



## BOROUGH OF AMBLER COMMITTEE MEETING

**All matters that are deliberated could result in a vote  
to take official action.**

November 3, 2021  
7:00 p.m.

## Finance & Planning Committee

November 3, 2021

Nellie Di Pietro - Chair

Erin McKenna Endicott

Haley Welch

Karen Sheedy

### OLD BUSINESS

### NEW BUSINESS

1. **BOROUGH ENGINEER'S REPORT**  
The Borough Engineer's report is **attached**.
  
2. **IDA STORM – PEMA DECLARATION OF AGENT RESOLUTION**  
Consider adoption of **Resolution 2021-13** designating the Borough Manager as Agent for Ambler Borough to execute all required forms and documents to obtain financial assistance from FEMA/PEMA for damages which occurred to municipal property as a result of Tropical Depression Ida. Council is asked to vote on adoption of this Resolution this evening so that the application may be timely filed. (**attached**).
  
3. **BUDGET MEETINGS**  
Consider authorization to advertise Special Public Budget Meetings on the proposed 2022 Municipal Budget to be held prior to Council's regular public meetings at 6:00 p.m. on Tuesday, November 16 and Tuesday, December 7 as well as on Thursday, December 2 at 10:00 a.m. Council will consider adoption of the proposed 2022 Budget at the December 21 Council Meeting. Authorization to advertise the Special Public Budget Meetings is requested this evening.
  
4. **2022 MEETING CALENDAR**  
The proposed 2022 Public Meeting Calendar for Council's Committee and Council Meetings is **attached**. Consideration to authorize advertising the calendar is requested.

# AMBLER BOROUGH

Project No.	Project Name	Status
<b>Borough Engineer</b>		
2001-1010	TEA-21 - Ambler Streetscape 2002	SEPTA completed train preemption connection completed. Traffic signal was put into operation on 11/5. PUC acknowledged project completion. Contractor to complete curb ramp punch list items.
2003-0122-01	Ambler-2013 NPDES MS4 Permit	2021 Annual Status Report submitted to PADEP 9/30/21. Next Annual Status Report due 9/30/22 for period 7/1/21 thru 6/30/22. PADEP review of TMDL/PRP received 5/28/21. Preparation of response underway
2006-08054	Pedestrian Sidewalk Upgrade Program	Revised Safety Report, ADA, Traffic and DM-3 (plans presentation) approved by PADOT. Revised construction and utility submissions made to DVRPC.
2013-02020	Ambler Crossings	Construction underway. Escrow release for Phase 1 (Boiler House parking) provided 9/27/18. Escrow release #1 for Phase 2 provided 6/4/20.
2014-12015	St. Mary's Villa Residential Redevelopment.- TIS	UDT provided Bethlehem/Lindenwold signal concept plans for review on 7/2/21 and were discussed with UDT on 7/22/21. UDT & Ambler coordinating with owner of 98 S Bethlehem & 359 Lindenwold.
2017-01010-01	Ambler Pocket Park - Ambler Square	Construction and punch list complete. DCNR grant closeout underway. Application submitted to PECO Green Regions Program 11/20/20.
2017-09055	Bridge/Culvert Assessments	Load rating reports Hendricks/Rose Valley provided 7/31/18 & for N. Maple/Tannery Run provided 10/2/18. Condition assessment of Hendricks/Rose Valley underway. Condition assessment of N. Ridge/Rose Valley to be completed. Visual assessment of Tannery Run underway.
2020-07089	90 W. Butler Ave	Construction underway. Anticipate August 2021 completion.
2021-01010	2021 Ambler Borough General Services	MontCo2040 (2021 Round) for community garden submitted 3/1/21. HMGP Letters of Intent submitted to PEWA on 10/15/21 for Orange Ave. Alley & Church/S. Main Projects Review of sketch plans for 25 & 24-26 N Ridge provided 10/28/21.
2021-03028	Lakeview CU	Pre-application meeting held with developer on 3/5/2021. Sketch plan review provided 7/21/2021 and discussed at July PC meeting.
2021-03069	34 E. Butler Minor SD (01-270-074)	Conditional approval granted at 6/15/21 Council mtg. Applicant to comply with conditions and provide plans to be recorded.
2021-04048	Edgewood Dr - PA Small Water & Sewer Program Grant Implementation	Kick-off meeting with Borough Staff held 5/14/21. Field survey completed. Anticipate bid early 2022.
<b>Sewer Engineer</b>		
2013-02020-01	Ambler Crossings - Sewer	Construction underway. Sanitary Sewer is complete; testing remains.
2021-01041	Chapter 94 Report	Annual sewer collection report submitted to EEMA on 3/18/21.
2021-01050	Ambler Borough 2021 General Sewer Services	Completing questionnaire with regard to Ambler Borough for the 2022 Ambler WWTP budget allocation.
<b>Water Engineer</b>		

GILMORE & ASSOCIATES, INC.

# AMBLER BOROUGH

Project No.	Project Name	Status
<b>Water Engineer</b>		
2012-10043	Loch Alsh Dam Annual Inspections	Annual inspection with PADEP conducted 10/20/2021. Preparation of reort underway.
2013-02020-02	Ambler Crossings - Water	Construction underway. Water main is tested/complete.
2013-02073	Loch Alsh Emergency Action Plan	Hydrologic & hydraulic analysis and inundation map revisions completed by Princeton Hydro (PH) per report letter dated 4/12/21. Emergency Action Plan (EAP) updated per PH report and for administrative changes. PH report and updated EAP transmitted to Borough for review on 4/23/21. Borough obtained required agencies' signatures. EAP uploaded to CEMPlanner website on 6/21/21 for PADEP & PEMA review.
2017-03128	Lafayette Ave. Water Main Replacement	Project complete. 18 month maintenance period began 12/18/18. Maintenance period punch list issued 6/1/20.
2018-01154	Gwynedd Walk (LGT)	Water main construction and testing complete. 18 month maintenance period complete. Acceptable water as-built plan received 9/13/21, and final inspection conducted by Water Dept. Solicitor preparing documents for acceptance of water system by Ambler Borough.
2018-01171	Mattison Estates (UDT)	Water construction and testing complete. 18 month maintenance period began 7/1/20. Assisting Ambler staff with construction concerns and project documentation.
2019-01169-01	Butler Pike Water Main Replacement	Project complete. Final payment recommended 5/20/21. 18 month maintenance period began 5/12/21.
2020-03071	MIRIA Grant Application	Assisted Water Dept. with preparation of grant application documents, including budget cost estimate for proposed PFAS treatment piping project to connect Wells 6 and 7 to proposed Well 2 treatment system. Grant awarded by MIRIA end of December 2020. Contract 21-01. Wells 2, 6 & 7 Water Mains awarded to KBC Construction on 8/18/21. Pre-construction meeting held and Notice to Proceed issued 9/29/21. Construction to began 10/4/21. Preparing Change Order for change in main size, pipe purchase credit, and extension of new main on Loch Alsh Ave. Proposal reviewed and recommendations sent to Ambler staff for removal, inspection, incineration and replacement of carbon at both Whitemarsh treatment vessels. Reviewed and tabulated October 2021 quarterly PFAS samples for all sources and tanks.
2020-03072	Whitemarsh Plant Operations	Assisting Water Dept. with recommendations and revisions to the Whitemarsh Plant SOPs. Prepared revised calculations with recommended settings to meet 1.0-Log Giardia Inactivation requirements. Prepared and submitted plan to DEP for review and approval of tracer test to be conducted at Whitemarsh to determine contact time and efficiency of chlorine detention facilities. Plan approved by DEP on 11/3/20. Tracer test completed 12/1/2020. Report of test results submitted to DEP on 3/18/21. Permit issued by DEP on 3/24/21. Reviewing follow-up comments received 7/14/21 from PA DEP regarding Filter Plant Performance Evaluation.
2020-06158	Wells 2, 6, and 7 PFAS Treatment System	\$1,000,000 grant awarded by PADEP. Survey complete and engineering design underway. Pre-application meeting with DEP representatives held virtually on 3/9/21 to discuss permit requirements. PA DEP PWS Permit Application submitted on 8/12/21. PA DEP Sewage Planning documents submitted to BCWSA for review on 8/6/21. Comments received 9/30/21 from BCWSA re: sewer lateral required for backwash discharge from proposed treatment facility. Revising design plans to connect to sewer in Loch Alsh Ave. Submitted additional PA DEP permit documents for switch from chlorine gas to sodium hypochlorite.
2021-01040	Ambler Borough DRBC Annual Water Audit	Annual water loss audit submitted to DRBC via email on 4/1/21.

GILMORE & ASSOCIATES, INC.

# AMBLER BOROUGH

Project No. Project Name

Status

## Water Engineer

2021-01049 Ambler Borough 2021 General Water Services	Ongoing assistance concerning PFAS issues, including regulatory activity, source monitoring, providing information and responses to the public. Preparing update to water distribution system map. Working with Water Supv. on monitoring and waiver requirements in 2021. Met with Ambler staff to review 5-year capital plan. Attended water system inspection along with Borough staff on 7/12/21 as conducted by USEPA and PADEP.
2021-04054 2022 MIRIA Grant Program	Assisted Water Dept. with preparation of grant application documents, including budget cost estimate for proposed PFAS treatment system facility at Well 12 or Well 14, carbon changeout at Whitmarsh treatment plant, and 2022 quarterly PFAS sampling and laboratory testing.
2021-04095 Longfield Farms Development (Whitmarsh Twp)	Plan review letter #1 issued on 6/8/21 with respect to proposed water system improvements.
2021-04121 Water System Emergency Response Plan (ERP)	Certification of ERP is due 6 months following certification of RRA. Preparation of ERP is underway.
2021-04122 Water System Risk & Resilience Assessment (RRA)	RRA and ERP for Community Water Systems is required by USEPA under America's Water and Infrastructure Act of 2018 (AWIA). RRA was completed and sent to Water Superintendent for review with certification submitted to USEPA on 6/30/21.
2021-07041 Uninterrupted System Service Plan (USSP)	PA Chapter 109 (Safe Drinking Water) requires Community Water Systems to complete a USSP and submit a certification form by 8/17/21. Preparation of USSP complete and certification submitted by Water Sup't to PA DEP on 8/17/21.

**RESOLUTION 2021-13**

PEMA-DAP -1

**DESIGNATION OF AGENT RESOLUTION**

**FOR:** FEMA-4618-DR-PA (Tropical Depression Ida)  
(Enter Name of Disaster or Number)

**BE IT RESOLVED BY** Ambler Borough Council **OF** Borough of Ambler  
(Governing Body) (Public Entity)

**THAT** Mary Aversa, Borough Manager  
(Name of Applicant Agent) (Title)

**IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF**  
Borough of Ambler, Montgomery County,  
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 3rd day of November, 2021.

Frank DeRuosi Council President  
(Name) (Title) (Signature)

Mary Aversa Secretary  
(Name) (Title) (Signature)

Jeanne Sorg Mayor  
(Name) (Title) (Signature)

\_\_\_\_\_  
(Name) (Title) (Signature)

\_\_\_\_\_  
(Name) (Title) (Signature)

**CERTIFICATION**

I, K. Elizabeth Russell, duly appointed and Manager's Assistant  
(Name) (Title)

of Borough of Ambler, do hereby certify that the above is a true and correct copy of  
(Public Entity)

a resolution passed and approved by the Ambler Borough Council  
(Governing Body)

of Borough of Ambler on the 3rd day of November 2021.  
(Public Entity)

\_\_\_\_\_  
(Signature) Assistant Secretary 11/03/2021  
(Official Position) (Date)

**AMBLER BOROUGH COUNCIL  
2022 MEETING CALENDAR**

[all meetings to be held Tuesdays at 7:00 p.m. unless otherwise noted]

**Committee Meeting**

Mon., January 3 (Reorganization Meeting) 7:30 p.m.  
February 1  
March 1  
April 5  
May 3  
June 7  
No Committee Meeting July  
August 2  
September 6  
October 4  
November 1  
December 6

**Council Meeting**

January 18  
February 15  
March 15  
April 19  
Wed., May 18 (PA Primary on Tuesday)  
June 21  
July 19  
August 16  
September 20  
October 18  
November 15  
December 20

**Public Safety Committee**

November 3, 2021

Erin McKenna Endicott - Chair

Glynnis Siskind

Sara Hertz

Nancy Deininger

**OLD BUSINESS**

**NEW BUSINESS**

1. **PUBLIC WORKS & CODE REPORT**

The Code Enforcement and the Public Works reports are **attached**.



## Borough of Ambler Code Enforcement Report for October 2021

PERMITS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Building	13	16	21	23	19	12	18	10	20	13			165
Dumpster	3	0	6	4	0	5	5	6	1	0			30
Fire	0	0	1	0	1	1	0	0	1	0			4
Mechanical	3	1	5	8	3	1	6	5	2	8			42
Plumbing	6	1	6	7	0	5	6	2	2	4			39
Road Opening	1	1	1	1	40**	1	2	4	0	2			53
Use and Occupancy	0	2	2	2	2	3	0	3	0	1			15
Vendor Sales	0	0	0	0	0	0	0	0	0	0			0
Zoning	5	1	5	8	5	8	0	4	2	4			42
Rental Inspections	0	0	0	2	0	0	0	0	9	28			67
<b>TOTALS</b>	<b>31</b>	<b>22</b>	<b>47</b>	<b>55</b>	<b>70</b>	<b>36</b>	<b>37</b>	<b>34</b>	<b>37</b>	<b>60</b>			<b>457</b>

\* The Borough Bi-Annual Rental Inspection Program was temporarily paused in early March 2020 due to COVID-19 inspection notices will start be sent out in August

\*\*May Road Opening Permits number associated with the ongoing PECO service upgrades throughout the Borough

## Public Utilities Committee

November 3, 2021

Glynnis Siskind – Chair

Haley Welch

Jen Henderson

Karen Sheedy

### OLD BUSINESS

### NEW BUSINESS

1. WWTP ENGINEER REPORT

The WWTP Engineer's report will be provided.

2. HYDRANT FLUSHING

Water Department is performing hydrant flush beginning. The flushing schedule will be posted and updated daily on the Borough website.

3. MIRIA GRANT WELLS 2, 6 & 7 ACTIVITY

The awarded contractor is beginning Loch Alsh Wells pipeline replacement.

4. ACT 537 PLAN

In accordance with the requirements of PA Code Title 25 Chapter 71.31(c), Upper Dublin Township and the Borough of Ambler are accepting comments for the next thirty (30) days on a proposed revision to their respective Official Sewage Facility Act 537 Plans. This Plan amendment proposes the demolition of the UDWWTP and the construction of a new sewage pumping station, to be located on the Ambler treatment plant property, and associated force main to connect directly to the Ambler Wastewater Treatment Plant, which will be upgraded. The Act 537 amendment was advertised on October 14, 2021 after the 30 days the Borough Council would adopt the attached resolution. This would be tentatively scheduled for the November 16<sup>th</sup> Council meeting. **(attached)**

## PUBLIC NOTICE

In accordance with the requirements of PA Code Title 25 Chapter 71.31(c), Upper Dublin Township and the Borough of Ambler are accepting comments for the next thirty (30) days on a proposed revision to their respective Official Sewage Facility Act 537 Plans.

The primary amendment to the Act 537 Plans is to address the present and future sewage disposal needs of the central portion of Upper Dublin Township that is tributary to the Upper Dublin Wastewater Treatment Plant (UDWWTP), owned and operated by the Bucks County Water and Sewer Authority (BCWSA). This Plan amendment proposes the demolition of the UDWWTP and the construction of a new sewage pumping station, to be located on the treatment plant property, and associated force main to connect directly to the Ambler Wastewater Treatment Plant, which will be upgraded to handle the additional flows.

The Act 537 Plans will also be revised to address service area boundaries as follows:

- The adjustment of the Ambler Service Area to encompass the entire UDWWTP Service Area.
- Expand the new Ambler Service Area boundary line in the vicinity of Craig-Y-Nos Avenue to accommodate the proposed low pressure sanitary sewer system to serve the neighborhood.

The amendment is available for public review during normal business hours at Upper Dublin Township's temporary offices located at 370 Commerce Drive, Fort Washington PA 19034, (215) 643-1600.

It is also available for public review during normal business hours at the Ambler Borough Hall, 131 Rosemary Avenue, Ambler, PA 19002, (215) 646-1000.

**BOROUGH OF AMBLER**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION FOR REVISION TO OFFICIAL SEWAGE FACILITIES PLAN**

RESOLUTION OF THE COUNCIL OF THE BOROUGH OF AMBLER, MONTGOMERY COUNTY, PENNSYLVANIA (hereinafter “the municipality”).

**WHEREAS**, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the “Pennsylvania Sewage Facilities Act” as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, requires the municipality to adopt an Official Sewage Facilities Plan (Facilities Plan), providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said Plan, whenever it is necessary to meet the sewage disposal needs of the municipality; and

**WHEREAS**, Borough of Ambler has received a report titled, “Upper Dublin WWTP Act 537 Amendment Plan No. 3” which provides for the sewage facilities in a portion of Upper Dublin Township, currently tributary to the Upper Dublin Wastewater Treatment Plant; and

The alternative of choice to be implemented is Option 2 - Alternative No. 1, to abandon the existing Upper Dublin Wastewater Treatment Plant and construct a new sewage pumping station and force main to connect directly to the Ambler Wastewater Treatment Plant, including necessary upgrades to the Ambler WWTP. In addition, the proposed amendment to the current Act 537 Plan revises wastewater flow projections for the 5-year, 10-year and the ultimate time frames and adjusts the boundaries of service areas within Upper Dublin Township.

The key implementation activities/dates include:

<b><u>MILESTONE</u></b>	<b><u>ESTIMATED ELAPSED TIME IN DAYS</u></b> <b><u>(FROM DEP PLAN APPROVAL)</u></b>
DEP Approval of 537 Plan Amendment No. 3 .....	0
Submission of DEP WQM Permit Application .....	30
Submission of other Permit Approvals .....	60
Advertise Force Main Project for Bids .....	120
Advertise Pump Station Project for Bids .....	150
Complete construction of the pumping station and associated force main to redirect flows from the Upper Dublin Wastewater Treatment Plant directly to the Ambler Wastewater Treatment Plant .....	515

Complete modifications to the Ambler Wastewater Treatment Plant  
to accept flows from the Upper Dublin Wastewater Treatment Plant ..... 515\*

Complete demolition of the Upper Dublin Wastewater Treatment Plant ..... 880

*\* Elapsed times subject to PADEP approval for modifications to Ambler Wastewater Treatment Plant. Should the Diversion Pump Station and Force Main be completed prior to the Ambler WWTP Modifications, a partial diversion of flow could commence in an increment agreeable to the Borough of Ambler.*

WHEREAS, the Borough of Ambler finds that the Act 537 Sewage Facilities Plan Amendment described above conforms to zoning, subdivision, other municipal ordinances and plans and to a comprehensive program of pollution control and water quality management.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Ambler hereby adopts and submits to the Department of Environmental Protection for its approval as a revision to the "Official Facilities Plan" of the municipality, the above referenced Facilities Plan. The municipality hereby assures the Department of the complete and timely implementation of the said Plan, as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended).

RESOLVED, this \_\_\_\_\_ day of \_\_\_\_\_, 2021, at a public meeting of the Council of the Borough of Ambler.

I, \_\_\_\_\_, Secretary, Council of The Borough of Ambler, hereby certify that the foregoing is a true copy of the Municipality's Resolution No. \_\_\_\_\_, adopted \_\_\_\_\_, 2021.

COUNCIL OF THE BOROUGH OF AMBLER

By: \_\_\_\_\_  
Frank DeRuosi, President

ATTEST:

\_\_\_\_\_

**Parks & Recreation Committee**

November 3, 2021

Sara Hertz – Chair

Nancy Deininger

Erin McKenna Endicott

Nellie DiPietro

**OLD BUSINESS**

**NEW BUSINESS**

1. **AMBLER SQUARE**

A Dedication Ceremony is being planned for Ambler Square on November 6, 2021 at 11:00AM. **(attached)**

2. **COMMUNITY GARDEN MEETING**

The next Community Garden meeting will be announced.

3. **EAC UPDATE**

The EAC will provide an update this evening.



## Salary & Personnel Committee

November 3, 2021

Nancy Deininger – Chair

Glynnis Siskind

Nellie Di Pietro

Jen Henderson

### OLD BUSINESS

### NEW BUSINESS

#### 1 VOLUNTEER COMMITTEE & BOARD SEATS

Several volunteer Committee & Board positions will expire at the end of the year. Incumbents have been notified and have been asked to submit credentials if they seek reappointment. Borough residents are invited to submit their credentials as well by forwarding a letter of interest/resume by December 10<sup>th</sup> to the Borough Manager at [managenc@borough.ambler.pa.us](mailto:managenc@borough.ambler.pa.us). Appointments will be made by Council at their January 2022 meeting and include:

- Appeals Board (3 year term) – 1 seat
- Environmental Advisory Council (3 year term and term expiring 2023) – 2 seats
- Human Relations Commission (vacancies – terms expiring 2022) – 1 seat & 1 Alternate seat
- Planning Commission (4 year term) – 3 seats
- Vacancy Board (1 year term) – 1 seat
- Zoning Hearing Board (3 year term) – 1 seat
- Zoning Hearing Board Alternates (3 year term and term ending 2022) – 2 seats

#### 2. CIVIL SERVICE COMMISSION APPOINTMENT

One Civil Service Commission seat (6 year term) will expire at the end of the year. One Alternate seat (term expiring 2024) also remains vacant. The Commission Bylaws require the Commission to hold their Reorganizational Meeting the first Monday in January in even-numbered years. Therefore Council is asked to consider appointment to the CSC seat at their December Council meeting so that the Commission is fully seated for their January meeting. Interested candidates are asked to send a letter of interest/resume to the Borough Manager by December 10<sup>th</sup>.



## RECOMMENDATIONS

### Finance & Planning Committee

1. Consider adoption of **Resolution 2021-13** designating the Borough Manager as Agent for Ambler Borough to execute all required forms and documents to obtain financial assistance from FEMA/PEMA for damages which occurred to municipal property as a result of Tropical Depression Ida.
2. Consider authorization to advertise Special Public Budget Meetings on the proposed 2022 Municipal Budget to be held prior to Council's regular public meetings at 6:00 p.m. on Tuesday, November 16 and Tuesday, December 7 as well as on Thursday, December 2 at 10:00 a.m. Council will consider adoption of the proposed 2022 Budget at the December 21 Council Meeting.