



BOROUGH OF AMBLER

COMMITTEE MEETING

November 8, 2017

7:00 p.m.

PUBLIC SAFETY
PUBLIC UTILITIES
FINANCE & PLANNING
PARKS & RECREATION
SALARY & PERSONNEL

Public Safety Committee

Wednesday, November 8, 2017
Mr. Curtis, Chairperson
Mrs. Mc Cormick
Mr. Sheward

OLD BUSINESS

1. **RED CROSS BLOOD DRIVE**

The Red Cross will be holding another Blood Drive at Borough Hall on Thursday, December 28th (2-7 p.m.)

NEW BUSINESS

1. **PUBLIC WORKS & CODE REPORT**

The Code Enforcement report and Public Works reports are **attached**.

2. **WEAVERS WAY**

The Advisory Committee from Weavers Way would like to discuss Community Engagement with the new store.

3. **ST. MARY'S DEVELOPMENT**

The Borough Engineer is reviewing the Storm Water Plans for the proposed development.

Borough of Ambler

Code Enforcement Report for October 2017

PERMITS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Building	6	8	9	15	12	11	12	14	9	15			111
Dumpster	1	3	2	0	1	2	3	4	2	2			20
Fire	0	0	0	0	2	1	0	1	0	0			4
Mechanical	1	3	3	3	4	0	1	0	7	3			25
Plumbing	1	7	4	6	5	0	4	2	4	6			39
Road Opening	2	0	1	2	2	5	1	2	3	2			20
Use and Occupancy	1	1	1	0	4	1	0	1	0	2			11
Vendor Sales	0	0	0	0	0	0	0	0	0	0			0
Zoning	1	2	3	2	3	11	4	6	4	3			39
Rental Inspections	1	0	2	10	13	47	130	21	13	135			372
TOTALS	14	24	25	38	46	78	63	51	42	260			641

Public Utilities Committee

Wednesday, November 8, 2017

Mr. Zaccone, Chairperson

Mr. Curtis

Mr. Pasceri

OLD BUSINESS

1. **AUTHORIZING RESOLUTION FOR MASTER CASTING AGREEMENT**
Consider adoption of **Resolution 2017-16** authorizing execution of the Master Casting Agreement, Project Initiation Form and Change Order for the duration of the agreement. (**attached**)

NEW BUSINESS

1. **WWTP ENGINEER REPORT**
The WWTP Engineer's report will be provided.
2. **AMBLER CROSSINGS**
The applicant is inquiring on the water connection fees for the development. The Project was approved with sewer fees required in the review letter. The Borough adopted Water Connection fees after approval was granted. The applicant is questioning his responsibility as it relates to the Water Connection fees. (**attached**)
3. **ALUMINUM SULFATE BID**
The WWTP has requested Bids for Aluminum Sulfate.
4. **COMCAST FRANCHISE AGREEMENT**
The Borough of Ambler will hold a public meeting regarding our cable franchise renewal. The renewal is currently being negotiated. Public comment will be accepted at the meeting.

**BOROUGH OF AMBLER
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION 2017-____

MUNICIPAL / AUTHORITY RESOLUTION

BE IT RESOLVED, by authority of Ambler Borough Council of the Borough of Ambler, Montgomery County, Pennsylvania, and it is hereby resolved by authority of the same, that the following designated titles:

BOROUGH MANAGER

COUNCIL PRESIDENT

Of said Municipality be authorized and directed to sign the attached Master Agreement, Project Initiation Form and Change Order for the duration of the Master Casting Agreement on its behalf and the Secretary be authorized and directed to attest the same.

BOROUGH OF AMBLER

ATTEST:

BY:

Mary Aversa, Secretary

Salvatore Pasceri, Council President

[SEAL]

I, Elizabeth Russell of the Borough of Ambler do hereby certify that the foregoing is a true and correct copy of the Resolution adopted November 8, 2017 at a regular meeting of Ambler Borough Council held the 8th day of November 8, 2017.

Elizabeth Russell, Assistant Secretary

EFFECTIVE DATE _____
(PennDOT will insert)

AGREEMENT No. 0601143
FEDERAL I.D. No. 23-6002836
SAP VENDOR No. 138910
CUSTOMER No. 77000076

MASTER AGREEMENT FOR CASTING ADJUSTMENTS

This Master Agreement for Casting Adjustments ("Agreement") is made by and between the Commonwealth of Pennsylvania, Department of Transportation ("PennDOT"),

and

Ambler Borough, a borough ("Utility").

BACKGROUND

PennDOT plans to perform one or both of general maintenance and reconstruction of section(s) of certain State Routes within the Counties of Bucks, Chester, Delaware, Montgomery and Philadelphia, Pennsylvania ("Project").

The Project requires adjustments, replacements or both one or both of adjustment and replacement of the Utility's castings ("Utility Work").

PennDOT is willing to incorporate the Utility Work into PennDOT's third party contract for the Project ("Project Contract").

This Agreement outlines the process for incorporation of Utility Work into the Project Contract with reimbursement to PennDOT of Utility Work costs.

**OPENING REMARKS OF THE BOROUGH OF AMBLER [CHAIR]
FOR THE PUBLIC HEARING
ON COMCAST CABLE FRANCHISE RENEWAL
_____, 2017**

Good evening. This is a public hearing of the Borough Council regarding cable franchise renewal for the Borough of Ambler. This public hearing is held pursuant to Section 626 of the federal Cable Act, which sets forth the process for franchise renewal. The Borough's current franchise with Comcast will expire soon, and the Borough is beginning the process of renewing the franchise.

This public hearing is part of the preliminary portion of franchise renewal in which the Borough reviews the cable operator's past performance and identifies the Borough's future cable-related community needs. As such, as part of this public hearing, we invite comments from any citizens who wish to speak regarding either or both of the aforementioned subjects.

Franchise renewal is the best opportunity for municipalities to assert their rights with respect to their cable operator and to obtain important benefits in return for granting the cable operator the right to use their public rights-of-way. These benefits include:

1. A State-of-the-Art Cable System now and in the future;
2. Strong Customer Service Standards;
3. Free Services to Community Facilities;

4. Better Reporting Requirements from the Cable Operators;
5. Maximized Franchise Fees;
6. Public, Educational and Governmental (PEG) Channel(s);
7. PEG Capital Support Funding;
8. Legal Protections of the Rights-of-Way; and
9. Better Mechanisms to Enforce the Franchise Agreement.

These are just some of the potential benefits available through franchise renewal.

Citizens may address these items or any other cable-related items that are important to them. We will now open the hearing up to citizen comments. Thank you.

Finance & Planning Committee

Wednesday, November 8, 2017

Mr. Sheward, Chairperson

Mr. DeRuosi

Ms. Tomlinson

OLD BUSINESS

1. **BAMBOO ORDINANCE**

The Planning Commission will evaluate and recommend additional language from the County review letter to address the spread of bamboo in the Borough.

2. **PARKING RATES AND HOURS**

The Parking Plan is being discussed and meter options are being explored.

NEW BUSINESS

1. **BOROUGH ENGINEER'S REPORT**

The Borough Engineer's report is **attached**.

2. **AMERICAN MARKETING ASSOCIATION**

Staff is awaiting revised plans for a Conditional Use Hearing for a proposed development by AMA on S. Chestnut Street.

3. **EXECUTIVE SESSION**

An executive session is needed on a real estate matter.

4. **2018 BUDGET**

1. Public Budget meetings will be scheduled and advertised pending Council's determined schedule. Public Notice for Budget review will be advertised.
2. **Attached** is an Ordinance Fixing the Real Estate Tax Rate for 2018 to be adopted in December.
3. Attached is a Resolution Appropriating Specific Funds for Purposes of the 2018 Budget to be adopted in December.

5. **PUBLIC MEETINGS WEB-ACCESS HOST CONTRACT**

Consider authorization to execute contract with Swagit Productions, LLC to host Borough website-accessed video viewing of Borough Committee and Council Meetings. Swagit package will include initial startup costs for encoder, including software installation and licenses, and single camera setup to enable recording, uploading and archiving of meetings at a cost of \$12,590. Service package to provide on-demand library of up to 25 non-indexed meetings a year (no live streaming) is \$250/month. **(attached)**

6. **2018 PUBLIC MEETING SCHEDULE**

The 2018 meeting schedule will be discussed, a recommendation to continue the current meeting schedule is requested.

AMBLER BOROUGH

Project No.	Project Name	Status
Borough Engineer		
2001-1010	TEA-21 - Ambler Streetscape 2002	Construction underway. Boring under SEPTA rail line completed. SEPTA review of Miller's connection to SEPTA controller box underway.
2003-0122-01	Ambler-2013 NPDES MS4 Permit	NOI for 2018 Individual MS4 Permit submitted 9/16/17. Next Annual report due 9/30/18 for period 3/16/16 thru 6/30/18.
2006-08054	Pedestrian Sidewalk Upgrade Program	Plan revision underway for resubmission to DVRPC.
2012-12032	Caddick-AMA-Land Development	Conditional Use was not granted. Approval of final LD not granted. Review of new CU submission (dated 6/30/17) provided 9/13/2017.
2013-02020	Ambler Crossings	Construction underway.
2014-04103	Wissahickon Act 167 Plan (Ambler)	Act 167 Plan approved by MontCo and PADEP. New storm water ordinance required to be adopted by 1/16/16. Ordinance provided 12/4/15.
2014-12015	St. Mary's Villa Residential Redevelopment- TIS	Meetings with PennDOT, Developer & Ambler held 3/2/15 & 9/15/15. TIS review provided 6/11/15, 8/11/16. Review of land development storm water management plan underway.
2016-05051	Ambler Borough 2016 Paving Program	Construction complete. Maintenance period expires 5/12/18
2017-01010	2017 Ambler Borough General Services	On-going.
2017-01010-02	Ambler Traffic Signals	Preparation of pedestrian flasher signal permits submitted to PADOT 11/3/17.
2017-01105	Ambler Borough 2017 Road Paving	Construction complete. Contractor to address punch list items.
2017-09055	Bridge/Culvert Assessments	Assessment of Hendricks/Rose Valley underway.
Sewer Engineer		
2013-02020-01	Ambler Crossings - Sewer	Construction underway.
2017-01050	Ambler Borough General Sewer Services	On-going
Water Engineer		
2012-10043	Loch Alish Dam Annual Inspections	PADEP inspection scheduled for 11/15/17.
2013-02020-02	Ambler Crossings - Water	Construction underway.
2016-04009	Maple Ave Water Main Replacement	Field survey completed. Awaiting further direction from Water Superintendent.
2016-07041	Whitemarsh NPDES Permit	Final permit issued by DEP on 10/26/17.
2017-01049	Ambler Borough General Water Services	On-going
2017-01110	PWS Applications	Preparing PWS application for Well 8 minor permit amendment.

AMBLER BOROUGH

Project No.	Project Name	Status
2017-03065	Prophecy Creek Bridge	Assisting Water Dept. with review of County's plans for bridge replacement project and impact on existing water main.
2017-03128	Lafayette Ave. Water Main Replacement	Water main construction underway.
2017-04067	Broad Axe Tank Verizon Wireless	Work completed.
2017-07061	Houston Road Verizon 2017 Antenna Modification	Work completed.

ORDINANCE _____
AN ORDINANCE OF THE BOROUGH OF AMBLER
COUNTY OF MONTGOMERY
COMMONWEALTH OF PENNSYLVANIA
FIXING THE REAL ESTATE TAX RATE FOR THE YEAR 20____

BE IT ORDAINED AND ENACTED and is hereby Ordained and Enacted by the Borough Council of the Borough of Ambler, County of Montgomery, Commonwealth of Pennsylvania that a Tax be and the same levied on all Real Property within the Borough of Ambler subject to location for the Fiscal Year 2018 as follows:

TAX RATE

For General Purposes, the sum of six and two hundred eighty thousandth (6.28) mill on each dollar of Assessed Valuation or the sum of 6.28 cents on each one hundred dollars of Assessed Valuation.

For Street Lighting Purposes, the sum of two hundred ten thousandth (.210) mill on each dollar of Assessed Valuation or the sum of .21 of a cent on each one hundred dollars of Assessed Valuation.

For Fire Fighting Purposes, the sum of four hundred eighty thousandth (.480) mill on each dollar of Assessed Valuation or the sum of 0.48 of a cent on each one hundred dollars of Assessed Valuation.

For Debt Service Purposes, the sum of 0.0 mill on each dollar of Assessed Valuation or the sum of 0.0 of a cent on each one hundred dollars of Assessed Valuation.

For Parks and Recreation Purposes, the sum of three hundred ninety thousandth (0.390) mill on each dollar of Assessed Valuation or the sum of 0.39 of a cent on each one hundred dollars of Assessed Valuation.

The same being summarized in tabular form as follows:

TOTAL _____ MILLS	MILLS ON EACH DOLLAR OF ASSESSED VALUATION	CENTS ONE HUNDRED DOLLARS OF ASSESSE VALUATION
Tax Rate General Purpose	6.280 Mills	6.28 Cents
Tax Rate Street Lights	0.210 Mills	0.21 Cents
Tax Rate Fire Protection	4.480 Mills	0.48 Cents
Tax Rate Debt Service	0.0 Mills	0.0 Cents
Tax Rate Parks & Recreation	0.390 Mills	0.39 Cents

Enacted by the Borough of Ambler this ____ day of December, ____.

 Salvatore Pasceri, Council President

 Mary Aversa, Borough Manager

RESOLUTION 2017-_____

A Resolution of the Borough of Ambler, County of Montgomery, Commonwealth of Pennsylvania appropriating specific sums estimated per the 2018 Budget to be required for the specific purpose of the municipal government, hereinafter set forth, during the year 2017 by the Borough Council of the Borough of Ambler, County of Montgomery, Commonwealth of Pennsylvania.

Section 1. That the expenditures and expenses for the Fiscal Year 2018 in the following amounts are hereby appropriated from the fund equities, revenues and other financing sources available for the year 2017 for the specific purposes set forth in the following budget summaries.

	<u>General Fund</u>	
Revenues		\$ 3,870,738
Expenditures		\$ 3,870,738
	<u>Refuse Fund</u>	
Revenues		\$ 539,689
Expenditures		\$ 539,689
	<u>Fire Fund</u>	
Revenues		\$ 207,247
Expenditures		\$ 207,247
	<u>Liquid Fuels</u>	
Revenues		\$ 320,965
Expenditures		\$ 320,965
	<u>Parks and Recreation</u>	
Revenues		\$ 112,754
Expenditures		\$ 112,754
	<u>Sewer Fund</u>	
Revenues		\$ 1,061,986
Expenditures		\$ 1,061,986
	<u>Street Light Fund</u>	
Revenues		\$ 70,100
Expenditures		\$ 70,100
	<u>Wastewater Treatment Plant</u>	
Revenues		\$ 3,529,572
Expenditures		\$ 3,529,572
	<u>Water Department</u>	
Revenues		\$ 2,563,699
Expenditures		\$ 2,563,699

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

ADOPTED this _____ day of December, 20____.

Salvatore Pasceri, Council President

Mary Aversa, Secretary



Swagit Productions, LLC
12801 N. Central Expressway
Suite 900
Dallas, TX 75243

9/25/2017

Ambler Borough
ATTN: Elizabeth Russell
131 Rosemary Avenue
Ambler, PA 19002

Dear Ms. Russell,

Swagit Productions, LLC, would first like to thank you for your time and the opportunity to earn Ambler Borough's business. In an overpriced, complicated and hands-on video industry, Swagit has created an affordable, simple and **hands-free** solution that offers the most current advancements in video streaming technology.

Swagit's primary goal is to bring governments an easy solution and provide improved transparency to your constituents without the additional workload. A company that first specialized in turnaround streams for television stations and newspapers, Swagit has grown significantly to a diverse client list that consists of a variety of government entities including: cities, counties, states, school districts, newspapers, television stations, etc.

Below is a list of just some of the unique advantages of our EASE™ solution.

- Completely **hands-free** recording, uploading and archiving
- Indexing and time-stamping
- 24/7 Support and Customer Service
- An open API, which allows for seamless integration with any agenda management software
- No training needed
- Unlimited storage
- 99.99% uptime
- Latest software upgrades, no upgrade fees

Sincerely,

Natascha Ross
Swagit Productions, LLC
(P) 214.432.5905 xt. 204
nross@swagit.com

EXECUTIVE SUMMARY / COMPANY HISTORY

Swagit Productions, LLC is a privately held company headquartered in Dallas, Texas. Founded in 2003, Swagit is a progressive company that is pioneering the broadband multimedia communication service industry by providing clients a **hands-free** approach to always being connected to end-users' information needs. In combining Swagit's EASE™ and Cosmos™ solutions, clients are offered the most comprehensive **hands-free** experience possible.

Swagit specializes in providing streaming media solutions to cities, counties, states and school districts. Furthermore, Swagit is a complete video production entity: including services such as post-production, studio and recording booth sessions.

Swagit began with a mission to supply clients an affordable solution to stream their own content in an overpriced, complicated, hands-on video industry. What began as a company that specialized in turnaround streams for cities, counties, states and school districts, Swagit has grown significantly and provides an open API which allows for integrations with all Agenda/Document Management Solutions. This lets our clients choose the 'best of breed' Agenda Management Solution for their unique needs.

With Swagit's EASE™ streaming video solution, clients are able to stream their public content live and on-demand through the jurisdiction's website. HTML5 compatibility makes getting to the content even easier and more convenient as viewers are able to access all of the video content via their computer, smart phone or tablet. Archived meetings are indexed and broken up into clips per each agenda item for a greater end-user experience.

Cosmos™ is Swagit's broadcast solution comprised of two to four cameras and pro-video switching equipment that allows either Swagit engineers to control the cameras remotely or on-site camera control by government staff. It is the Cosmos™ solution combined with EASE™ that allows for clients to be able to outsource all of the production and video streaming/indexing to Swagit Productions, LLC for a completely end-to-end, **hands-free** solution.

The Swagit network stretches across North America guaranteeing that you and your constituents are always connected. Our network insures fast connect times from the closest point-of-presence (POP) to an end-user's location. In addition, Swagit's network is fully redundant giving clients the peace of mind of redundancy and keeping with the Swagit motto of "Always Connected."

POINTS OF DIFFERENCE

- Swagit's EASE™ solution is a completely **hands-free** and requires no staff time or resources
- Sound Search allows residents to search for the spoken word in a meeting which is sync to video
- Swagit's open API allows integrations with any agenda management solution
- Swagit is the only government streaming provider that has developed its own content delivery network, ensuring quick and reliable connections for your constituents
- Unlimited storage for Specialty content and Meetings
- Swagit's unique **hands-free** solutions typically qualify as a sole sourced purchase, allowing for quick deployments



EASE™— Extensible Automated Streaming Engine

The Extensible Automated Streaming Engine (EASE™) is a software framework comprised of foundation and extension modules that work together to automate many otherwise manually intensive tasks. This completely hands-off solution meets the current and future needs of your entity without creating any additional work for the city's clerks or webmasters.

- **Video Capture and Encoding**

EASE™ Encoder records content according to your broadcast schedule and transfer the recorded audio/video to the Swagit Content Network via a secure Virtual Private Network (VPN) connection, making it available for live and/or on-demand streaming.

- **Standard Definition or High Definition Available**

Swagit utilizes higher resolutions for Standard Definition encoding ensuring better video quality for our clients. Swagit also offers High Definition for the best resolution possible and has been offering this since 2013.

- **Indexing and Cross Linking**

Using your published meeting agendas as a guide, Swagit's Managed Service Division (SMSD) indexes the meetings without any work from the city. SMSD will annotate your content by adding jump-to points with specific item headings, giving users the greatest flexibility to find the specific content they need. With these jump-to points, users can step through video by searching for or clicking specific items.

- **Agenda Management Integration**

If meeting packets or other related information is available online, SMSD will link them directly to the video player for easy access.

Swagit  solution integrates with all Document/Agenda Management solutions.

- **Archiving**

Client audio/video can be stored securely on the Swagit Content Network indefinitely. Fault tolerance and high availability is assured through replication of audio/video content to multiple, geographically redundant, Storage Area Networks (SAN).

- **Presentation**

By navigating through the video library, users can view a list of meetings chronologically and once in a selected meeting you can unleash the power of the jump-to markers to search for specific points within individual audio/video clips.

- **Delivery**

In order to deliver on-demand content to end users in a format that is native to their computer's operating system, Swagit can deliver content in all major streaming video formats: Flash, Windows Media, QuickTime and Real. Swagit is proud to support Flash as its default format, which has proven itself as the format of choice from such vendors as YouTube, Google Video, ABC and NBC/Universal.

EASE™— Extensible Automated Streaming Engine

Swagit also streams in HTML5 providing content to mobile devices such as the iPhone, iPad and other mobile devices.



■ **Monitoring**

Swagit is monitoring all aspects of the Swagit Content Network to ensure its health and availability. This monitoring extends to cover remote Swagit EASE™ Encoders deployed on client premises. In the rare event of trouble our engineers are promptly notified so that they may dispatch a swift response in accordance with our support procedures.

■ **Statistics**

Swagit collates log files from our streaming servers monthly and processes them with the industry recognized Google Analytics. Google Analytics generates reports ranging from high-level, executive overviews to in depth quality of service statistics. These reports help to highlight growth trends and identify popular content.

■ **Support**

Beyond our proactive monitoring and response, Swagit offers ongoing, 24/7 technical support for any issues our clients may encounter. While our choice of quality hardware vendors and a thorough pre-installation testing phase go a long way toward ensuring trouble free operation of our EASE™ Encoders, we do recognize that occasionally unforeseen issues arise. In the event that our engineers detect a fault, they will work to diagnose the issue. If necessary, next business day replacement of parts will be completed. Swagit offers continual software updates and feature enhancements to our services and products for the life of your managed services contract.

PRICING – EASE™ Up-Front Costs

Swagj EASE™ encoders offer broadcasters and other administrators the ability to stream live events to cable television providers (i.e. AT&T U-verse®), over the Internet through a high speed connection, or to mobile devices such as iPhones, iPads or Androids. Furthermore, the unit can record and archive all media for on-demand viewing as well.

Item Description	Type	Costs (Up-Front)
EASE™ H ⁺ Streaming Encoder	1U Server	
High definition and/or standard definition encoding unit includes software installation, system burn-in, rack rails included.		
Software Licenses (Flash Media, HTML5, Microsoft OS)		
Video Capture Card with Simulstream		
Branded Video Library Design, Branded Player Design		
EASE™ HD-SDI Remote Video Indexing Kit (Includes Scheduler)	Software	
Total Encoder Cost		
EASE™ H ⁺ Streaming Encoder - Hardware/Software/Provisioning + Capture Card *		\$7,090.00

* Price and hardware model are subject to change after 60 days without prior notice.

PRICING – EASE™ Monthly Managed Services

Swagit's Extensible Automated Streaming Engine (EASE™) solution meets all current and future needs for government without creating any additional work for staff. EASE™ is a hands-free tool that eliminates the need for client staff members to spend time on indexing, editing or time-stamping video content. Each EASE™ package includes On-demand archiving, a 24/7 LIVE Stream via Internet and PEG, streaming to Apple devices (ex: iPad & iPhone) and up to 120 hours of additional specialty content each year. Client also has the ability to upload media via FTP as an option if live streaming is not applicable.

Service Description		Costs (Monthly)
Package 1	(EASE™) Up to 25 non-indexed meetings a year (no live streaming)	\$ 250.00
Package 2	(EASE™) Up to 25 indexed meetings a year with Swagit (no live streaming)	\$ 550.00

(OPTIONAL) Services/Upgrades – Individual Pricing		Costs
Additional Edited and On-Demand Indexed meetings (Per additional meeting)		\$ 150.00/meeting
Remote Switching (Approved Broadcast Systems Only)		\$ 150.00/event
AT&T U-verse Setup and Activation Fee		\$ 780.00
Programming, Development or Design Implementation		\$ 150.00/hour
Closed Captioning Services (If not bundled)		Call for Quote
Onsite Encoder Installation (To include travel costs)		Call for Quote
Migrating Prior Meetings from Current Vendor*		\$480/per year
Sound Search		\$75/month

We offer a Price Match Guarantee for all "apples-to-apples" services.

***Most recent 12 months of meetings migrated at no cost**

PRICING –Single Camera Setup- Up-Front Costs

QTY	Item Description	Costs
1	HD PTZ Camera	
1	Camera Power Connectors	
1	Wall Camera Mounts	
1	Labor required for install	
Total Costs for one camera setup and Installation **:		\$ 5,500.00

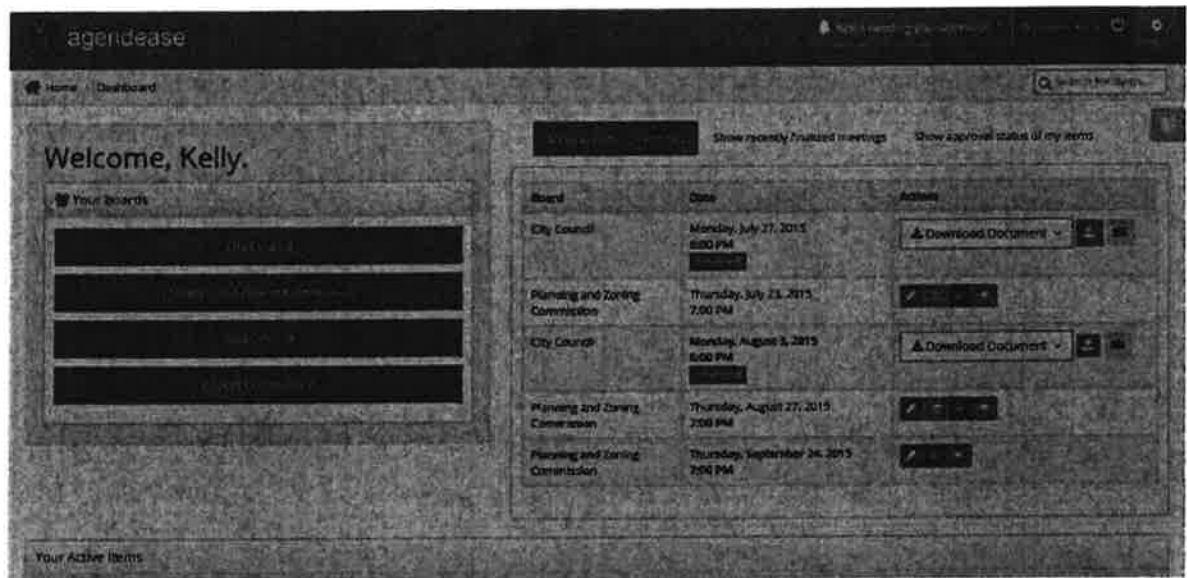
*** Different camera types are available with different horizontal resolution – D80, D100 and BRC-300**

**** There may be additional installation costs incurred based on the building/fire code for the jurisdiction, any unknown cabling requirements or impediments to the installation such as fire walls, lack of a drop ceiling, conduit requirements, etc., along with other accessibility issues. For final installation costs we would need to engage in further discussions, receive a detailed site plan of rooms involved along with pictures or possibly conduct a physical site visit.**

PRICING – Agendease

Agenda creation finally made easy with an end to end solution that streamlines the process including integration with meeting video.

Agendease is the first comprehensively tested and available product that is designed exclusively with local government organizations in mind. Staff, board members, and the public have access to complete agendas and meeting packets over the internet. Agendease utilizes cloud technology and since all software is hosted internet access and a browser is all that is required for staff members to use it.



Finally you can have people at different locations work on items for the same meeting simultaneously as well as having item copy (take text from one meeting to the next without having to type), item progressing (copy items from one board meeting to another), and item parking (items that are created and saved can be held and added to a meeting in the future). This leads to more efficient use of staff member's time and depending on the size of the organization this can save 100-400 hours a month!

- Packets are created in both PDF format and HTML for viewer's convenience
- Integrates seamlessly with municipalities website
- Automatic agenda generation (creates each meeting's agenda from items entered)
- After hours support, 24/7 service available at all times
- Fully editable agenda structure
- User access assignment

Agendease offers maintenance free housing, board member note taking, and iPad app integration. With the most comprehensive testing Agendease is the best product available when compared side by side with other less customizable alternatives.

Parks & Recreation Committee

Wednesday, November 8, 2017

Mr. DeRuosi, Chairperson

Mrs. Deininger

Mrs. Hertz

OLD BUSINESS

1. **BOROUGH PARK USAGE HOURS**

The Committee has posted a survey “survey monkey” on park hours as we are considering expanding hours at all parks.

NEW BUSINESS

Salary & Personnel Committee

Wednesday, November 8, 2017
Ms. Nancy Deininger, Chairperson
Mrs. Mc Cormick
Ms. Tomlinson
Mrs. Hertz

OLD BUSINESS

NEW BUSINESS

1. A request was received from Peter Nyamu to be appointed to the EAC. **(attached)**
2. **VOLUNTEER COMMISSIONS, COMMITTEES & BOARDS**
Terms of service will expire on December 31, 2017 for numerous volunteer positions. Incumbents have been contacted and asked to submit a letter of interest/resume if seeking re-appointment. Residents interested in being considered for appointments may forward a letter of interest/resume to the Borough Manager. Response by 12/15/17 is requested. Positions include:
 - Appeals Board (3 year term) – 2 seats + 1 vacancy
 - Civil Service Commission (6 year term) – 1 seat
 - Environmental Advisory Commission (3 year term) – 1 seat + 1 vacancy
 - Planning Commission (4 year term) – 3 seats
 - Vacancy Board (1 year term) – 1 seat
 - Zoning Hearing Board (3 year term) – 1 seat + 1 Alternate seat
3. **COMMITTEE COMMUNICATION**
The Planning Commission would like to discuss communication between different Council- appointed committees.

Public Comment Procedure:

As a reminder, it will not be the practice of Council to answer questions and/or engage in dialogue with the speaker during the Public Comments section of the meeting. Comments regarding any and all employee issues will not be entertained. Council may address items or questions raised at the next scheduled Committee/Council meeting, but reserves the right to determine agenda items. Council requests that those in attendance refrain from engaging the speaker during public comments. Thank you for your cooperation.

Ambler Borough Council