMBLER BOROUGH POLICE DEPARTMENT

### INCIDENTS AS REPORTED TO A.B.P.D

COMMAND STAFF	
Chief	Jeffrey Borkowski
Admin. Sgt.	Chad Cassel

PERSONNEL		
	2024	2025
Chief	1	1
Admin Det/Sgt	1	1
Sergeants	2	2
Defective	1	1
P/Os (F/T)	8	9
Traffic Safety	1	1
Civilians	1	1

OFFENSES/SERVICE CALLS	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF APRIL	
	JAN	FEB	MAR	APR	% Change	2025	2026
<b>PART I OFFENSES</b>							
1. Criminal Homicide	0	0	0	0	0.0%	0	0
2. Forcible Rape	0	0	0	0	0.0%	0	0
3. Robbery	0	0	0	0	0.0%	0	0
4. Assaults	0	1	2	1	-50.0%	2	4
<b>5. Burglary</b>							
a. Forcible Entry	0	0	0	0	0.0%	2	0
b. Unlawful Entry	0	0	0	0	0.0%	0	0
c. Attempted Force	0	0	0	0	0.0%	0	0
<b>6. Theft</b>							
a. \$200 & Over	0	1	0	1	100.0%	4	2
b. \$50 - \$199	1	0	2	0	-200.0%	2	3
c. Under \$50	1	0	0	1	100.0%	5	1
7. MV Thefts	0	0	0	0	0.0%	1	0
<b>PART I - TOTAL</b>	<b>2</b>	<b>2</b>	<b>4</b>	<b>3</b>	<b>-25.0%</b>	<b>16</b>	<b>10</b>
<b>PART II &amp; ALL OTHER OFFENSES</b>							
911 Hang Ups	24	16	23	23	0.0%	29	86
Animal Complaints	6	6	5	8	60.0%	21	25
Assist Other Agencies	14	10	21	13	-38.1%	39	58
Disorderly Conduct	1	0	0	0	0.0%	2	1
Disturbance	4	11	7	3	-57.1%	23	25
Domestic	19	9	16	22	37.5%	49	66
Drug Offense	0	0	0	1	100.0%	1	1
DUI + w/Accidents	1	1	0	0	0.0%	1	2
Fire Alarm Calls	11	10	6	10	66.7%	51	37
Fireworks Complaints	0	0	0	0	0.0%	0	0
Fraud/Forgery	1	1	0	1	100.0%	17	3
Juvenile Complaints	0	0	0	2	200.0%	2	2
Medical Assistants	58	53	60	62	3.3%	222	233
Noise Complaints	9	2	3	4	33.3%	17	18
Public Drunkenness	0	0	0	0	0.0%	3	0
Public Service & Misc. Calls	452	422	469	437	-6.8%	1584	1780
Security Alarm Calls	9	9	11	14	27.3%	65	43
Suspicious Activity	15	15	32	22	-31.3%	78	84
Traffic Complaints	2	3	4	2	-50.0%	21	11
Vandalism	0	1	0	0	0.0%	4	1
<b>PART II &amp; ALL OTHER OFFENSES</b>	<b>626</b>	<b>569</b>	<b>657</b>	<b>624</b>	<b>-5.0%</b>	<b>2229</b>	<b>2476</b>
<b>GRAND TOTALS</b>	<b>628</b>	<b>571</b>	<b>661</b>	<b>627</b>	<b>-5.1%</b>	<b>2245</b>	<b>2486</b>

YTD CALLS FOR SERVICE	
2024	2025
8085	7056

	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF APRIL	
	JAN	FEB	MAR	APR	% Change	2025	2026
Abandoned Vehicle Complaints	0	2	3	4	33.3%	13	5
Non-Traffic Violations	2	0	6	0	-600.0%	6	8
Parking Meter Violations	101	131	364	182	-50.0%	1142	596
Prohibited Parking Violations	81	151	194	236	21.6%	341	426
Prohibited Parking Citations	74	56	44	29	-34.1%	263	174
Non-Reportable Accidents	8	11	6	11	83.3%	25	25
Reportable Accidents	1	0	0	1	100.0%	9	1
<b>Traffic Violations</b>							
a. Speeding	2	1	2	2	0.0%	16	7
b. Stop Signs	3	5	3	6	100.0%	59	17
c. Misc. Traffic Violations	57	81	113	93	-17.7%	330	344
<b>Total Traffic Violations</b>	<b>62</b>	<b>87</b>	<b>118</b>	<b>101</b>	<b>-14.4%</b>	<b>405</b>	<b>368</b>

Submitted By: Chief Jeff Borkowski  
 Incidents Subject To Reclassification

# AMBLER BOROUGH POLICE DEPARTMENT

## MONTHLY TIME USED

Vacation, Personal, Holidays, Sick Time	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF APRIL	
	JAN	FEB	MAR	APR	% Change	2025	2026
Sick Hours	48.0	80.0	84.5	44.0	-47.9%	267.5	256.5
Personal/Holiday	29.0	20.0	57.0	79.0	38.6%	159.5	185.0
Vacation	25.0	80.0	60.0	62.0	3.3%	323.0	227.0
Kelly Time	108.0	105.5	102.5	112.0	9.3%	347.0	428.0
Comp Time Used	100.5	19.0	23.3	9.0	-61.3%	126.5	151.8
IOD - Injured On Duty	0.0	0.0	0.0	0.0	0.0%	0.0	0.0
ESL - Extended Sick Leave	0.0	0.0	0.0	0.0	0.0%	0.0	0.0
FMLA - Family & Medical Leave Act	0.0	0.0	0.0	0.0	0.0%	0.0	0.0
Parental Leave	0.0	0.0	0.0	0.0	0.0%	0.0	0.0
<b>Total Labor Hours Reported</b>	<b>310.5</b>	<b>304.5</b>	<b>327.3</b>	<b>306.0</b>	<b>-6.5%</b>	<b>1223.5</b>	<b>1248.3</b>

## LABOR HOURS

Misc. Hours Used by Police	LAST 2 MONTHS		LAST MONTH VS PRESENT			AS OF APRIL	
	JAN	FEB	MAR	APR	% Change	2025	2026
Court Appearances 38-1-10	16.0	26.0	11.0	14.0	27.3%	79.0	67.0
County Court Appearances	4.0	8.0	0.0	0.0	0.0%	31.3	12.0
Overtime Hours	53.5	85.0	73.5	65.0	-11.6%	325.5	277.0
Time Spent In Training	16.0	142.0	96.0	142.0	47.9%	356.0	396.0
Meter Enforcement Hours	33.5	29.0	83.5	72.5	-13.2%	247.0	218.5
Crossing Guard Hours	429.0	428.0	529.5	470.3	-11.2%	1973.8	1856.8
<b>Total Labor Hours Reported</b>	<b>552.0</b>	<b>718.0</b>	<b>793.5</b>	<b>763.8</b>	<b>-3.7%</b>	<b>3012.5</b>	<b>2827.3</b>

# AMBLER BOROUGH POLICE DEPARTMENT

## VEHICLE FUEL & MILEAGE REPORT

Unit	LAST 2 MONTHS			LAST MONTH VS PRESENT			AS OF APRIL	
	JAN	FEB		MAR	APR	% Change	2025	2026
43-1 2021 Ford Explorer (Chief)	648	624		824	665	-19.3%	3,096	2,761
43-2 2017 Ford Explorer (Patrol)	40	43		16	230	1337.5%	7,129	329
43-3 2025 Ford Explorer (Patrol)	133	1,269		1,678	1,917	14.2%	0	4,997
43-4 2010 Ford Escape (Detective)	564	636		642	869	35.4%	2,833	2,711
43-5 2014 Ford Explorer (Patrol)	300	252		269	85	-68.4%	1,337	906
43-6 2025 Ford Explorer (Patrol)	1,236	868		1,345	1,434	6.6%	1,274	4,883
43-7 2023 Ford Explorer (Patrol)	755	797		990	724	-26.9%	7,426	3,266
43-8 2017 Nissan (Undercover)	1,915	670		984	1,034	5.1%	3,597	4,603
<b>Total Mileage</b>	<b>5,591</b>	<b>5,159</b>		<b>6,748</b>	<b>6,958</b>	<b>3.1%</b>	<b>26,692</b>	<b>24,456</b>

CAR	ODOMETER READING
43-1	35,149
43-2	111,477
43-3	14,516
43-4	124,308
43-5	99,604
43-6	10,791
43-7	53,505
43-8	113,001



# AMBLER POLICE DEPARTMENT

50

Calls for Service

Year 2026 April

Code	Call for Service	Totals
0610	THEFT	2
0800	SIMPLE ASSAULT	1
1130	FRAUD ALL OTHERS	1
1711	SEX OFFENSE ALL OTHERS	2
1810	DRUG POSSESSION OFFENSE	1
2040	FAMILY OFFENSES - DOMESTIC	22
2450	NOISE COMPLAINT	4
2654	DISTURBANCE	3
2656	THREATS	1
2660	TRESPASSING	1
4014	OPEN DOORS/WINDOWS GENERAL POLICE	2
4020	SUSPICIOUS AUTO	6
4021	SUSPICIOUS ACTIVITY	15
4022	SUSPICIOUS PERSON	1
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	14
4081	JUVENILE MATTER (NON CRIMINAL ONLY)	2
4100	ALARMS (FIRE ALARMS)	10
5004	FOUND ARTICLES	7
5008	LOST ARTICLES	2
5010	MISSING PERSON	1



# AMBLER POLICE DEPARTMENT

51

Calls for Service

Year 2026 April

Code	Call for Service	Totals
5502	BARKING DOG/ANIMAL NOISE	1
5506	LOST / FOUND / STRAY ANIMALS	3
5510	ANIMAL COMPLAINTS ALL	4
6008	REPORTABLE MV CRASH NO INJURIES	1
6016	NON REPORTABLE MV CRASH	8
6017	NON REPORTABLE MV CRASH HIT & RUN	3
6305	SELECTIVE ENFORCEMENT TRAFFIC	23
6308	TRAFFIC MV COMPLAINT	2
6310	TRAFFIC ENFORCE / STOP	101
6335	TRAFFIC HAZARD	1
6336	DISABLED MV	1
6510	PARKING ENFORCEMENT	29
6511	PARKING VIOLATION COMPLAINT	26
6602	ABANDONED IMPOUND/TOWAWAY	4
6608	ESCORTS	1
6612	SIGNALS SIGNS OUT	2
6614	TRAFFIC POST	23
7003	PROPERTY CHECK / AREA CHECK	4
7006	LOCK OUT	2
7008	MEDICAL ASSISTANCE	62



# AMBLER POLICE DEPARTMENT

52

Calls for Service

Year 2026 April

Code	Call for Service	Totals
7014	OTH PUB SERV/WELFARE CHK	15
7015	ASSIST CITIZEN	12
7025	EMOTIONALLY DISTURBED PERSON (EDP)	2
7085	CHILD CUSTODY EXCHANGE	2
7502	ASSISTING-FIRE DEPT	4
7504	ASSISTING-OTHER POLICE DP	8
7506	ASSISTING-OTHER AGENCIES	1
8010	WARRANTS-LOCAL	56
8252	WARRANT ATTEMPT TO SERVE	2
8504	PRISONER WATCH /JAIL DUTY/TRANSPORT	2
9002	ADMINISTRATIVE DUTIES	3
9006	SICK DAY	4
9007	COVER SCHOOL POST	2
9008	COURT	4
9020	POLICE INFORMATION	34
9028	FINGERPRINT	1
9029	CIVIL MATTER	4
9034	REPOSSESSION	1
9050	BACKGROUND CHECK	11
9052	PFA INFORMATION	2



# AMBLER POLICE DEPARTMENT

53

Calls for Service

Year 2026 April

Code	Call for Service	Totals
9068	COMMUNITY RELATIONS ACTIVITY	1
9071	DIRECTED PATROL	66
911	911 HANG UP / CHK WELFARE	23
9111	BIKE PATROL	1
9112	FOOT PATROL	9
9115	FOLLOW UP	9
9119	CHILD LINE / CYS	4
9982	SEX OFFENDER REGISTRATION	1
9988	RETURN TO STATION	11
9989	CALL BY PHONE	61
	<b>Grand Total</b>	<b>755</b>

05.15.2026

# Parking Report

**TO**  
Borough Council

Parking Operations Report: 04/17/26 – 05/15/26

**FROM**  
Unofficial Parking Czar,  
Ofc. Nasobkow

**CC**  
Mayor Sorg

**RE**  
Parking Operations

**Miscellaneous Items:**

Binoy Cherian of BrandOptics ([www.brandoptics.com](http://www.brandoptics.com)) has generously offered to produce a short, pro bono informational video about Ambler's new parking systems. This video will help educate the public on our recent parking improvements.

Additionally, Chris Collier, Executive Director of the Ambler Movie Theater, has offered to feature a 30-second spot in the theater's movie previews. This will help publicize our parking enhancements and demonstrate how to use the new system.

**1. Increase in Mobile Pay Adoption**

Throughout April, patron use of the new T2 Mobile Pay System rose steadily. The system was used 2,438 times in April, a significant increase from 366 uses in March. Saturdays continue to be the busiest parking days, with the Lindenwold Lot being the most active location in the month of April. **(See Enclosure 1)**

**2. Installation of New Parking Kiosks**

On April 5th, Integrated Technical Systems, Inc. installed new T2 Cosmo Kiosks, replacing older models in the Cavalier Lot, Lindenwold Lot, and W Butler Lot. An additional kiosk was also installed in the Lindenwold Lot to accommodate increased usage. **(See Enclosure 2)**

**3. Social Media Outreach**

Following the kiosk installations, the Police Department began sharing updates and information about the upgrades through its Facebook page to enhance public awareness. **(See Enclosure 3)**

**4. Customized Programming Enhancements**

Recent technological advances now allow both the Mobile Pay system and kiosks to automatically recognize and not charge parkers during free lunchtime hours. Additionally, the kiosks' intro and exit screens have been personalized to reflect the Ambler community, and the ticket footer can now be customized to display important information. **(See Enclosure 4)**

**5. Business Engagement Initiatives**

Beyond social media, the Police Department visited businesses along metered parking areas to provide information about the new systems. To encourage Mobile Pay adoption, QR code validations—each granting 10 free parking sessions—were distributed to businesses. This initiative aimed to ensure patrons' first experiences with the new system were positive, given a longstanding history of frustration with parking. **(See Enclosure 5)**

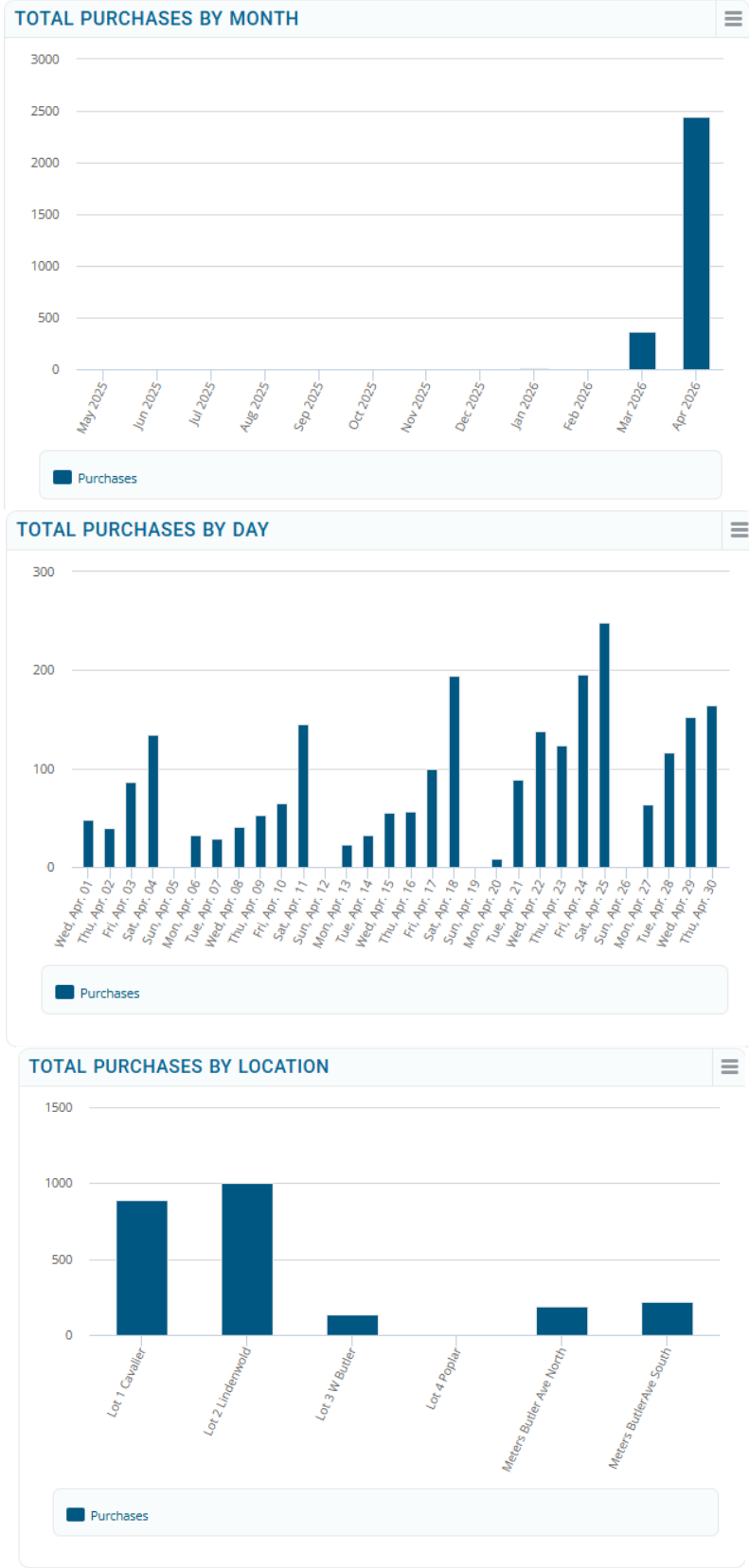
**6. Week of Warnings**

From 5/11 to 5/16, Parking Enforcement will issue only warnings for meter violations. This grace period is intended to remind the public about the new systems and the resumption of regular paid parking procedures.

**BOROUGH OF AMBLER**

Tel 215-646-1000 x105







(Enclosure 4)

Custom Intro & Exit Screens and Sample tickets with custom headers and footers

Intro Screen



Example  
Cash  
Payment  
Receipt



Example  
Credit / Tap  
Payment  
Receipt



Exit Screen



- 11.19 Salon
- 2Street Sammies
- Act 2 Playhouse
- All Smiles Dental
- Aloha Smoothie Company
- Amazing Decks
- Ambler Barbershop
- Ambler Flower Shop
- Ambler Savings
- Ambler Theater
- BBY Wellness Center
- Beauty Institute
- Blood Moon Tattoo
- Bridgets Steakhouse
- Cafe La Bella
- Cantina Feliz
- Char
- Communication Deployment Partners
- Current Education Center
- Denny Electric Supply
- DiFrancesco Opticians
- District Court 38110
- First Presbyterian Church
- Free Shop
- Geronimos
- Gravity Hair Salon
- Harry's Taproom
- KC's Alley
- Love Salon
- Lucky's Roadside Stand
- Mahoney Event Center
- Mary's Chicken Strip Club
- Mermaid Art Studios
- Noble Bear Salon
- Paper Dolls
- Pennsylvania General Store
- Phillips and Associates
- Pho Me Please
- Pierogie Kitchen
- Porter
- Primitive Boutique
- Prive Salon
- Pure Cure Medical Supplies
- Pure Spa
- Ridge Hall
- Ritas
- RockForce
- Salon Envy
- Skitz Tattoos
- Sorrentino's Pasta & Provisions
- Sweet Briar
- Sycamore Canyon Trust
- Tannery Run
- Tony Laguda Formal Wear
- Top Dog Cocktails
- Twisted Gingers
- Wanna Spoon
- WeeHive Social
- Wild Heart Salon

**BOROUGH  
Of  
AMBLER**

# Police Department

131 Rosemary Avenue  
Ambler, PA 19002-4475  
Phone: (215) 646-1000  
Fax: (215) 646-0704



*Chief of Police  
Jeff Borkowski*

Dear (Business Name Here),

We are pleased to share several recent upgrades designed to enhance the parking experience in Ambler. Here are four key achievements:

1. **New Parking Meters on Butler Ave. and Nearby Blocks**

- \*Each meter features a button for 15 minutes of free parking.
- \*Meters accept nickels, dimes, quarters, and dollar coins for your convenience.

2. **Enhanced Mobile Pay Option (T2 Mobile Pay)**

- \*The new T2 Mobile Pay system has replaced the Flowbird App.
- \*Easily pay by scanning a QR code or texting your zone location to 44989.
- \*Receive a text alert when you have 15 minutes remaining, with the option to extend your parking session.
- \*The system recognizes Ambler's free lunch periods and will not charge users during these times.

3. **T2 Mobile Pay Parking Validations**

- \*Businesses can now offer parking validations via 4-digit codes or QR codes, with flexible options for events, employees, or VIP clients.
- \*Examples include discounted parking for special events, employee perks, or client incentives.
- \*Validations are tracked and invoiced monthly; these invoices may be used as business expenses for tax purposes.
- \*For additional information, please contact Officer Nicholas Nasobkow at [nnasobkow@police.ambler.pa.us](mailto:nnasobkow@police.ambler.pa.us)

4. **Upgraded Parking Kiosks**

- \*New kiosks have replaced the existing ones, with an additional kiosk now available in the Lindenwold Lot 2.
- \*Kiosks are programmed to recognize free parking periods and will not charge during those times.
- \*You can purchase parking in advance during free periods; your payment will automatically apply to the next metered session (e.g., pay at 7:35am, applied to 8:00am)

We hope these improvements make parking in Ambler more convenient for you, your employees, and your patrons.

**Attached is a complimentary parking validation QR code for 10 free parking sessions. Use them yourself, share them with friends, or offer them to clients.**

*"To Protect and Serve"*

Free Parking Compliments of (Business name here)



Validate Here

# PARK AMBLER SMART!

NEW PARKING ZONES. EASY MOBILE PAY.



FIND YOUR ZONE.  
PAY THE EASY WAY.



## NORTH ZONE (ABNORTH)

North of Butler Ave.  
Odd side of Butler Ave.



**PAY HERE**

Text  
**ABNORTH**  
To  
**44989**



Powered by **tez**



**NORTH ZONE (ABNORTH)**  
**SOUTH ZONE (ABSOUTH)**

**P** Butler Ave.  
is the zone divider.

## SOUTH ZONE (ABSOUTH)

South of Butler Ave.  
Even side of Butler Ave.



**PAY HERE**

Text  
**ABSOUTH**  
To  
**44989**



Powered by **tez**



## HOW TO PAY



- 1 Scan the QR Code on the sign
- 2 OR Text the code to 44989
- 3 Enter your vehicle info & duration

## PARKING LOTS

**LOT 1**

**P** PAY HERE

Text **ABL0T1** To **44989**

Powered by **tez**

**LOT 2**

**P** PAY HERE

Text **ABL0T2** To **44989**

Powered by **tez**

**LOT 3**

**P** PAY HERE

Text **ABL0T3** To **44989**

Powered by **tez**


**PARK. PAY. SUPPORT LOCAL.**

Questions? Visit <https://boroughofambler.com/> or call 215-646-1000

**P**

# PAY HERE

SCAN ME




SCAN ME

OR

Text  
**ABNORTH**

To  
**44989**




Powered by **tez**

**P**

# PAY HERE

SCAN ME




SCAN ME

OR

Text  
**ABSOUTH**

To  
**44989**



Powered by **tez**

**P**

# PAY HERE

SCAN ME



SCAN ME

OR

Text  
**ABLOT1**

To  
**44989**



Powered by **tez**

**P**

# PAY HERE

SCAN ME



SCAN ME

OR

Text  
**ABLOT2**

To  
**44989**




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**44989**



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Wissahickon Fire Company  
 Fire Chief Report  
 April 2026 (120 days)

Township	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Total	%
Abington	1			2									3	1%
Ambler	18	19	18	16									71	32%
Conshohocken		1	1										2	1%
East Norriton				1									1	0%
Horsham	3	1	3	1									8	4%
Lansdale		1	1	2									4	2%
Lower Gwynedd	27	27	17	18									89	40%
Montgomery	5	3	6	4									18	8%
North Wales			1										1	0%
Upper Dublin	2	2	2	1									7	3%
Whitmarsh	1	3	4	1									9	4%
Whitpain		3	3	3									9	4%
<b>TOTAL</b>	<b>57</b>	<b>60</b>	<b>56</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222</b>	<b>100%</b>

Type of Call	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total	%
Accident Standby	4			3									7	3%
AFA Actual	11	14	11	7									43	19%
AFA False	9	12	3	13									37	17%
Appliance		1											1	0%
Assist EMS		1		1									2	1%
Assist Police Dept			1										1	0%
Brush	1			3									4	2%
Building Investigation	3		4	1									8	4%
CO Detector	6	6	3	4									19	9%
Commercial Bldg	5	2	5	2									14	6%
Elevator Rescue		1	2	2									5	2%
Fast Team Assist		1											1	0%
Gas Odor Inside	2	6	4	1									13	6%
Gas Odor Outside	1	6	1										8	4%
High Angle Rescue		1											1	0%
Non Comm Bldg	7	4	9	4									24	11%
Officer Investigation	4	1	2	1									8	4%
Smoke in Area			1										1	0%
Standby other fire station	2	1	2	3									8	4%
Traffic Unit assist		1	1	1									3	1%
Trash			2										2	1%
Vehicle Fire			2	1									3	1%
Vehicle Rescue	1			1									2	1%
Wires	1	2	3	1									7	3%
<b>TOTAL</b>	<b>57</b>	<b>60</b>	<b>56</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222</b>	<b>100%</b>

Day of the week	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total	%
Monday	9	8	8	7									32	14%
Tuesday	5	15	11	11									42	19%
Wednesday	9	8	9	9									35	16%
Thursday	13	5	8	7									33	15%
Friday	9	6	6	2									23	10%
Saturday	7	5	3	8									23	10%
Sunday	5	13	11	5									34	15%
<b>TOTAL</b>	<b>57</b>	<b>60</b>	<b>56</b>	<b>49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>222</b>	<b>100%</b>



Wissahickon Fire Company  
 Fire Chief Report  
 April 2026 (120 days)

Attendance	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total	%
Day Calls (M to F 6AM to 6PM)	35	30	24	23									112	50%
Attendance at Day Calls	355	313	259	305									1,232	
Average Day Calls	10.1	10.4	10.8	13.3	-	-	-	-	-	-	-	-	11.0	
Night & Weekend Calls	22	30	32	26									110	50%
Attendance at N & W Calls	297	385	428	287									1,397	
Average Night & Weekend	13.5	12.8	13.4	11.0	-	-	-	-	-	-	-	-	12.7	
Total Calls	57	60	56	49	0	0	0	0	0	0	0	0	222	100%
Total Attendance	652	698	687	592	0	0	0	0	0	0	0	0	2,629	
Average Total Calls	11.4	11.6	12.3	12.1									11.8	
Average Fire Attendance 7A	8.0	7.8	8.5										8.1	
Average Fire Attendance 7B	3.4	3.8	3.9										3.7	
Average Fire Attendance	11.4	11.6	12.3	-	-	-	-	-	-	-	-	-	11.8	
Total Drills	4	4	5	4									17	
Total Drill Attendance	129	131	184	137									581	
Average Drill Attendance	32.3	32.8	36.8	34.3									34.2	

Count of Alarm 2026								
Hour of Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
0	2		1		2	2	2	9
1	1	2	2		1			6
2		1	3	1	1		1	7
3			1	1	1			3
4	1			1	1			3
5					1			1
6	1	1	1	1	1			5
7	1	1			3	3		8
8	1	1	1	1	1		1	6
9	1	3		4	2	1		11
10	2	1	5	1	1	1		11
11		1	1	3	1	2	1	9
12	2	3	2	3	2			12
13		5	5	1	3	1		15
14	4	2	3	2	1	3	2	17
15	6		4	2	1	4	2	19
16	2	1	2	4	1	2	4	16
17		1	3	4	2	2	2	14
18	4	2	2	1	1		2	12
19	2	4	1	1	1	1	2	12
20	2		1		2		3	8
21	1	1	1		1			4
22	1	2	1	1			1	6
23			2	3	2	1		8
<b>Grand Total</b>	<b>34</b>	<b>32</b>	<b>42</b>	<b>35</b>	<b>33</b>	<b>23</b>	<b>23</b>	<b>222</b>

■ Highest call time (Day and Hour)

Monday Trainings	Jan-26	Feb-26	Mar-26	Apr-26
Truck Inventory & Cleanup		Bloodborne Pathogens / warehouse fires	Hazmat refresher Part I	Forcible Entry / Pulley work
SCBA Fit Test		PSP Awareness training	Hazmat refresher Part II	Foam training
RIT rescue / Forcible Entry		Truck Inventory & Cleanup	SCBA Drill	Gas meter refresher
Work night		Hydrants	Truck Inventory & Cleanup	Pumping basics
			Vehicle Rescue	
<b>Total Hours Training</b>	<b>323</b>	<b>Total Hours Training 328</b>	<b>Total Hours Training 460</b>	<b>Total Hours Training 343</b>



**BOROUGH of AMBLER**

# **DEPARTMENT of PUBLIC WORKS**



**MAY 2026 MONTHLY ACTIVITY REPORT**



## ROADWAY

- Bannockburn & Church: PECO Pavement Restoration scheduled May /June 2026
- Various Potholes Filled



## SEWER / STORM SEWER

- Quarterly Sewer Degreaser Program – **COMPLETED (QTR1)**
- Curb and Inlet Replacement I/F/O St. Anthony Rectory **COMPLETED**
  - Curb and Inlet Replacement I/F/O Forest & Hendricks **COMPLETED**

Inlet Replacements Required:

- Lindenwold & Park = 4 units **IN PROCESS**
- Orange & Spring = 2 units
- Orange & Main = 2 units



## STREET LIGHT / EV CHARGING / ELECTRICAL

- ChargePoint EV Charger REPAIR / UPGRADE : Fulcrum Energy Solution, Inc. upgrade of EV Charging Stations. Install set for late May. **IN PROCESS**
- Ridge and Poplar : Street Light Pole Painting hardware upgrades **IN PROCESS**
- T2 Parking Meter System Kiosk Installation week of May 5<sup>th</sup> **COMPLETED**



## FACILITY / OTHER

- DPW GARAGE : New Front Man Door to be Installed – **COMPLETED**  
 Repair to Fire Panel Keypad and Box – **COMPLETED**  
 Boro Hall : New Emblems on Doors / Spring Planting - **COMPLETED**



## PARKS

Vito & Phil attended the "PA Recreation and Park Society (PRPS)" Playground Maint. Course Hosted by Upper Gwynedd Township.

Evaluate health of 2 trees on Cavalier entering the parking lot.

SEE DETAIL SHEETS FOR PARKS



## LOCUST PARK

CURRENT EQUIPMENT : ( Installed 2015 )



### PARK SUMMARY

#### RECENT UPGRADES 2024 :

Adult Exercise Equipment Installed.

Fencing near tot play area upgraded.

Sidewalks upgraded

#### UPGRADES FOR 2026 : EST \$5,000

Repainting Basketball Lines / Paint Basketball Court Poles ( \$1k )

Tree and branch trimming along back fence ( \$2k )

Install picnic bench ( 1k ) \_\_\_\_\_

#### FOR CONSIDERATION :



## JEAN THOMPSON PARK

CURRENT EQUIPMENT : ( Installed 2020 )



### PARK SUMMARY

**RECENT UPGRADES :** **NONE** ( equipment installed approx. 2020 )

Overall condition of play equipment is in good working condition..

Disabled book drop off. ( unit leaking )

**UPGRADES FOR 2026 :** **NONE**

### **FOR CONSIDERATION :**

Additional Bench Seating and Picnic Tables ( \$1-2k )



## RICCIARDI PARK

CURRENT EQUIPMENT : ( Installed 2015 )



### PARK SUMMARY

#### RECENT UPGRADES 2024 / 2025:

Adult Exercise Equipment Installed.

New Soccer Nets / Pickleball Nets 2025 / Picnic Bench



#### UPGRADES FOR 2026 : EST \$200,000

Resurfacing of Pickleball Courts ( est 150-180K)

New walkway Entrance from Reiffs Mill Road ( est 5-8K )

Additional Benches and picnic tables ( \$1-2k )

#### FOR CONSIDERATION :

Possible WiFi Coverage for Camera System ( planning)

Possible temp bathroom ( Porta-Potty)

Flagpole Installation ( \$2-3k)



## KNIGHT PARK

### CURRENT EQUIPMENT :



### PARK SUMMARY

#### RECENT UPGRADES 2025:

Pavillion / 6 new Picnic Tables

Updated plumbing in block house

Installed cameras at Pavillion ( *relocate higher location* )

#### UPGRADES FOR 2026 : EST \$5,000

Paint Parkhouse to match Pavillion and Trim – (\$1K)

Additional Benches and picnic tables ( \$ 2-3K )

#### FOR CONSIDERATION :

Possible stronger WiFi Coverage for Camera System ( planning)

Consider other uses for ballfield

Discuss future garden plans / expansion



## WAHL PARK / BORO HALL

CURRENT EQUIPMENT : ( Installed 2015 )



### PARK SUMMARY

#### RECENT UPGRADES 2025:

Fencing upgraded

Playground Mulch on Rosemary Side

#### UPGRADES FOR 2026 : EST \$20-25,000

Add additional picnic table near mulched area ( Rosemary Side ) (\$1-2K)

French Drainage along wall on Poplar Side of building (\$4-6K) **PLANNING IN PROCESS**

New playground flooring / new sod after drainage work is complete (\$10-15K)

#### FOR CONSIDERATION :

Proposed Food Pantry Lockers along Rosemary Side Wall – possible location change to right side of Meeting Entrance near Garage Roll Up Door ( Right Side ) allows ADA Access.



## PICKERING FIELD

CURRENT EQUIPMENT : ( Installed prior to 2014 )



### PARK SUMMARY

#### **RECENT UPGRADES 2024 2025:**

New ADA Sidewalks along Highland Ave & North Street

Fencing added to Tot Play Area

Bench Installed / Bike Rack Installed near Park House

#### **FUTURE UPGRADES : EST \$255,000**

Sidewalks on E. Park Ave & Trinity Ave (**\$250K planning**)

Fencing along Basketball Courts (**\$5K**)

Improve signage along park boundaries (**TBD**)

#### **FOR CONSIDERATION :**

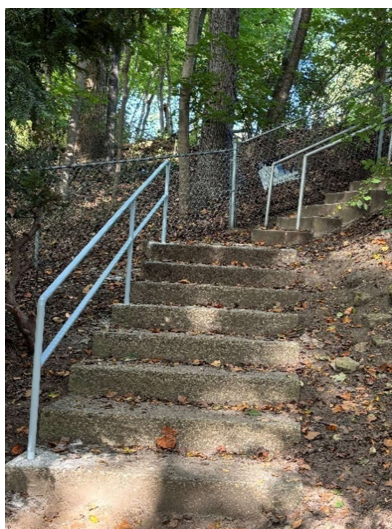
Playground Upgrade / Additional Equipment





## AMBLER BOROUGH PARK

CURRENT EQUIPMENT : ( Installed prior to 2020)



### PARK SUMMARY

#### RECENT UPGRADES 2024 2025:

Fencing along Hendricks repaired

Railings entering Hendricks Steps repaired / upgraded

Trees trimmed at entrance

#### FUTURE UPGRADES : EST \$ 10,000

New swing set ( \$3-5K )

Benches along trail ( \$3-4K )

Trail Signage / Park Boundary Signage (TBD)



EXAMPLE

#### FOR CONSIDERATION :

Better pathway access from Tennis Ave

Streambank Management

Bat Boxes / Bird Feeders / Bird Blinds / Bird Nesting Boxes

<b>Water Dept. Monthly Report April 2026</b>	
Backflow U&O Inspection	5*
Blow Out Curb Box/ Street Valve	8*
Check Report of Possible Water Leak	4*
Clean Grounds at Borough Hall, Dump, Tanks, & Wells	1*
Deliver Notices	1*
Metrotech Water Service Line	1*
Possible Service Leak	1*
Water Line Application	1*
Water Usage Report	3*
<b>Distribution Work:</b>	
Backfill	4*
Base Street From Water Repair	1*
Blacktop	3*
Dig and Reset/Replace Curb Box	5*
Exercise Valves	2*
Fire Flow Test	1*
Fire Hydrant Flushing/Maintenance	9*
Flush Service	1*
Frozen Curb Stop	1*
<b>Lawn Restoration:</b>	7*
<ul style="list-style-type: none"> <li>• 85 Hogan Lane</li> <li>• 26 Graystone Road</li> <li>• 520 Madison Ave.</li> <li>• 122-A Ft. Washington Ave.</li> <li>• 213 Summit Ave.</li> <li>• 506 Summit Ave.</li> <li>• 6324 Joshua Road</li> </ul>	
Locate, Clean Out, Mark, & Exercise Curb Box	5*
Locate/Blowout/Clean Out Valves	1*
Low Pressure Check	1*
Lower/Raise Curb Box 100 Skippack Pike	1*
Repair/Replace Fire Hydrant 306 Williams Road	1**
Repair Lid (curb box or valve)	1*
Sidewalk Restoration 506 Summit Ave.	1**
Verify Meter Installed Correctly	1*

Verify Service Leak on Customer Side Repaired	3*
<b>Water Main Break 122-A Ft. Washington Ave.</b>	<b>1**</b>
<b>Water Service Leak Borough Side 213 Summit Ave.</b>	<b>1**</b>
<b>Water Service Leak Borough Side 316 Summit Ave.</b>	<b>1**</b>
Water Shut Off Non-Payment	2*
Water Shut Off – Temporary Request or Emergency	7*
Water Turn on Service	2*
<b>Meters:</b>	<b>16*</b>
Meter Changes: <ul style="list-style-type: none"> <li>• Cubic Foot Meters: 2</li> <li>• Gallons Meters: 12</li> <li>• Install Meter New Construction: 0</li> <li>• Leaking Meter: 1</li> <li>• Meter in Reverse: 0</li> <li>• Radio Repair Read: 0</li> <li>• Stopped Meter: 1</li> </ul>	
<b>3rd Party Contractor Lenegan - Replacement Meter Program</b> <ul style="list-style-type: none"> <li>• Replaced 283 Meters changed to date</li> </ul>	<b>283*</b>
<b>Meter Readings:</b>	
<ul style="list-style-type: none"> <li>• Regular Readings: 20*</li> <li>• Final Readings: 24*</li> <li>• Quarterly Billing Readings: 1**</li> </ul>	<b>45*</b>
<b>Reports:</b> <ul style="list-style-type: none"> <li>• DEP Monthly Monitoring Reports</li> <li>• Whitemarsh Discharge Monitoring Report</li> </ul>	<b>**</b>
<b>Sampling:</b> <ul style="list-style-type: none"> <li>• DEP Monitoring Requirement Samples</li> <li>• Distribution Sampling</li> <li>• Well Sampling Daily</li> <li>• Whitemarsh Discharge Sampling</li> </ul>	<b>**</b>
<b>Administrative Tasks:</b> Lead decision maker of selecting, ordering, and designating new recycle carts for distribution.	<b>**</b>

Employees Hours Off / Days: 120 15 Holidays: 1 8 Scheduled On-Call Overtime: 18 HOURS Scheduled Operational Overtime: 18 HOURS Emergency Overtime-See Finance Manager Report  *Jobs **Day	**
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# **Ambler Wastewater Treatment Plant**

## **Superintendent Report**

**April 2026**

Average Monthly Plant Flow – 3.75 MGD / Peak Plant Flow – 4.29 MGD

Total Dry Tons of Sludge Removed – 28.40 Tons

Total Rainfall – 2.04”

### **Administration:**

- Reviewed lab reports from MJ Reider
- Reviewed and submitted March’s DMR
- Updating plant’s O&M manual (1980) – Under final review
- Organizing old files in plant office
- New mechanic – Joseph Meyer started on April 23<sup>rd</sup>
- Assisted Andrew Ross of Centurisk for DVT insurance coverage of WWTP
- Updating Preparedness Prevention and Contingency (PPC) Plan (2022)
- Working with Bill Brown, Jeff Morgan and GHD on plan for Copper Study – DEP requirement for NPDES permit
- Received quote for temporary fencing along Church Street bridge for public safety
- Assisted Jamie with auditor’s report list for WWTP
- Met with Kyle, Glenn and GFT representatives to review Church Street bridge replacement project on April 21<sup>st</sup>
- BCWAS Expansion Project – Blacktop restoration will be completed by June. Bill Brown and I met with Eastern Environmental Contractors and Coastal Technical Sales to review new equipment designs and locations within the WWTP. Additional meetings will be held to finalize the designs

### **Plant Operations:**

- Equipment rotation (Monthly)
- Drained and cleaned DAF tanks #1 and #2 (Bi-Weekly)
- Drained and cleaned tanks T-5 and T-6 (Monthly)
- Pumped down and hosed wetwell (Weekly)
- Tested plant alarms and sump pumps (Weekly)
- Tested plant Godwin pumps and checked fuel levels (Weekly)
- Tested plant generator under load (Weekly)
- Sludge transfers and belt filter press operations (Daily)
- Spray washing and skimming of Clarifiers (Daily)
- PAC chemical delivery for plant (Bi-Weekly)
- Diesel fuel delivery (Bi-Weekly)
- Scum boxes pumped out (Monthly)
- Operators cleaning fence lines around plant (trash, leaves, branches, etc.)
- Adjusted defoamer and odor control pumps to maintain levels
- Operators pumped out melted snow/rainwater out of empty digesters ET-15 and ET-16
- Training new employee on plant operations
- Operators cleaned out sprayer heads and arms on Trickling Filters – ET-4, ET-5, ET-10, ET-11, T-1 and T-2

### **Plant Maintenance:**

- Replaced brake air line on sludge truck
- Replaced air filters and screens on both sampler units
- Changed oil, air filters and brakes on Truck #18 for annual state inspection
- Adjusted sump pump high level floats in EPS-1 and EPS-2
- Assisted operators with setting up pump and hoses for digesters ET-15 and ET-16
- Replaced lamp 9A wire on UV B bank – wire was covered under warranty from Trojan
- Pump shaft on Pump #3 split above impeller – pulled pump and took to Deckmans for repairs – Quoting parts
- Replaced leaking air valve on sludge truck – picked up part from Del Val International
- Installed temporary cover plate on Pump #3's base while pump is being repaired
- Performed quarterly greasing and filter changes on plant equipment
- Replaced packing on Pump #16
- Changed oil and air filters on Maintenance Truck for annual state inspection
- Changed oil and inspected Trickling Filters – ET-4, ET-5, ET-10, ET-11, T-1 and T-2
- Controller for PS-1's recycling valves broke – Getting quotes for replacement controller
- Replaced factory pullies on digester ET-17 blower
- Replaced main pump drive belt on T-2 Godwin Bypass pump – Tim picked up new belt from Xylem's shop
- Inspected leak on Godwin Bypass pump driveway bridge – will need to weld patch over hole
- Disconnected PS-1 Godwin bypass pump – Godwin repairing pump
- Replaced tubing on both sampler units
- Spare 50hp motor was taken to Kufen Motors for repairs
- Cleaning and organizing maintenance shop and garage bays
- Adjusted flight chains and drive chains on both DAF tanks
- Inspected and cleaned out rags from Belt Filter Press sludge feed pump
- PS-1 Limitorque valves jamming up – Both units are being rebuilt, rep installed temporary units in the meantime
- Penn Power performed quarterly service on plant emergency generator and repaired faulty sensor
- Zimmerman LLC repairing damaged concrete at several locations around the plant
- Ingersol-Rand replaced blown air dryer fuses on both DAF compressors
- Dorn HVAC performed Spring service of all plant HVAC systems and drained boiler systems
- Paone Electric – replaced sump pump high level alarm wiring on EPS-1 and EPS-2
- Placed and received orders for various inventory parts and maintenance supplies for around plant

### **M I P P:**

- Reviewing old files for MIPP's surcharge program
- Held quarterly meeting with Jeff Morgan – MIPP consulting engineer, to review any MIPP issues or projects on April 23<sup>rd</sup>
- Sampled Janssen R&D @ Welsh & McKean Roads in Spring House
- Sampled Entegris, Inc. @ 340 Mathers Road in Ambler



## BOROUGH OF AMBLER CODE DEPARTMENT

## VIOLATION NOTICES REPORT

4/16/2025 to 5/15/2026

Notice #	Status	Issue Date	Address	Violation	Status
V-230038	OPEN	8/10/2023	156 N RIDGE AVE	TRASH AND DEBRIS	Notice of violation sent out 8/10/2023; awaiting hearing date; found owner onsite meeting in September 2025; owner cleaning up site
Z-230022	OPEN	9/11/2023	27 W Butler Avenue	Construction without a permit in a floodplain	Notice of violation sent out 9/11/2023 portion of dinning area shutdown; 10/23/2023 daily citations issued for all outstanding violations until corrected; 3/10/25 Still working with SEPTA to resolve ROE permit
V-250005	OPEN	2/5/2025	40 CHURCH ST	TRASH AND DEBRIS	Notice of violation sent out 2/5/2025; citations issued 3/10/2025 awaiting hearing
V-260016	OPEN	4/16/2026	217 SOUTHERN AVE	Abandoned Vehicle	Notice of violation sent out 4/16/2026 to remove; citations to be issued
V-260017	OPEN	4/16/2026	269 N MAIN ST	Abandoned Vehicle	Notice of violation sent out 4/16/2026 to remove; citations to be issued

05.18.2026

# Manager's Report

**TO**  
Borough Council

**FROM**  
Kyle Detweiler

**CC**  
Mayor Sorg

**RE**  
Monthly Operations

**Miscellaneous Items:**

*On 4/28, we hosted representatives from the Borough's 457(b) plan management team where they met 1-on-1 with our employees... On 5/26, I will be participating in a virtual meeting with Upper Dublin on the Green Ribbon Trail Access & Safety Improvement Plan ...On 5/28, I will be in attendance at Gwynedd Mercy University for the PA DCED Regional Fire Study presentation.*

**REPORT FOR THE TIME PERIOD 4/17/26 – 05/18/26:**

**ICMA LOCAL GOVERNMENT REIMAGINED CONFERENCE** – From May 13th thru May 15th, I attended the ICMA Local Government Reimagined Conference in Center City Philadelphia. The breakout sessions on a variety of topics lasted from Wednesday afternoon and into Friday morning. There was a tremendous amount of content in all the presentations given, which also included Q&A sessions, topic-specific panels, and keynote speakers. With the theme of 'reimagining local government' on display throughout, many of the presentations centered around civic trust, enhanced transparency, and increasing efforts behind community engagement.

**WISSAHICKON CLEAN WATER PARTNERSHIP** – Last month, the Partnership received the comments from the Environmental Protection Agency that they had sent to the PA Department of Environmental Protection for their consideration. We are awaiting DEP's official comments on the WQIP based on their internal review in conjunction with the EPA's insights. While we are unsure of a timeline for DEP to issue their formal response, a WQIP Management Committee Meeting has been tentatively scheduled for June with the hope that we will be in receipt of that response by then and further discussions can be ensured among the committee.

**MONTGOMERY COUNTY REDEVELOPMENT AUTHORITY** – On April 29<sup>th</sup>, I met with the Executive Director of the Montgomery County Redevelopment Authority. We were able to connect over existing projects in the Borough, while also discussing what future opportunities, whether it be grant funding or other sources of financial assistance, may exist at the County level for future projects the Borough wishes to undertake. I also asked about what priorities for grant funding the County is planning to consider into 2027 and beyond so that we can incorporate into our own future budget conversations.

**COMMITTEE MEETINGS** – On May 8th, the Council President and I participated in a meeting of the Public Safety Committee at Wissahickon Fire Company. The Public Works Committee held their meeting at Borough Hall on May 4th, which included our Public Works Director. Our Code Enforcement Officer met virtually with the Code Enforcement & Planning Committee on May 11th.

**BOROUGH OF AMBLER**

Tel 215-646-1000 x106  
Fax 215-641-1355



**AMBLER BOROUGH  
BOROUGH AND WATER ENGINEER'S REPORT**

Project No.	Project Name	Project Status
<b>Borough Engineer</b>		
<b>Capital Projects</b>		
086301.004	LSA (Gaming) Program - Pedestrian Improvements	CFA approved grant extension through June 2027. GFT 1) confirming constructability and compliance of all improvements, 2) preparing new HOP being required by PennDOT, with target of June submission 3) to prepare request to CFA to reallocate grant funds for drainage improvements in the corridor, 4) to update project scope and timeline; targeting Spring 2027 construction, and 5) to coordinate with Solicitor on acquiring easements.
086301.005	Tannery Run Repairs - 33 - 57 E Butler Ave	Preparing a design & permitting estimate. Recommend advanced H&H analysis once floodplain model is received from FEMA.
086301.002	Flood Mitigation and MS4 Permit Compliance	Awaiting floodplain model from FEMA. Coordinating with Glenn to prepare fact sheets for up to 10 locations for potential water quality/flood mitigation projects to inform Borough priorities for preliminary designs and grant applications.
	E. Butler Ave Traffic Calming	Reviewing documents and will follow-up with contractor regarding payment for Zone Striping pavement marking.
<b>Land Development Projects</b>		
086301.019	61 Forest Ave	Review #1 issued March 18, 2026.
086301.020	241 Highland Ave	Review #1 issued April 15, 2026. Plans resubmitted May 13, 2026 and currently under review
086301.006	Ambler Crossings - Phase I	No action required at this time.
086301.007	Ambler Crossings - Phase 2	Submission #2 received April 14, 2026 and is currently under review.
086301.009	BT Ambler, LLC Sketch Plan 100-112 West Butler Ave and 19, 23, 27 South Chestnut St	Attended call with Applicant to review Applicant's general approach to stormwater management for the project and requirements for Conditional Use.
086301.008	Lakeview Development 5-9 N. Maple Ave.	No action required at this time
	25 N Ridge - Colony Club LD Review	No action required at this time
	24 & 26 N Ridge - John's Court	No action required at this time
	215 Hendricks Street - GP for Single family home	No action required at this time
<b>General Engineering Services</b>		
086301.000	Church St Bridge	Attended bridge site visit with staff on 4/21/26; Concept plan/section prepared and used for DEP Pre-App call 5/13/26; DEP will allow an Emergency GP-11 permit; GFT is reviewing and updating previously prepared G&A cost estimate for staff review.
086301.000	PW Garage Floor	Reviewing documents related to preliminary evaluation.

**AMBLER BOROUGH  
BOROUGH AND WATER ENGINEER'S REPORT**

Project No.	Project Name	Project Status
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**Sewer Engineer**

Land Development Projects		
086301.006	Ambler Crossings - Phase I - Sewer	No action required at this time
086301.007	Ambler Crossings - Phase 2 - Sewer	Plan review underway for plans received April 14, 2026.
General Services		
086301.003	Ambler Borough General Sewer Services	Ambler Borough Tributary Chapter 94 Report submitted to WWTP Egr. (HRG) on March 25, 2026. Working with Borough on plan to televise collection system.

**Water Engineer**

Capital Projects		
086301.011	2026 MIRIA Application	Prepared annual grant application for submission to MIRIA by May 15, 2026.
086301.010	Wells 2, 6, and 7 PFAS Treatment System	SCADA startup completed. PADEP provided verbal approval for minor modifications needed for issuance of Operations Permit. UDT completed final inspection and issued U&O Permit, with conditions of LD potentially still outstanding.
086301.012	2022 MIRIA Grant - Design - Well 14	Working with GFT team on outstanding items needed to complete design and prepare project for bidding.
086301.017	2023 MIRIA Grant - Water main extension and NWWA IC	Construction complete. Maintenance period expires January 18, 2027. Permit for IC received from PADEP on March 23, 2026.
079835.SA1	MIRIA Grant - Well 4 PFAS Design	Received letter from PADEP indicating full Sewage Planning Module and WQM permit are required for waste stream generated by treatment system. Preparing required documents.
079835.SA6	MIRIA Grant - Whitemarsh PFAS Design	Site visit with GFT design team on February 18, 2026. Property survey started the week of March 9, 2026. Design and preparation of documents required for environmental permitting are underway.
	Farm Lane & Schiavone Drive Water Main Replacement	Maintenance period expires March 15, 2027.
Land Development Projects		
086301.006	Ambler Crossings - Phase I - Water	Water main tested/complete.
086301.007	Ambler Crossings - Phase 2 - Water	Plan review underway for plans received April 14, 2026.
	Mattison Estates (UDT)	Developer working toward dedication. No action required at this time.
086301.016	Longfield Farms Development (Whitemarsh Twp)	As-builts received and reviewed. Solicitor preparing Deed of Dedication.

**AMBLER BOROUGH  
BOROUGH AND WATER ENGINEER'S REPORT**

<b>Project No.</b>	<b>Project Name</b>	<b>Project Status</b>
086301.008	Lakeview Development 5-9 N. Maple Ave.	Reviewing documents related to potential water infrastructure improvements needed to serve project.
086301.015	776 Johns Lane (LGT)	Construction complete. Reviewing documents to determine outstanding items for dedication.
	1207 E. Butler Pike (UDT) - Water Extension	Construction complete. Reviewing documents to determine outstanding items for dedication.
086301.014	Germantown Academy - Early Childhood Learning Center (Whitemarsh Twp)	New tie-in constructed. Coordinating with Contractor re: required and abandonment of old services.
086301.018	Sheaff Lane - Hankin	Met with Developer representatives and Borough staff on site to review options for extension of water to proposed home. Received flow test results from Developer in May 2026.
<b>General Services</b>		
086301.021	Annual Consumer Confidence Report (CCR)	Preparing annual report for distribution to customers by July 1, 2026.
086301.022	Risk & Resilience Assessment and Emergency Response Plan	Preparing required updates. Recertification of Risk & Resilience Assessment is due June 30, 2026. Emergency Response Plan update is due December 31, 2026.
086301.001	Whitemarsh Plant Operations	Attended Filter Plan Performance Evaluation (FPPE) exit meeting with Borough and PADEP on January 23, 2026. Submitted response to PADEP comments in FPPE report on February 23, 2026.
086301.001	Loch Alsh Dam Annual Inspections	Submitted proposal to Borough for annual inspection.



Herbert, Rowland & Grubic, Inc.  
501 Allendale Road, Suite 203  
King of Prussia, PA 19406  
484.460.7050  
www.hrg-inc.com

## **BOROUGH OF AMBLER WASTEWATER TREATMENT PLANT ENGINEER'S REPORT**

**APRIL 2026**

*Submitted May 18, 2026*

Mr. Kyle B. Detweiler, MBA  
Manager, Borough of Ambler  
131 Rosemary Avenue  
Ambler, PA 19002

Mr. Detweiler:

The status of current active projects is as follows:

1. Chapter 94 Report - The annual Chapter 94 Report was submitted to PADEP.
2. BCWSA/Upper Dublin Wastewater Treatment Plant (WWTP) Interconnection - A majority of the force main has already been constructed including the portion within the Ambler WWTP. Construction of the force main crossing the SEPTA tracks was completed in March, 2026. Construction of the pump station has commenced; the pump station is anticipated to be operational in the summer Of 2027.
3. Ambler WWTP Expansion - PADEP has issued the Water Quality Management Permit increasing the capacity of the Ambler WWTP to treat the flow from the BCWSA/Upper Dublin WWTP. HRG is proceeding with the design of the various improvements at the WWTP. HRG has met with a contractor at the Ambler WWTP to discuss preparing a CoStars contract for the hydraulic expansion (pumps and piping) on April 22, 2026, and with a different contractor to discuss preparing a CoStars contract for the additional bulk chemical storage on April 27, 2026.

Very truly yours,

**HERBERT, ROWLAND & GRUBIC, INC.**

A handwritten signature in blue ink that reads "William A. Brown II".

William A. Brown II, P.E.  
Senior Project Manager

#	Fund	APR. 1st Run	APR. 2nd Run	TOTALS
1	GENERAL	90,876.19	88,652.14	\$179,528.33
2	STREET LGTS	0.00	4,000.79	\$4,000.79
3	FIRE	0.00		\$0.00
4	REFUSE	86,215.00	9,995.03	\$96,210.03
5	PARKS & REC	6,925.59	1,232.52	\$8,158.11
6	WATER	445,042.82	262,597.36	\$707,640.18
8	SEWER	1,530.02	217,867.27	\$219,397.29
9	WWTP	457,421.11	83,731.07	\$541,152.18
35	LIQUID FUELS	\$0.00	3,077.91	\$3,077.91
30	WATER CAPITAL	\$0.00	29,570.50	\$29,570.50
<b>TOTALS</b>		<b>\$1,088,010.73</b>	<b>\$700,724.59</b>	<b>\$1,788,735.32</b>
<b>VOID CHECKS</b>				<b>\$0.00</b>
<b>GRAND TOTAL</b>		<b>\$ 1,088,010.73</b>	<b>\$ 700,724.59</b>	<b>\$1,788,735.32</b>
Fund	Significant Expenditure & Detail	TOTALS		
WATER	2026 AWWTP Land Rental	\$101,333.33		
WWTP	2026 AWWTP Land Rental	\$101,333.34		
SEWER	2026 AWWTP Land Rental	\$101,333.33		
WATER	Interest & Principle Due on Bond	\$492,488.75		
WWTP	1st Qtr. 2026 AWWTP Capital Projects Fee	\$206,825.98		
GENERAL	Monthly Premium Employee Health Insurance	\$121,950.66		
WATER	2026 MIRIA Grant Application - PFAS	\$200,000.00		



## ICMA TV Proposal



<b>Client Name:</b>	Borough of Ambler, PA
<b>Event:</b>	ICMA Annual Conference 2026 Long Beach, CA. October 17-21, 2026.

### **Proposal prepared for the Borough of Ambler detailing the production, broadcast & distribution of a Thought Leadership video that will be highlighted at the ICMA Annual Conference 2026 and online**

#### **Background**

ICMA is partnering again with the international film and broadcasting company, WebsEdge to produce ICMA TV. This venture serves to raise the visibility of cities, boroughs and towns that are at the cutting edge of innovation in public administration and local government and provides them with a platform to disseminate their successful programs, initiatives, and best practices to the national local government and economic development communities.

WebsEdge has been the official broadcast partner for the ICMA Annual Conference for the last 20 years; throughout this partnership, we have worked with many of the most prestigious cities, boroughs and towns across North America and internationally. If you would like to get a better understanding of the style and structure of the films, the following link will take you to some videos on communities that were highlighted in the same way at last year's ICMA Annual Conference:

Manchester Township, PA: <https://www.youtube.com/watch?v=UQ8LM05GgRY>

Limerick Township, PA: <https://www.youtube.com/watch?v=HymmndjIXJk>

Town of Smithfield, VA: <https://www.youtube.com/watch?v=MnQlpAyn8QM>

City of Snyder, TX: <https://www.youtube.com/watch?v=VFTdKhaSCcE>

#### **Distribution**

The ICMA Annual Conference is the world's largest gathering of local government management professionals. Your video will be featured in the unique and exclusive ICMA TV broadcast at the ICMA Annual Conference 2026 to the delegation as follows:

- Broadcast throughout the conference on large ICMA branded screens situated in high traffic locations
- Broadcast on large ICMA branded screens at the ICMA TV Studio
- Included withing the daily ICMA TV highlight shows during the week of the ICMA Annual Conference
- Included in all ICMA TV social media activity on multiple channels done before, during and after the event
- On dedicated cable channels in official delegates' hotel rooms in the Long Beach area
- In the ICMA TV online coverage during the event

Your video will then be broadcast on the media player on the ICMA website, and ICMA TV YouTube channel for a minimum of 12 months after the ICMA Annual Conference 2026.

**Format**

Your 5-minute video will be shot in high definition 16:9 widescreen ratio. The finished edited film can be supplied to you in any file format (e.g. .mp4, .mov, .fov).

WebsEdge will supply master copies of the final edited video, as well as a shorter 1-minute highlight version for social media output, and all the raw material from the shoot on an electronic hard drive.

**Editorial Control**

You will have editorial oversight over the content of the video. WebsEdge will not broadcast any footage on the Borough of Ambler until you have signed off the final proof of the video to confirm that you are happy with the content and confirmed that it conforms with any relevant brand guidelines you may have.

**Production & Filming Schedule**

Stage 1: Preproduction consultation with WebsEdge Producer to discuss the details and messages of the video, potential interviewee's, visuals, case study material, filming locations and dates for the filming to take place

Stage 2: The producer will provide a filming schedule for you to approve.

Stage 3: The filming will take place on any date selected by you. We have a crew that is local to you in Pennsylvania who will conduct the filming. This means that they can be responsive to your needs on when the filming takes place. We can also conduct remote interviews with clients or other people unable to make it to your chosen location for the day of filming.

Stage 4: WebsEdge will produce a 1st Edit of the video.

Stage 5: You will then be able to view the video on a secure location online and dictate any changes you require.

Stage 6: WebsEdge will implement any changes and continue the process until you sign off the final proof of the video.

Stage 7: The final edit of the video is then taken to the ICMA Annual Conference for broadcast as detailed above.

**Rights & Benefits**

You will have the copyright and all other rights, including intellectual property rights for all of the footage filmed by WebsEdge on your behalf so that you can use it for any purpose you wish. All material will be delivered to the Borough of Ambler after you have signed off the final edit of your video.

Apart from the fantastic peer recognition and exposure, other groups we have worked with have found the above very useful in a number of different areas:

- Attracting businesses or industry to relocate to the community
- Attracting families and workers to relocate to the community
- Building partnerships & collaborations with developers or investors
- Recruiting and retaining employees to work for the borough
- Communicating positive outcomes to the borough community.

**Cost**

The cost of this package is fixed at \$27,300 USD which is fully inclusive and covers all aspects of the pre-production, filming, editing, post-production, broadcasting and distribution, including travel, sustenance, equipment hire, insurance, etc. A breakdown of the cost is detailed below:

<b>Production Costs:</b>	<b>10,040.00</b>
All pre-production consultation / scheduling / planning and briefing	3,190.00
1 - 10 hr day shoot with Director or Reporter, Camera Operator with Kit - Incl lighting / sound / camera (HD)	6,225.00
All transport and expenses for crew	340.00
Media transfer to hard drives, consumables and transport of rushes	285.00
<b>Post-production Costs:</b>	<b>10,250.00</b>
Edit Producer – Incl logging & Scripting/Edit Supervising	2,930.00
2 day Editor & Edit Suite - incl 2D gfx	4,970.00
1/2 Day Editor & Edit Suite for Amendments	940.00
Picture grade and sound mix	920.00
Mastering, Encoding, Uploading & Archiving	365.00
Copyright free music	125.00
<b>Distribution Costs:</b>	<b>7,010.00</b>
Broadcast within the daily shows during the ICMA Annual Conference	4,815.00
Broadcast on all social media conducted by ICMA TV during the event	1,095.00
Upload & upkeep of appropriate web channels for 12 months	420.00
Indefinite copyright licensing to client of video and footage	680.00
<b>Total:</b>	<b><u>\$27,300.00</u></b>

NB - This cost is a flat rate for the package and is the same amount that applies to every city, borough or town that is profiled in this way at the ICMA Annual Conference with one day of filming.

**WebsEdge is a trading name of WebsEdge Limited:** 6 Henrietta Street, London, WC2E 8PT, UK

Registered in England: No. 3520183

**Quote prepared for the Borough of Ambler on May 1<sup>st</sup>, 2026.**

For the production, broadcast & distribution of a five (5) minute video and a one (1) minute highlight version about the Borough of Ambler, which will be highlighted in the official broadcast at the ICMA Annual Conference 2026 and afterwards online.

**COST**

The total cost of this package is fixed at \$27,300 USD, which is fully inclusive and covers all aspects of the pre-production, filming, editing, post-production, including travel, sustenance, equipment hire, insurance, etc. It also covers the broadcasting and distribution of the video at the ICMA Annual Conference 2026 and afterwards via the online channels. A cost breakdown is detailed below.

<b>Production Costs:</b>	<b>10,040.00</b>
All pre-production consultation / scheduling / planning and briefing	3,190.00
1 - 9 hr day shoot with Director or Reporter, Camera Operator with Kit	6,225.00
- Incl. lighting / sound / camera (HD)	
All transport and expenses for crew	340.00
Media transfer to hard drives, consumables and transport of rushes	285.00
<b>Post-production Costs:</b>	<b>10,250.00</b>
Edit Producer – Incl. logging & Scripting/Edit Supervising	2,930.00
2 day Editor & Edit Suite – incl. 2D gfx	4,970.00
1/2 Day Editor & Edit Suite for Amendments. Please note that the Client is free to request as many changes/amendments/re-edits as they would like before giving final approval of their video before it is broadcast at the ICMA Annual Conference. If amendments requested by the Client exceed ½ a day of editing then any additional costs will be absorbed by WebsEdge and not by the Client.	940.00
Picture grade and sound mix	920.00
Mastering, Encoding, Uploading & Archiving	365.00
Copyright free music	125.00
<b>Distribution Costs:</b>	<b>7,010.00</b>
Broadcast within the daily shows during the ICMA Annual Conference	4,815.00
Broadcast on all social media conducted by ICMA TV during the event	1,095.00
Upload & upkeep of appropriate web channel for 12 months	420.00
<b>Copyright:</b> the Client will have the copyright and all other rights, including intellectual property rights for all of the footage filmed by WebsEdge on their behalf. The Client will grant royalty free license to WebsEdge Limited in Conference TV and in this promotion, to broadcast recordings and interviews shot on the Client's behalf	680.00
<b>Total:</b>	<b>\$27,300.00</b>

NB - This cost is a flat rate for the package and is the same amount that applies to every community that is profiled in this way at the ICMA Annual Conference.

PAYMENT TERMS: The invoice will be provided to the Client once the Client has signed off on the final edit of their video to confirm they are happy with it. Payment will be required NET 30 from when the Client received the invoice.

Fixed Price Quote Prepared by:



Mark Rose  
 Program Director, WebsEdge Ltd  
 May 1<sup>st</sup>, 2026



## **Project: Ricciardi Park Tennis Court Renovation**

### **Borough of Ambler**

#### **Request for Council Approval – Scope of Work**

**Project:** Ricciardi Park Tennis Court Renovation

**Department:** Department of Public Works

**Location:** Ricciardi Park, Ambler, PA

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#### **1. Purpose**

The purpose of this request is to obtain Borough Council approval to proceed with the renovation of the existing tennis courts at Ricciardi Park. The current courts have experienced significant deterioration, including extensive cracking exceeding 900 linear feet, resulting in reduced playability and safety concerns.

Based on professional evaluation, full milling and repaving is recommended over surface repairs to ensure long-term performance and cost-effectiveness.

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#### **2. Project Description**

The project includes the complete reconstruction and resurfacing of approximately **119' x 136' asphalt tennis courts**, along with associated site access and restoration work. The renovation will result in a modernized, multi-use facility striped for both tennis and pickleball.

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### 3. Scope of Work

#### A. Site Access & Restoration

- Install temporary stone construction entrance for equipment access.
  - Temporarily open and secure existing fencing for construction activities.
  - Restore all disturbed areas and return site to original condition upon completion.
- 

#### B. Asphalt Milling & Repaving

- Mill and remove existing asphalt surface to the stone base.
  - Regrade and compact the existing sub-base.
  - Dispose of all removed materials off-site.
  - Install new asphalt surface (2.5" 9.5mm wearing course).
- 

#### C. Court Surfacing & Striping

- Apply a four-coat acrylic color surfacing system.
  - Stripe courts for:
    - Tennis
    - Pickleball
  - Ensure compliance with applicable athletic surface standards.
- 

#### D. Optional Equipment (Council Direction Required)

- **Permanent Net Systems:** Installation of fixed tennis/pickleball net posts and hardware.
  - **Portable Net Systems:** Supply of movable pickleball net systems.
- 

### 4. Project Cost

- **Base Project Cost:** \$140,123.00
- **Optional Add-Ons:**
  - Permanent Net Systems: \$4,889.00 per system
  - Portable Net Systems: \$489.00 per system

*Note: Pricing is subject to change based on asphalt index at time of contract execution.*

---

## 5. Project Timeline

- Estimated duration: **Approximately 4 weeks**, weather permitting.
  - Asphalt curing period: Minimum **14 days** prior to surfacing.
  - Construction limited to **May through October** due to weather constraints.
- 

## 6. Funding & Conditions

- Work will be performed under applicable **prevailing wage requirements**.
  - Pricing does not include permits, bonding, or additional regulatory fees.
  - Project scheduling is contingent upon contract execution and weather conditions.
- 

## 7. Recommendation

The Department of Public Works recommends approval of this project as it represents the most durable and cost-effective solution for restoring the courts and enhancing recreational opportunities for Borough residents.

---

## 8. Requested Action

### **Motion Requested:**

To authorize the Borough Manager to enter into an agreement with Sport Court of PA LLC for the Ricciardi Park Tennis Court Renovation in the amount of **\$140,123.00**, with optional equipment to be approved at Council's discretion.



Wednesday, April 1, 2026

Vito Pagano  
Borough of Ambler  
Department of Public Works  
131 Rosemary Ave, Ambler PA 19002

RE: Ricciardi Park Tennis Renovation

Vito,

Thank you for taking the time to review the court renovation project at Ricciardi Park with me. We appreciate the opportunity to work with you to upgrade the facility into a more playable, safe, and great looking space. The repair of the courts will be a well utilized addition to the Township’s community offerings.

Due to the extensive cracking on the courts (over 900LF), we recommend milling and repaving the surface rather than attempting to repair the existing imperfections. Considering the age of the base and the high likelihood of ongoing cracking, this approach will ensure superior longevity and optimal playability, allowing the renovated courts to be enjoyed for many years to come. There’s a breakdown below with the scope and estimate for each portion of your project.

**119’x136’ Asphalt Tennis Courts**

- Access
  - Supply and install approx. 20’L stone construction entrance to court area
    - Remove and restore when complete
  - Open existing fence for court access
    - Close when complete
  - \$12,060.00
- Asphalt Paving
  - Mill existing asphalt to stone base; regrade and compact; remove and dispose of excess millings
  - Pave 2.5” 9.5mm wearing
  - \$91,177.00
- Court Surfacing
  - Supply and install 4-coat acrylic color system including lines (tennis and pickleball)
  - \$32,742.00
- **Total Project Cost**
  - **\$140,123.00**

**Additional Options**

- Permanent Net Posts
  - Supply and install Douglas tennis or pickleball net posts, sleeves, foundations, center tie, and net
  - \$4,889.00/system



- Portable Net Posts
  - Supply and install Dominator rolling pickleball net post system (brushed aluminum)
  - \$489.00/system

**Notes:**

- Wage rates apply
- Estimated start to finish timeline – 1 month\* (depends on contract signing date, weather-contingent)
- Asphalt paving and acrylic surfacing are weather-dependent. May-October installation window. Asphalt will need to cure a minimum of 14days before coating with acrylic surface
- Asphalt index of \$588.00 – pricing above subject to change depending on contract signing date
- Pricing does not include bonds, permits, or other fees



SportCourt of PA LLC COSTARS Contract# 014-E23-345



We realize this is a large undertaking that requires careful planning and budgeting. We're here to help along the way. If you have any questions or would like to arrange a visit to an installed court, please don't hesitate to reach out. I can be reached directly at 609-284-2914.

We're looking forward to working with you.

Thank you,

*Anthony Fittipaldi*

Anthony F Fittipaldi  
Sales & Marketing, Sport Court of PA

Please attach a description of the overall scope of the event, which includes: all set-up and breakdown plans, timeline of activities, requested services from the borough or other third parties, an event diagram/map that depicts any temporary structures, first aid stations, sanitary facilities, entry control, food beverages areas, and parking arrangements, etc.

# Borough Of Ambler

**131 ROSEMARY AVENUE  
AMBLER, PENNSYLVANIA 19002-4476**

**PHONE 215-646-1000  
FAX 215-641-1355 ADMINISTRATION  
FAX 215-641-1921 WATER DEPARTMENT  
WEBSITE: [www.boroughofambler.com](http://www.boroughofambler.com)**

## SPECIAL EVENT PERMIT



All special events taking place within Ambler Borough must be approved by the Ambler Borough Police Department and/or Borough Council. All applications will be reviewed by Borough Administration and Borough Police Department to determine the impact, challenges, considerations, and/or additional requirements to ensure the safety of both the attendees and Ambler Borough residents.

### EVENT INFORMATION

APPLICANT/ EVENT SPONSOR			
<b>Organization</b> <small>Must match certificate of insurance</small>	Ambler Midtown Plaza, LLC - DBA Ridge Hall Ambler		
<b>Applicant/ main point of contact</b> <small>Must be on site day of the event</small>	Joanna Manzo		
<b>Address</b>	15 S Ridge Ave. 19002		
<b>Contact Information</b>	Cell:	Email:	
<small>Additional Points of Contact: Please list names, cell phone numbers, and email addresses of any additional event organizer(s) authorized to correspond with the Borough on your behalf</small>	Name:	Cell:	Email:
	Name:	Cell:	Email:

Joanna Manzo - 610-420-8897  
 Joanna @ topdogspirits.net  
 Russel Mahoney - 610-994-3848  
 mahoneyrmethod @ gmail.com

EVENT INFORMATION:			
<b>Event Type:</b> <u>Revolving Open Air Community Event</u>	<input type="checkbox"/> Run/Walk <input type="checkbox"/> Rally	<input type="checkbox"/> Concert <input type="checkbox"/> Fair/ Festival <input type="checkbox"/> Park Clean Up/ Service Project	<input type="checkbox"/> Parade <input checked="" type="checkbox"/> Block Party <input type="checkbox"/> Other:
<b>Event Title:</b>	Ambler Open Air Weekends on S Ridge Ave		
<b>Event Date(s):</b>	4pm Fri - 10am Mondays <del>Run Date: 5/22</del> and ending Sun 10/4/24		
<b>Time(s) of Event:</b>	BOROUGH OF AMBLER 2026 SPECIAL EVENT APPLICATION		
<b>Location:</b> <small>Event requests for use of a Ambler Borough Park will also require the applicant to complete a park permit</small>	Butler Avenue  Other:	<input type="checkbox"/> Borough Municipal lot S Ridge Ave from Butler to Poplar	
<b>Set Up &amp; Breakdown Details:</b>	Set Up Date(s): <u>Fridays @ 2pm</u>		
<small>Include date(s) &amp; time(s)</small>	Time(s):		
	Breakdown: Date(s): <u>Sundays @ 8pm</u>		

1. Is this the first time the sponsoring organization will be hosting the event at this location?..... Yes  No  
 a. If **NO**, does it differ from previous years?..... Yes  No  
 b. If **YES**, please describe in the event proposal & description.

Open Air community events on S Ridge w/ dining, yard games, family + dog-friendly  
 2. Estimated Attendance: Volunteers: 4 Attendees: Total:

1,000

3. Last year's attendance (if applicable):

4. Will the event be open to the public?..... Yes  No  
 a. Is the event free to the public?..... Yes  No  
 b. If **NO**, what is the cost of admission? Cost per ticket:

5. Will you require road closures?..... Yes  No

6. Do you anticipate traffic interruptions?..... Yes  No

7. Will this event be mobile, such as a parade, or involve pedestrian/vehicular circulation of any kind along streets, walkways, trails, etc.?..... Yes  No

a. If **YES**, please describe in the event proposal & description. Include a detailed map of the proposed route, indicating direction of travel.

8. Will items or services be sold or given away at the event?..... Yes  No

a. If **YES**, additional documents required. All vendors, businesses and/ or organization(s), etc., approved by the applicant to participate in the event must sign an indemnity waiver form, which holds harmless the Borough of Ambler. This form can be obtained through the Borough. A final list of all approved vendors, and their signed forms must be submitted to Ambler Borough no later than one (1) week prior to the event.

9. Will food be prepared and sold on site? This includes food trucks, carts, tents, etc..... Yes  No

a. If **YES**, additional documents required. Food vendors are not permitted to be located in front of another Ambler Borough business that also sells food and beverages. The Borough of Ambler must approve the placement and location of all food vendors.

multiple Ridge Hall vendors can apply + vend outdoors

b. List the three (3) food vendors approved by the application to sell and prepare food during your event:

i. Food Vendor 1: Type of food sold: Char, 2street sammies, Wanna Spoon

ii. Food Vendor 2: Type of food sold: seafood, sandwiches, ice cream

iii. Food Vendor 3: Type of food sold:

c. If **YES**, specify how the food will be cooked on site:

- i.  Gas/ Propane
- ii.  Electric
- iii.  Charcoal
- iv.  Other (specify) truck

d. List the requested location of food vendor(s) placement: on S Ridge between Butler & Poplar

**BOROUGH OF AMBLER**

**2026 SPECIAL EVENT APPLICATION**

10. Will any Ambler Borough businesses be selling and preparing food and/or beverages outside the boundaries of their place of business during your event?..... Yes  No

a. If **YES**, applicant must submit a final list of those businesses and a copy of their food license. Please also include the time, and location they will be selling and preparing food.

23. Are you requesting on site trash and recycling management by Borough staff during the event?  Yes  No

- a. Additional fees will apply. Applicant will be invoiced. Depending on event, staff may be required.
- b. **\*Note:** The applicant event organizer(s) is responsible for properly disposing of waste, trash, and recycling throughout the term of the event and immediately upon the conclusion of the event. The area must be returned in the same condition it was found prior.

24. Do you plan to provide internal security, or by a third-party provider?  Yes  No

- a. How many security guards?
- b. Hours will they be on site for the event? *Need direction on what is required*

25. Will you need Ambler Police assistance during the event?  Yes  No

- a. How many?
- b. Number of hours needed? Time frame: *Need direction on what is required*
- c. Additional fees apply. Applicant will be invoiced. Depending on event, police may be required.

26. Will barricades be required for crowd control or street closures?  Yes  No

- a. How many will be needed? *2*
- b. Where will they be placed? *at Butler + Ridge, at Butler + Race*

27. Do you have plans for accessibility for individuals with disabilities?  Yes  No

- a. ~~Include in overall event description attachment.~~
- b. **\*Note:** the applicant is responsible with all federal disability access requirements as established by the Americans with Disabilities ACT (ADA). *We are ADA compliant*

28. Will the event take place anytime during the night?  Yes  No

- a. If YES, please describe plans in overall event description attachment for lighting during and surrounding the event to ensure safety of participants and spectators.

**BOROUGH OF AMBLER**

**2026 SPECIAL EVENT APPLICATION**

29. Will ambulance assistance be needed?  Yes  No

- a. How many? # of hours needed? Time frame:
- b. Contact Community Ambulance Association of Ambler 215-643-6517 for service and fees. Ambulance may be required, depending on the scope of the event.

30. Will shuttle services be used during the event?  Yes  No

- a. If YES, specify the shuttle route and parking plans in overall event description attachment.

31. Are there plans for handicap accessible parking?  Yes  No

- a. If YES, specify plans in overall event description attachment. *3 borough lots - cavalier is next-door*

32. Are you requesting use of any Borough of Ambler owned parking lots?  Yes  No

- a. If YES, please list all parking lots:
- b. **\*Note:** Applicant must obtain written permission from private parking lots and meet insurance requirements as permitted by owners if they wish to use for their event.

33. Will residents, businesses, etc. be impacted by your event in any way?  Yes  No

- a. If YES, include all mitigation plans for impacted residents and businesses in the overall event description attachment. Please also include all messaging content that will be distributed. *No residents. Businesses on Ridge would lose 10 parking spaces but make up for it in business sales.*

34. What methods of advertising will you use to promote the event?

- a.  Social media
- b.  Sponsor/ organization website
- c.  Flyers - flyers cannot be posted to Borough utility or light poles. *The FPCA church is on board.*
- d. **Please note:** the applicant must receive written approval by the Borough of Ambler to hold their event prior to advertising. All forms of advertising must be approved by the Borough of Ambler.

35. Will there be live media coverage during the event?  Yes  No *>*

- a. If YES, what media outlets will be present, and during what times?

**INSURANCE REQUIREMENTS**

Before final approval is granted, the applicant may be required to provide a current certificate of general liability insurance including bodily injury, and property damage in the amount of \$1,000,000 per occurrence and aggregate of \$2,000,000, naming the Borough of Ambler, 131 Rosemary Avenue, Ambler, PA 19002, as an additional insured. The insurance provided shall save, defend, keep harmless and indemnify the Borough of Ambler and its appointed and elected officials, officers, servants, agents and employees from and against any and all costs and liability, including all attorneys' fees, however, caused, resulting from or arising out of or in any way connected with Applicant's activities or use of the Fields and Borough Property. The Borough of Ambler reserves the right to request a copy of the entire insurance policy and to demand additional insurance as warranted by your event.

**HOLD HARMLESS/INDEMNITY AGREEMENT:** To the fullest extent permitted by law, the applicant shall indemnify and hold harmless the Borough of Ambler, its agents and employees from and against all claims, damages, losses and expenses including but not limited to attorney's fees, arising out of or resulting from the event, regardless of whether such claim, damage, loss or expense is caused, in whole or in part, by the indemnified hereunder, unless any such claim, damage, loss or expense is caused by the gross negligence or willful misconduct of the Borough, or anyone directly or indirectly employed by the Borough, or anyone for whose acts the Borough is liable. Such obligation shall not be construed to

b. \*Note: Ambler businesses selling food and beverages are permitted to participate in special events without charge and are not restricted to a number limit. A copy of their FOOD license must be submitted to the Borough. All businesses must be compliant with PLCB laws if selling alcohol.

11. Do you intend to sell alcoholic beverages?  Yes  No

a. \*Note: Alcohol is not permitted in Ambler Borough parks or facilities. No alcohol will be permitted without prior written approval from Ambler Borough Council. LCB Special occasion permit applications are available by calling the Board's Licensing Information Center at (717) 783-8250 or by logging onto [www.lcb.state.pa.us](http://www.lcb.state.pa.us), clicking on "Licensing," the "Special Permits" and then choosing the special occasion permit packet. The application must be made 30 days prior to the event and the Police Department must be notified of the times and place(s) where alcohol will be served.

Top Dog + Twisted Ginger have the required EXPO permits from the PLCB

12. Will you be using amplified sound?  Yes  No

a. If YES, what time will the amplified sound occur? to 4/9 pm

13. Will musical entertainment such as a band or DJ be used during the event?  Yes  No

a. If YES, all third-party bands and/or music entertainment companies must sign an indemnity waiver, which holds harmless the Borough of Ambler. The Borough waiver forms was included in the Special Event Application Packet. Applicant must also submit a list a final list of all approved third-party event participants along with all other applications requirements.

14. Are you requesting use of electricity?  Yes  No

a. If YES, please describe all electrical needs, including the amount of voltage required in overall event description attachment.

b. \*Note: depending on electrical needs, Ambler Borough may need to contract services from a third party. All third-party service fees will be charged back to the applicant.

15. Will you be using a stage of any kind?  Yes  No

a. If YES, please list the dimensions of the stage:

b. Where will the proposed stage be located?

i. Proposed stage location(s) must be specified in the event layout diagram.

16. Will tents or canopies be erected?  Yes  No

a. If YES, list the company providing services:  N/A

b. # of tents: How large? # of hours they will be erected:

c. Where will they be located?

i. Tent placement should be specified in the event layout diagram

d. How will they be installed or secured in place?

e. When will they be delivered/ picked up? Specify times and dates below:

i. Delivery Date/ Time:

ii. Pick Up Date/ Time:

They will be located on Ridge between Butler + Poplar. These are vendors branded tents.

BOROUGH OF AMBLER

2026 SPECIAL EVENT APPLICATION

17. Will there be any inflatables, moon bouncers or similar devices?  Yes  No

a. Please list the name of the company that will be providing services in the overall event description, and include the proposed placement of all inflatable devices in the event layout diagram.

b. \*Note: Ambler Borough requires the event applicant to provide trained attendants to manage all inflatable devices during event.

18. Will generators be used during the event?  Yes  No

a. If YES, how many?

b. Please include where you propose to place all generators in the overall event description.

c. \*Note: generators must be clearly marked and will be inspected the day of the event.

Potentially, yes for food trucks

19. Will animals be part of your event in any way?  Yes  No

a. \*Note: Some Ambler Borough parks do not permit animals. Animals will not be permitted unless prior written approval is granted by Borough Council.

We would like this to be dog-friendly

20. Will there be raffle, prizes, bingo, or money awarded on site?  Yes  No

a. If YES, please describe plans for secure transfer of monies being collected. Please include in overall event description attachment. Applicant must comply with any and all licensing requirements and provide the license to the Borough prior to event approval.

21. Will portable restrooms be on site?  Yes  No

a. How many regular? (1 for 200 people is required):

b. How many handicap accessible? (10% of total portable restrooms is required):

c. When will they be delivered/picked up?

i. Delivery Date:

ii. Pick Up Date:

d. Where will they be located?

Do we need this with the 8 bathrooms inside Ridge Hall?

22. Will additional trash and recycling receptacles be needed for the event?  Yes  No

a. How many? 4

b. Please note: the Borough does not provide disposable trash/recycling receptacles.

**TOTAL COSTS: (as approved by department head and includes any damages post-event)**  
Administration:

\$ Police

Services: \$ Public

Services: \$  
Emergency Management:

\$ Fire

Department: \$ Recreation

Services: \$

**Total cost to be invoiced: \$**

negate or abridge, or otherwise reduce any other right or obligation of indemnity, which would otherwise exist as to any party or person, described in this paragraph.

By signing below, I certify that the information contained in the above application is true and correct to the best of my knowledge, which I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event application and guidelines as set forth by the Borough of Ambler. Furthermore, I acknowledge that I have read and understand the above Hold Harmless and Indemnity Agreement. I fully understand that "THIS IS A RELEASE" and further agree to abide by the rules above.

*Joanna Manzo*  
The undersigned applicant also agrees that as the sponsor of the group/activity, he/she will be personally responsible for any violation of the Special Events Guidelines, and the Borough Park & Facility Rules and Regulations as well as any additional site regulations provided by the Borough of Ambler. Any violations of these rules will result up to a \$1,000 fine.

*Ambler Midtown Plaza, LLC*

Organization Name: Printed Name: *Joanna Manzo*

**BOROUGH OF AMBLER**

**2026 SPECIAL EVENT APPLICATION**

**APPLICATION CHECK SHEET**

Description	Required	Submitted	Yes	No	Yes	No
1. Completed & Signed Application.....			<input checked="" type="checkbox"/>			
2. Application Fee (\$25).....			<input type="checkbox"/>			
3. Overall Event Description Proposal (attachment).....			<input type="checkbox"/>			
4. Event Site Layout (attachment).....			<input type="checkbox"/>			
5. Certificate of Insurance.....			<input type="checkbox"/>			
6. Signed Indemnity Waivers.....			<input type="checkbox"/>			
7. Inclement Weather Plan.....			<input type="checkbox"/>			
8. Shuttle Parking Plan.....			<input type="checkbox"/>			
9. Mitigation Plan.....			<input type="checkbox"/>			
10. Moving Route Plans (parade or race, etc.).....			<input type="checkbox"/>			
11. Road Closure Requests.....			<input type="checkbox"/>			

**OFFICE USE ONLY**

**Additional Permits Required:**

Other:  
Other:

**Borough Approvals:**

**BOROUGH MANAGER**

- Approved: The above application was reviewed and approved.
- Denied: The above application was reviewed and denied for the following reason(s):

**POLICE DEPARTMENT**

- Approved: The above application was reviewed and approved.
- Denied: The above application was reviewed and denied for the following reason(s):

**PUBLIC SERVICES DEPARTMENT**  Approved: The above application was reviewed and approved.

Denied: The above application was reviewed and denied for the following reason(s):

**FIRE MARSHAL**

- Approved: The above application was reviewed and approved.
- Denied: The above application was reviewed and denied for the following reason(s):

**EMERGENCY MANAGEMENT**  Approved: The above application was reviewed and approved.

Denied: The above application was reviewed and denied for the following reason(s):

**RECREATION SERVICES DEPARTMENT**  Approved: The above application was reviewed and approved.

Denied: The above application was reviewed and denied for the following reason(s):

**Borough Council Approval:**

**Agenda Request submitted for review and vote on**

- Approved: The above application was reviewed and approved.
- Denied: The above application was reviewed and denied for the following reason(s):

# REGIONAL FIRE STUDY REPORT

## Presentation of Findings



### ABOUT THE STUDY:



The Pennsylvania DCED has performed a comprehensive, independent analysis of fire services across our four communities. The study identifies recommendations for enhanced safety, service sustainability, and future regional planning.



**DATE: THURSDAY, MAY 28, 2026**



**TIME: 7:00 P.M.**



**LOCATION: GWYNEDD MERCY UNIVERSITY  
UNIVERSITY HALL, ROOM W105**



1325 Sumneytown Pike, Gwynedd Valley, PA 19437



### WHY ATTEND?

- Hear direct recommendations from DCED experts.
- Understand the future of fire safety and emergency response in your region.
- Learn about potential operational efficiencies and shared resources.
- Public Q&A session to follow presentation.



**THIS MEETING IS OPEN TO THE PUBLIC.**

**ALL RESIDENTS & STAKEHOLDERS  
ENCOURAGED TO ATTEND.**

For questions, contact your municipal office.





McNees Wallace & Nurick LLC  
100 Pine Street  
P.O. Box 1166  
Harrisburg, PA 17108-1166

**Adeolu A. Bakare**  
Direct Dial/Fax: 717.237.5290  
abakare@mcneeslaw.com

April 22, 2026

**VIA E-MAIL**

[kdetweiler@Borough.Ambler.pa.us](mailto:kdetweiler@Borough.Ambler.pa.us)

Mr. Kyle Detweiler  
Borough Manager  
Ambler Borough  
131 Rosemary Avenue  
Ambler, PA 19002

**RE: Engagement Letter - 2026 PUC Matters**

Dear Kyle:

Thank you for selecting McNees Wallace & Nurick LLC to provide legal services to Ambler Borough. We appreciate the confidence you have shown in our Firm.

This letter sets forth the scope and terms of our engagement as well as our expectations of you regarding billing, payment, cooperation and communication during our representation. These terms will also apply to additional legal services that we may agree to provide beyond those described in this letter.

You have asked our Firm to represent Ambler Borough in 2026 PUC Matters. Our client in this engagement is Ambler Borough only and no one else. We will not be representing any of Ambler Borough's affiliated or associated entities or any of its individual owners, officers, directors, shareholders, investors, agents, partners, members, or employees. These non-represented affiliated or associated entities and individuals should consider whether they should engage counsel to represent their personal interests.

Our fees will be based primarily upon hourly rates the firm sets for each person who provides legal services in this matter. My current hourly rate is \$505. The rates of others who may work on the engagement are as follows:

Matthew L. Garber, Of Counsel - \$465  
Victoria A. Geddis, Associate - \$300  
Lauren Huff, Paralegal - \$335  
Rebecca Kimmel, Associate - \$315

These rates are subject to periodic adjustment by the Firm, based on increased costs affecting our practice and enhanced experience of particular personnel working on the matter. Our billing rates normally are adjusted as of December 1 of each year.

Any estimate we furnish of the amount of fees and costs likely to be incurred in this matter will be based on our professional judgment, taking into account the variety of factors that affect the scope, complexity and duration

Mr. Kyle Detweiler  
April 22, 2026  
Page 2

of any matter. That estimate is not a maximum or fixed-fee quotation. The payment of our fee is not contingent on outcome or success.

The enclosed document titled "Financial Arrangements with Clients" describes the billing policies and procedures that will apply in this engagement. Please read it carefully, and retain it with this engagement letter. You agree to pay our statements for services and expenses within thirty (30) days. If our statements are not paid when due, you agree that we may withdraw as your counsel, consistent with our professional responsibilities, and you will be responsible for engaging other counsel in this matter, should you choose to do so.

We need your cooperation and support during this engagement, which includes informing us of relevant facts and circumstances that may bear on this matter. Any and all privileged and confidential information you provide to us will be held as such. Please keep in mind that attorney-client privilege can be lost by disclosures of privileged or confidential information to third parties. For that reason, your communications to us or to any third parties involved in this matter should be made with appropriate care to ensure their confidentiality.

If the above terms do not reflect your understanding of our engagement, or if there are any questions, I encourage you to discuss these concerns with me or other counsel of your choosing promptly. If the above terms meet with your approval, please sign this letter in the space below and return it so that we may begin work.

We look forward to this opportunity to be of service to you.

Sincerely,



Adeolu A. Bakare  
MCNEES WALLACE & NURICK LLC

---

Kyle Detweiler  
Borough Manager

Date: \_\_\_\_\_



## Financial Arrangements with Clients

1. **Fees.** Many factors are considered in billing for our services, including the hourly billing rates of the lawyers and paralegals who work on the matter, the novelty and complexity of the issues involved, the urgency with which the services must be performed, the extent to which an undertaking precludes us from representing other clients and the results achieved. In most instances, the number of hours spent by professional personnel is the principal basis for our fees.
2. **Hourly Billing Rates.** Generally, these rates vary from attorney to attorney depending on expertise, area of practice and experience. Hourly rates are reviewed annually and may increase during our engagement on your behalf.
3. **Disbursements.** Most engagements require that certain advances be made on your behalf by the firm from time to time. Out-of-pocket expenses for travel, toll-calls, filing fees, postage, overnight delivery and similar items, and charges for certain administrative services such as photocopying, document scanning, computer-assisted research and secretarial overtime specifically related to this matter will be separately billed and identified on our invoices. Certain disbursements may not be billed by us on the invoices on which related services are billed or may be passed on to the client for payment.
4. **E-discovery charges.** Unless we have made other arrangements, the following e-discovery charges will be charged. These amounts may be adjusted from time-to-time.
  - Processing and preparation of client data - \$60/ GB of data
  - Cloud storage for active matters - \$20/month/GB of data
  - Cloud storage for inactive/archived projects - \$15/month/GB of data
5. **Periodic Billings.** Unless we have made other arrangements, it is our policy to render monthly invoices for professional services. Usually, we prepare and mail invoices during the month following any month in which substantial services have been rendered and/or disbursements have been incurred. We expect that our invoices will be paid upon presentation, but, in any event, within 30 days after you receive the invoice.
6. **Administrative Charge.** In the event our invoices for fees and disbursements are not paid within thirty days after you receive them, we reserve the right to impose a charge at the rate of twelve percent (12%) per annum on the balance due to help defray the additional cost of carrying and administering delinquent accounts.
7. **Funds Held in Escrow.** During our engagement, we may have occasion to hold funds in escrow on your behalf. If pursuant to the terms of the escrow we are permitted to return the escrowed funds to you, we reserve the right to apply funds held in escrow to pay outstanding invoices for services and disbursements before remitting the balance to you.
8. **Termination of Representation for Failure to Fulfill Financial Obligations.** If you fail substantially to fulfill your financial obligation to pay for services rendered, and such failure continues after reasonable warning, we have the right to withdraw from the representation.
9. **Client files.** Client files at McNees are maintained in the firm's electronic document management system. McNees does not maintain a paper client file or an electronic client file outside its electronic document management system. Client files generally are stored for seven years after the file is closed. McNees has the right to charge reasonable costs for storing, handling, and copying client documents and files.

Any questions you may have regarding the firm's billing procedures or the nature and extent of our undertaking on your behalf should be directed to the attorney who is your primary contact in the engagement.