



BOROUGH OF AMBLER

COMMITTEE MEETING

April 7, 2020

7:00 p.m.

BOROUGH COUNCIL TO CONDUCT A 'ZOOM MEETING' – April 7th

Borough Council will conduct its April Committee Meeting via Internet vehicle 'ZOOM' on Tuesday, April 7th at 7:00 p.m. For the safety of Ambler residents, Borough Hall will be closed. A video of the virtual meeting and draft meeting minutes will be posted on this website for the public the following day. The Borough Manager is making the meeting Agenda available for review by the public. Please feel free to read through the Agenda and provide feedback or make an inquiry on any Agenda items. You may email the Borough Council President Frank DeRuosi at fderuosi@borough.ambler.pa.us until Tuesday April 7, at 4:00PM so that Council may consider your comments or address a question from the public during the ZOOM Meeting.

Public Safety Committee

Tuesday April 7, 2020

Erin McKenna Endicott - Chair

Glynnis Siskind

Sara Hertz

Nancy Deininger

1. **PUBLIC WORKS & CODE REPORT**

The Code Enforcement and the Public Works reports are **attached**.

2. **EMERGENCY DECLARATION**

A recommendation is requested to adopt the **attached** Emergency Declaration.

3. **POLICE VEHICLE**

The cost of the 2020 Dodge Durango is \$ 34,106.0 from the dealership. The upfitting cost is \$ 12, 723.12 the two costs can be merged together, and financed as one \$46,829.12 total. The balance of \$ 11,170.00 for equipment will be paid to the up fitter to complete the transformation (radios, modems, computers, and cameras). The entire cost of the completed vehicle will be \$ 57,999.12.

Borough of Ambler

Code Enforcement Report for March 2020

PERMITS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Building	10	15	8										33
Dumpster	2	3	0										5
Fire	0	0	0										0
Mechanical	2	4	5										11
Plumbing	4	6	6										16
Road Opening	3	1	0										4
Use and Occupancy	1	2	2										5
Vendor Sales	0	0	0										0
Zoning	2	1	3										6
Rental Inspections	89	18	10**										117
TOTALS	113	50	34										197

** The Borough Bi-Annual Rental Inspection Program was temporarily paused in early March due to CONVID-19 but with the warmer winter the department was able to get an early start where normally with the threat of winter weather would not normally schedule inspections until March or April.

**BOROUGH OF AMBLER
MONTGOMERY COUNTY, PENNSYLVANIA**

DECLARATION OF DISASTER EMERGENCY

WHEREAS, on or about **Tuesday, April 7, 2020**, a viral pandemic continues to cause or threatens to cause injury, damage and suffering to the persons and property of Borough of Ambler, Montgomery County, Pennsylvania; and

WHEREAS, the pandemic has the ability to endanger the health, safety and welfare of a substantial number of persons residing in Ambler Borough, and threatens to create problems greater in scope than Ambler Borough may be able to resolve; and

WHEREAS, emergency management measures are required to reduce the severity of this disaster and to protect the health, safety and welfare of affected residents in Ambler Borough.

NOW, THEREFORE, we, the undersigned Borough Council President and Mayor of Ambler Borough, pursuant to the provisions of Section 7501 of the Pennsylvania Emergency Management Service Code, (35 PA C.S., Section 7501) as amended, do hereby declare the existence of a disaster emergency in Ambler Borough.

FURTHER, we direct the Ambler Borough Emergency Management Coordinator to coordinate the activities of the emergency response, to take all appropriate action needed to alleviate the effects of this disaster, to aid in the restoration of essential public services, and to take any other emergency response action deemed necessary to respond to this emergency.

FURTHER, given that Ambler Borough is responsible for the maintenance of a potable water distribution system and a wastewater treatment plant which serve the people of Ambler Borough and surrounding townships, we direct and authorize Ambler Borough staff to coordinate and undertake all activities deemed necessary to provide these essential public utility services.

STILL FURTHER, we authorize officials of Ambler Borough to act as necessary to meet the current exigencies of this emergency, namely: by the employment of temporary workers, by the rental of equipment, by the purchase of supplies and materials, and by entering into such contracts and agreements for the performance of public works as may be required to meet the emergency, all without regard to those time-consuming procedures and formalities normally prescribed by law, mandatory constitutional requirements excepted.

This declaration shall take effect immediately upon adoption on this **7th day of April 2020**.

Frank DeRuosi, Ambler Borough Council President

Jeanne Sorg, Ambler Borough Mayor

Mary Aversa, Secretary

Public Utilities Committee

Tuesday April 7, 2020
Glynnis Siskind – Chair
Brooke Marshall
Haley Welch
Jen Henderson

NEW BUSINESS

1. **WWTP ENGINEER REPORT**

The WWTP Engineer's report will be provided.

2. **Military Installation Remediation and Infrastructure Authority ("MIRIA")**

MIRIA is a municipal authority formed by Horsham Township in conjunction with the passage of PA 2019 Act 101. This legislation by statute provides for the utilization of PA State Tax Revenue generated from certain parcels in Horsham Township to be available to MIRIA to reimburse municipalities or municipal water authorities and their customers for surcharges and costs related to remediation of PFAS contamination in drinking water as a result of the presence of a former military installation. (**attached**) A resolution for participation and project request with a match is to be submitted by May 15, 2020.

3. **DEP –PFOS/ PFOA TREATMENT GRANT**

Authorization is requested to sign the **attached** DEP grant agreement for 1 million dollars for the Well 2 PFOS/PFOA treatment Project.

4. **SEWER USE UPDATE** .

The **attached** flyer will give some direction on what is appropriate to put in your sanitary sewer line.

DEP Form Contract 7C-FA-28.0
Revised July 2013

DEP GRANT AGREEMENT
PFOS/PFOA TREATMENT GRANT

This Grant Agreement is entered into, by and between the Borough of Ambler, (“Grantee”) and the Commonwealth of Pennsylvania, Department of Environmental Protection, (“Department” or “DEP”).

WITNESSETH:

WHEREAS, Grantee has submitted a grant application for the Perfluorooctane Sulfonic Acid (PFOS) and Perfluorooctanoic Acid (PFOA) Treatment Grant project (“Project”) and DEP has approved the application; and

WHEREAS, DEP is authorized to enter into this Grant Agreement pursuant to the Clean Streams Law, 35 P.S. Section 691.8(a).

NOW THEREFORE, the Grantee and DEP, in consideration of the foregoing and intending to be legally bound hereby, agree as follows:

1. MAXIMUM GRANT DOLLAR AMOUNT – DEP grants to Grantee the amount not to exceed \$1,000,000.
2. GRANT TERM – This Grant Agreement shall not be a legally binding agreement until this Grant Agreement is fully executed by the Commonwealth. The term of this Grant Agreement shall commence on the date this Grant Agreement is fully executed by the Commonwealth, and shall terminate five (5) years from the later to occur of: (a) the Project Completion Date (as defined below) or; (b) the date of final payment.
3. PERIOD OF PERFORMANCE – Upon full execution of this Grant Agreement, Project work: (a) may, at the discretion of the Department, be reimbursed from March 1, 2020 through the date of full execution and; (b) shall be paid for from the date of full execution through 5 years after the date of full execution (the “Project Completion Date”). All Project work under this Grant Agreement shall be completed no later than the Project Completion Date of February 29, 2025.
4. STANDARD COMMONWEALTH ATTACHMENTS – Grantee shall comply with the terms and conditions applicable to “Contractor” in the following standard Commonwealth attachments, each attached hereto and made a part hereof. See Attachment A – Provisions for Commonwealth Contracts. See Attachment B – Nondiscrimination / Sexual Harassment Clause.
5. DEP GENERAL CONDITIONS – Grantee shall perform all Project work in accordance with the referenced General Conditions attached hereto as Attachment C and

made a part hereof. For the purposes of the attached, “Grantee” and “Contractor” are synonymous. See Attachment C – DEP General Conditions.

6. SCOPE OF WORK; BUDGET – Grantee shall perform all Project work in accordance with the Project Scope of Work set forth in Attachment D attached hereto and made a part hereof. Grantee shall incur expenses under this Grant Agreement and DEP shall pay Grantee for Project work in accordance with the Budget included in Attachment D and in accordance with the Special Conditions (Attachment E) described in Paragraph 7 below. See Attachment D – Project Scope of Work.

7. SPECIAL CONDITIONS – Grantee shall perform all Project work in accordance with the following grant program-specific special conditions attached hereto and made a part hereof. See Attachment E – Special Requirements/Special Conditions.

[Signature Page To Follow]

IN WITNESS WHEREOF, the parties hereto have signed and sealed these presents.

ATTEST/WITNESS:

BOROUGH OF AMBLER

Name:
Title:

Name:
Title:

SAP Vendor Number: 138910

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION

Aneca Y. Atkinson
Deputy Secretary for Water Programs

APPROVED AS TO LEGALITY AND FORM:

Chief/Assistant Counsel
Department of Environmental Protection

PRE-APPROVED (7C-FA-28.0)
Office of General Counsel

PRE-APPROVED (7C-FA-28.0)
Office of Attorney General

I hereby approve this agreement and certify that funds in the amount of \$1,000,000 are available under Appropriation:

6007200001 – 3533009000 - 3530039555 - 6600400 0000

Comptroller

Date

Doc#: _____

IMPORTANT NOTICE - Wipes & Personal Hygiene Products Clog Sewer Lines!

Many household products are labeled and marketed as **DISPOSABLE** and/or **FLUSHABLE**; many baby and adult personal hygiene products, along with household wipes and cleaning towelettes are labeled both disposable and flushable. While these products may be marketed as a convenience item in this way, the truth is that these types of items have the ability to clog and stop up not only the sewer line on your property, but also can cause blockage and service problems in the public sewer system and pump stations.

Unlike toilet paper, these products ***DO NOT*** break down once they are flushed. They can cause blockages in your on-site sewer, **especially older pipelines that may have greases, roots, or other obstructions already existing.** A repair of the on-site sewer line can leave the home owner or business owner with a **very costly sewer repair.**

On a larger scale, when these products make their way into the public sewer system they collect together, causing very large obstructions and clogs in the main collector lines and get tangled in pump stations requiring repair or replacement of equipment.

What We All Can Do To Help...

The following items should ***NEVER*** be flushed into the sewer system:

Disinfecting/surface wipes	Mop or "Swiffer" type refills
Baby wipes	Paper towels
Jewelry wipes	Pet care wipes
Cosmetic wipes	First Aid wipes
Disposable diapers or diaper liners	Bio-pads (nursing home, home health care, etc.)
Cotton swabs	Feminine hygiene products
Toilet cleaning pads	ANY Moist type towelettes
<i>👉 ANY CONSUMER ITEM THAT IS NOT TOILET PAPER!</i>	



Every home and business has a sewer connection to the public sewer system. This connection runs from the home or business to the sewer main where it is connected to the public sewer system. This on-site sewer line is the responsibility of the home or business owner to keep clear so there are no back-ups of wastewater into the home or business. Save yourself and your Sewer Utility from costly repairs and/or replacement bills. ***Do not flush the listed items; place them in the trash, not the toilet.***

Finance & Planning Committee

Tuesday April 7, 2020

Nellie Di Pietro - Chair

Erin McKenna Endicott

Brooke Marshall

Haley Welch

OLD BUSINESS

NEW BUSINESS

1. **BOROUGH ENGINEER'S REPORT**

The Borough Engineer's report is **attached**.

2. **TAX COLLECTION RESOLUTION**

A resolution offering an extension in the Property Tax collection due to the state of emergency is **attached**.

The request is to consider an extension of discount or to consider the removal of penalty for the year.

3. **WASTE & RECYCLE BID**

A recommendation is requested to prepare the municipal bid for trash and recycling collection. The current contract expires September 30, 2020.

4. **MARCH EXPENSES**

The March bills were paid in the amount of **\$902,024.83**

5. **BUSINESS PRIVILEGE TAX**

The BPT is normally due on July 15, consideration to extend the due date to October 15, 2020 is requested

6. **READY FOR 100**

The Borough Planning Commission is working to create a preliminary energy transition plan in line with the Ambler Borough Ready for 100 Renewable Energy Resolution adopted by Borough Council March 2019.

Awarded at the March 3, Committee Meeting.

The contract for Lawn & Grounds Maintenance at Ambler Borough Facilities was awarded to M&M Lawn Care East, Inc. for the total 5-Year bid of \$115,330. (9-Aye)

AMBLER BOROUGH

Status

Project No.	Project Name	Status
Borough Engineer		
2001-1010	TEA-21 - Ambler Streetscape 2002	Construction underway. Outstanding work includes: SEPTA connection to signal, signal activation, and 30-day test period. PennDOT has completed design changes to SEPTA controller. PennDOT will engage a consultant to perform safety study of new design at the request of SEPTA. SEPTA to implement modifications. Anticipate 6 to 8 months until completed. Amended Reimbursement agreement finalized by PennDOT.
2003-0122-01	Ambler-2013 NPDES MS4 Permit	Awaiting PADEP review of TMDL Strategy & PRP. 2019 Annual Status Report submitted to PADEP 9/26/19. Next Annual Status Report due 9/30/20 for period 7/1/19 thru 6/30/20.
2006-08054	Pedestrian Sidewalk Upgrade Program	Revised Safety Report, ADA, Traffic approved by PADOT. Utility clearance and lump sum justification to be revised and resubmitted. DM-3 (plans presentation) comments received and to be incorporated in plans.
2013-02020	Ambler Crossings	Construction underway. Escrow release for Phase 1 (Boiler House parking) provided 9/27/18.
2014-12015	St. Mary's Villa Residential Redevelopment.- TIS	Ambler provided signal warrant analysis to UDT for inclusion with Traffic Signal Permit Application (TE-160) submission to PADOT. UDT has commitment from Mattison Estates developer to fully fund the signal. UDT to submit Traffic Signal Permit Application (TE-160) to PADOT.
2017-01010-01	Ambler Pocket Park - Ambler Square	E&S application approved (adequacy) by MCCD 4/9/19. Stream Encroachment Permit approved by PADEP on 5/20/19. Presentation at 2/18/20 Council Meeting. Plans and specifications to be finalized for submission to DCNR ASAP prior to advertisement.
2017-01010-02	Ambler Traffic Signals	RRFB permit plans approved by PADOT. PW obtaining quotes for installation of pole foundations.
2017-09055	Bridge/Culvert Assessments	Load rating reports Hendricks/Rose Valley provided 7/31/18 & for N. Maple/Tannery Run provided 10/2/18.. Condition assessment of Hendricks/Rose Valley underway. Condition assessment of N. Ridgel/Rose Valley to be completed. Visual assessment of Tannery Run underway.
2018-10097	44 Tennis Ave - FEMA/PEMA HMGP Demolition	Work complete. Maintenance bond dated 4/23/19. End of maintenance period 10/21/20.
2019-03029	Wissahickon Library Bldg Addition	Improvement costs for escrow provided 10/1/19. Record plan signed 11/7/19.
2019-05082	Ambler Borough 2019 Road Paving	Paving completed week of 11/4. Maintenance Bond dated 11/27/19. End of maintenance period 5/27/21.
2019-05082-02	Cavalier Lot Paving	Work completed 10/25/19. Maintenance Bond dated 12/19/19. End of maintenance period 6/18/21.
2020-01010	2020 Ambler Borough General Services	Application submitted to DCED Small Water and Sewer program for Edgewood Dr storm sewer on 12/13/19.
Sewer Engineer		
2013-02020-01	Ambler Crossings - Sewer	Construction underway. Sanitary Sewer is under construction
2020-01041	Ambler Borough Chapter 94 Report	Prepared sewer collection system report for inclusion in 2019 annual report. Transmitted to EEEMA on 3/6/20.
2020-01050	Ambler Borough 2020 General Sewer Services	Ongoing.
Water Engineer		

AMBLER BOROUGH

Project No.	Project Name	Status
2012-10043	Loch Alish Dam Annual Inspections	Annual inspection with PADEP conducted on 11/26/19. Report submitted to PADEP on 12/20/19.
2013-02020-02	Ambler Crossings - Water	Construction underway. Water main is tested/complete.
2013-02073	Loch Alish EAP	Attended DEP/PEMA CEMPlanner workshop on 8/1/19. Electronic EAP documents revised and uploaded on CEMPlanner website for PADEP review.
2017-03065	Prophecy Creek Bridge	Assisting Water Dept. with review of County's plans for bridge replacement project and impact on existing water main. Coordinating with County Engineer as part of Butler Pike Water Main Replacement project.
2017-03128	Lafayette Ave. Water Main Replacement	Project complete. 18 month maintenance period began 12/18/18.
2018-01154	Gwynedd Walk (LGT)	Water main construction and testing complete. 18 month maintenance period began 9/4/18. Project closeout activities underway.
2018-01171	Mattison Estates (UDT)	Water construction underway; providing observation and oversight.
2018-09046	Houston Road Tank – Sprint Modifications	Plan review comments issued 3/14/19; resubmission required.
2019-01169	Butler Pike Water Main Replacement	Engineering design and layout for the proposed water mains underway. Permitting and regulatory compliance underway.
2019-02097	Iron/Manganese Evaluation at Wells 4 and 8	Working with Water Superintendent to complete permitting for iron/manganese treatment. Working with Water Superintendent to determine treatment options and permitting requirements to address iron/manganese levels.
2020-01040	Ambler Borough DRBC Annual Water Audit	Preparing annual water audit report for 2019.
2020-01049	Ambler Borough 2020 General Water Services	Ongoing.
2020-02018	334 Railroad Avenue	Water review letter #1 issued on 3/11/20 for plans dated 11/1/19. Revised plans (rev #5) received on 3/26/20 are under review.
2020-03071	PFAS Consulting Services	Ongoing assistance concerning PFAS issues, including regulatory activity, source monitoring, providing information and responses to the public. Prepared project scope and budget for addition of a PFAS treatment system at Well 2 as part of an application for a \$1,000,000 grant through PADEP.
2020-03072	Whitemarsh Plant Operations	Assisting Water Dept. with recommendations and revisions to the Whitemarsh Plant SOPs.

Parks & Recreation Committee

Tuesday April 7, 2020

Sara Hertz – Chair

Nancy Deininger

Erin McKenna Endicott

Nellie DiPietro

OLD BUSINESS

NEW BUSINESS

1. **AMBLER BOROUGH EVENTS**

All Borough events have been cancelled until further notice.

Awarded at the March 3, Committee Meeting

A presentation of the final plans for Ambler Square construction was made by Gilmore Associates at the February 18th Council Meeting. A recommendation to move forward with review and advertising was approved. (9-Aye)

Salary & Personnel Committee

Tuesday April 7, 2020

Nancy Deininger – Chair

Glynnis Siskind

Nellie Di Pietro

Jen Henderson

NEW BUSINESS

1. The vacant position of Equipment Operator has been advertised. Interviews will be scheduled