



BOROUGH OF AMBLER COMMITTEE MEETING

**All matters that are deliberated could result in a vote
to take official action.**

November 8, 2023

**Approval of Minutes
September 19, 2023**

Finance & Planning Committee

November 8, 2023

Haley Welch- Chair

Karen Sheedy

Lisa Auerbach

Elizabeth Iovine

OLD BUSINESS

NEW BUSINESS

1. **BOROUGH ENGINEER'S REPORT**

The Borough Engineer's report is **attached**.

2. **2024 BUDGET**

The 2024 Budget is prepared, public meetings will be schedule for November 21, and December 5, at 6:30pm and November 28, at 10:00am. The Budget Ordinance and Resolution are **attached**. The Budget Ordinance will be advertised.

3. **COUNTY PLANNING CONTRACT**

Attached is the County Planning Contract for approval.

4. **2024 Calendar**

Attached is the 2024 Borough Meeting Calendar for advertisement.

Recommendation

1. A recommendation is requested to advertise the Budget public meetings for November 21, and December 5, at 6:30pm and November 28, at 10:00am.

AMBLER BOROUGH

Project No.	Project Name	Status
Borough Engineer		
2003-0122-01	Ambler-2013 NPDES MS4 Permit	2022 Annual Status Report submitted to PADEP 9/30/23. Next Annual Status Report due 9/30/24 for period 7/1/23 thru 6/30/24. PADEP review of TMDL/PRP received 5/28/21. Preparation of response and map update underway. NOI for new permit due 3/15/25.
2006-08054	Pedestrian Sidewalk Upgrade Program	Revised Safety Report, ADA, Traffic, DM-3 (plans presentation), and Environmental Report Re-Evaluation approved by PADOT. Revised construction submission, with the reduced scope of work to accommodate the future Park Ave sidewalk, made to DVRPC on 3/28/23. Utility submission coordination with DVRPC underway.
2013-02020	Ambler Crossings	Construction underway. Review of amended Village Green provided 4/22/22. Escrow release #2 for Phase 2 provided 8/31/23.
2014-12015	St. Mary's Villa Residential Redevelopment.- TIS	UDT provided Bethlehem/Lindenwold signal concept plans for review on 7/2/21 and were discussed with UDT on 7/22/21. UDT & Ambler coordinating with owner of 98 S Bethlehem & 359 Lindenwold.
2017-01010-01	Ambler Pocket Park - Ambler Square	SOM 9/21/2021. EOM 3/22/2023.
2020-07089	90 W. Butler Ave	Construction complete. SOM 6/3/2022. EOM 12/2/2023
2021-01010.02	Tannery Run Repairs - 33 - 57 E Butler Ave	Borough coordination with property owners underway. Preparation of construction plans and specifications underway. Preparation of PADEP General Permit for stream encroachment underway.
2021-01010-01	Tannery Run Repairs (205 E Butler - Serrao)	Construction complete. SOM 11/16/22. EOM 5/16/24.
2021-01136	241 N Main Street (DeCastro Enterprises)	LD review provided 3/29/23.
2021-03028	Lakeview Development 5-9 N. Maple Ave.	Review of preliminary/final plans provided 10/18/22. Council granted conditiona use at the 7/18/23 meeting and preliminary/final land development at the 8/15/23 meeting. Review of revised plans underway.
2021-04048	Edgewood Dr - PA Small Water & Sewer Program Grant Implementation	Construction underway. Substantial completion anticipated mid-November.
2022-03102	Ambler 2022 Paving	Construction complete. SOM 3/16/23. EOM 9/13/24.
2022-05006	25 N Ridge - Colony Club LD Review	Council granted conditional approval at 8/23/22 meeting. Building construction underway. Record plans signed 9/19/23.
2022-05007	24 & 26 N Ridge - John's Court	Council granted conditional approval at 4/18/23 meeting. Record plans signed 9/19/23.
2023-03002	Court at Ambler Station (Ambler Station I, LLC)	Sketch Plan review provided 4/20/23 and discussed at 4/25/23 PC meeting. Revised sketch plan review underway. To be completed for the November PC meeting.
2023-06042	Deane Lot Line - 162 E Park and 215 Mattison (01270-308)	Council granted conditional approval 9/19/23.
2023-06046	109 Glen Mawr Dr Grading Permit	Grading Permit review provided 6/21/23

AMBLER BOROUGH

Status

Project No. Project Name

Borough Engineer

2023-07052 230 N Ridge Grading Permit

Grading Permit review provided 8/3/23.

9991010 Ambler Borough General Engineering Services

Ongoing.

Sewer Engineer

2013-02020-01 Ambler Crossings - Sewer

Construction underway. Sanitary Sewer is complete; testing remains.

9991050 Ambler Borough General Sewer Services

Prepared 2024 Ambler Borough collection sewer service area budget allocations report for Ambler WWTP; submitted to EEMA on 9/26/23.

Water Engineer

2012-10043 Loch Aish Dam Annual Inspections

Annual inspection with PADEP conducted on 11/2/22. Inspection report submitted to PADEP on 11/10/22. G&A coordinating with PADEP to schedule 2023 inspection.

2013-02020-02 Ambler Crossings - Water

Construction underway. Water main is tested/complete.

2018-01154 Gwynedd Walk (LGT)

Water main construction and testing complete. 18 month maintenance period complete. Acceptable water as-built plan received 9/13/21, and final inspection conducted by Water Dept. Solicitor preparing documents for acceptance of water system by Ambler Borough.

2018-01171 Mattison Estates (UDT)

Water construction and testing complete. 18 month maintenance period began 7/1/20. Assisting Ambler staff with construction concerns and project documentation. Maintenance Bond extended to 4/1/2023 based on observed water service leaks and concerns with construction of water facilities. Water as-built plans received; additional G&A comments provided to developer on 2/8/23. Developer continues to address punch list items and as-built plans. Reviewed proposed changes to water services associated with a reconfiguration of dwellings.

2020-03071 2021 MIRIA Grant Program

Construction of the water mains to connect Wells 2, 6 and 7 to the proposed PFAS treatment facility next to Well 6 was completed in 2022. Maintenance period ended 9/4/23 and punch list inspection is to be scheduled.

2020-03072 Whitemarsh Plant Operations

Assisting Water Dept. with recommendations and revisions to the Whitemarsh Plant SOPs. G&A conducted a visual assessment of the clear well tank's structural condition and provided a report dated 9/19/22; inspection conducted with no observed deficiencies..

2020-06158 Wells 2, 6, and 7 PFAS Treatment System

\$1,000,000 grant awarded by PADEP. Project advertised for bids on December 22, 2022; pre-bid meeting held at Boro Hall on January 18, 2023; bids received February 2, 2023. General/Mechanical and Electrical/HVAC contracts awarded to Blooming Glen Contractors on 2/7/23. Pre-construction meeting held on 4/13/23. Construction expected to begin in November/December 2023. Review of shop drawing submittals and UDT permitting process in progress.

2021-04054.01 2022 MIRIA Grant - Design

Initial field survey and base plan for Well 14 site completed; design and permitting underway with Greensand Plus filtration proposed for Manganese treatment and Ion Exchange (IX) proposed for PFAS treatment. PADEP issued a letter on 6/28/23 allowing for the use of IX treatment for PFAS subject to a list of conditions.

AMBLER BOROUGH

Status

Project No.	Project Name	Status
2021-04095	Longfield Farms Development (Whitemarsh Twp)	Plan review letter #3 issued 5/17/22 recommending project approval; water construction escrow recommended per letter dated 5/5/22 for use in developer's agreement. Preconstruction meeting held on 6/27/22. Water shop drawing submittals reviewed 7/22/22. Water construction and testing complete.
2022-01230	T-Mobile Upgrades at Houston Rd Tank	Plan review #2 issued 5/24/22 recommending project approval.
2022-02056	AT&T Upgrades at Houston Rd Tank	Plan review letter #2 issued 8/3/22 recommending project approval.
2022-02095	NWWA Water Purchase Agreement	Meeting held on 2/14/22 between NWWA staff, Ambler staff and G&A to discuss potential interconnection of respective water systems for emergency & permanent uses and wholesale purchase of water. NWWA provided a draft Water Supply Agreement to Ambler on 3/9/22 for review.
2022-02104	AT&T Upgrades at Broad Axe Tank	Plan review #2 issued 6/30/22 recommending project approval. Work to follow pre-construction tank inspection by MBA.
2022-04076	Lakeview Development 5-9 N. Maple Ave.	Water/Sewer plan review #1 issued 2/23/23. Resubmission made in October 2023 and currently under review.
2022-04096	2023 MIRIA Grant Program	Prepared MIRIA Application documents for submission by Borough on May 16, 2022. Attended MIRIA Board meeting on December 16, 2022 to provide update on completed, ongoing, and proposed Ambler MIRIA/PFAS projects. At the December 16th meeting, MIRIA awarded \$1,134,000 in grant funding for (2023) projects associated with 2022 application, including NWWA interconnection and associated new piping, additional cost for Whitemarsh carbon replacement, and 2023 PFAS sampling. Reviewed and tabulated January, April and July 2023 quarterly PFAS samples for all sources and tanks.
2022-04096.01	2023 MIRIA Grant - Design	Consulted with PADEP regarding permitting requirements for new NWWA Interconnection. Field survey complete. Water and interconnect design currently underway. G&A met with Water staff on 4/25/23 to review preliminary design.
2022-06066	Verizon Upgrades at Houston Rd Tank	Plan review #1 issued 6/22/22 recommending project approval.
2022-07025	Wissahickon Park (Whitpain Twp)	Coordinating with Ambler staff re: proposed improvements to Wissahickon Park and need for new or upgraded water service for site. Received plans on 6/23/23 and review is in progress with Water staff.
2023-04049	2024 MIRIA Grant Program	Prepared MIRIA Application documents including cost estimates for submission by Borough on May 15, 2023. The application included projects for a PFAS treatment system at Well 4, additional costs for current PFAS treatment system projects at Wells 2, 6 & 7 and Well 14, as well as Whitemarsh carbon changeout and quarterly PFAS sampling at all sources and tanks for 2024. Total grant request amount was \$3,525,000.
2023-07033	Upper Dublin Twp Public Works Building	New water service and meter pit installed. Testing remains.
2023-08002	AT&T Generator at Houston Rd Tank	AT&T proposing to install a new permanent generator and pad at the site which will require additional lease space. G&A assisting Water Superintendent with review of proposed location. Proposed location approved.
2023-08044	Wissahickon Valley Boys & Girls Club	Plans received for a proposed community center building and review with Water staff being conducted with respect to proposed water improvements.

AMBLER BOROUGH

Status

Project No. **Project Name**

Water Engineer

2023-10031 Sprint Decommission at Houston Rd Tank

Plans received for the decommission of Sprint's facilities at the tank site in conjunction with termination of lease. Plans reviewed and scope of work approved. Pre-construction meeting to be scheduled.

2023-10045 776 Johns Lane (UDT)

Plans received for a 6-lot subdivision to be served by a public water extension. Plans currently under review.

9991049

Ambler Borough General Water Services

Ongoing assistance concerning PFAS issues, including regulatory activity, source monitoring, providing information and responses to the public. Preparing update to water distribution system map. Met with Borough Manager and Water staff on 3/24/23 to discuss status of current projects and 2024 MIRIA Grant Program application.

ORDINANCE 11
AN ORDINANCE OF THE BOROUGH OF AMBLER
COUNTY OF MONTGOMERY
COMMONWEALTH OF PENNSYLVANIA
FIXING THE REAL ESTATE TAX RATE FOR THE YEAR 2024

BE IT ORDAINED AND ENACTED and is hereby Ordained and Enacted by the Borough Council of the Borough of Ambler, County of Montgomery, Commonwealth of Pennsylvania that a Tax be and the same levied on all Real Property within the Borough of Ambler subject to location for the Fiscal Year 2024 as follows:

TAX RATE

For General Purposes, the sum of eight and two hundred seventy-five thousandth (8.275) mill on each dollar of Assessed Valuation or the sum of 8.275 cents on each one hundred dollars of Assessed Valuation.

For Street Lighting Purposes, the sum of two hundred ten thousandth (.210) mill on each dollar of Assessed Valuation or the sum of .21 of a cent on each one hundred dollars of Assessed Valuation.

For Fire Fighting Purposes, the sum of six hundred fifty thousandth (.650) mill on each dollar of Assessed Valuation or the sum of 0.65 of a cent on each one hundred dollars of Assessed Valuation.

For Debt Service Purposes, the sum of (0.000) mill on each dollar of Assessed Valuation or the sum of 0.00 of a cent on each one hundred dollars of Assessed Valuation.

For Parks and Recreation Purposes, the sum of six hundred eighty thousandth (0.68) mill on each dollar of Assessed Valuation or the sum of 0.68 of a cent on each one hundred dollars of Assessed Valuation.

The same being summarized in tabular form as follows:

TOTAL 9.815 MILLS	MILLS ON EACH DOLLAR OF ASSESSED VALUATION	CENTS ONE HUNDRED DOLLARS OF ASSESSED VALUATION
Tax Rate General Purpose	8.275 Mills	8.275 Cents
Tax Rate Street Lights	0.210 Mills	0.21 Cents
Tax Rate Fire Protection	0.650 Mills	0.65 Cents
Tax Rate Debt Service	0.0 Mills	0.0 Cents
Tax Rate Parks & Recreation	0.680 Mills	0.68 Cents

Enacted by the Borough of Ambler this ____ day of December, ____.

 Glynnis Siskind, Council President

 Mary Aversa, Borough Manager

RESOLUTION 2023 -

A Resolution of the Borough of Ambler, County of Montgomery, Commonwealth of Pennsylvania appropriating specific sums estimated per the 2024 Budget to be required for the specific purpose of the municipal government, hereinafter set forth, during the year 2023 by the Borough Council of the Borough of Ambler, County of Montgomery, Commonwealth of Pennsylvania.

Section 1. That the expenditures and expenses for the Fiscal Year 2024 in the following amounts are hereby appropriated from the fund equities, revenues and other financing sources available for the year 2024 for the specific purposes set forth in the following budget summaries.

	<u>General Fund</u>	
Revenues		\$ 5,145,109
Expenditures		\$ 5,145,109
	<u>Refuse Fund</u>	
Revenues		\$ 954,228
Expenditures		\$ 954,228
	<u>Fire Fund</u>	
Revenues		\$ 268,752
Expenditures		\$ 268,752
	<u>Liquid Fuels</u>	
Revenues		\$ 167,344
Expenditures		\$ 167,344
	<u>Parks and Recreation</u>	
Revenues		\$ 204,482
Expenditures		\$ 204,482
	<u>Sewer Fund</u>	
Revenues		\$ 1,191,787
Expenditures		\$ 1,191,787
	<u>Street Light Fund</u>	
Revenues		\$ 63,054
Expenditures		\$ 63,054
	<u>Wastewater Treatment Plant</u>	
Revenues		\$ 6,442,499
Expenditures		\$ 6,442,499
	<u>Water Department</u>	
Revenues		\$ 4,797,625
Expenditures		<u>\$ 4,797,625</u>
Total Budget		\$19,234,880

Section 2. That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.

ADOPTED this _____ day of December, 20 _____.

Glynnis Siskind, Council President

Mary Aversa, Secretary

**PLANNING ASSISTANCE CONTRACT
BETWEEN COMMISSIONERS OF MONTGOMERY COUNTY
AND AMBLER BOROUGH**

THIS CONTRACT made the first day of January 2024, between Commissioners of Montgomery County (herein called County) and Ambler Borough of Montgomery County, Pennsylvania (herein called Municipality).

WITNESSETH THAT:

WHEREAS, County has created the Montgomery County Planning Commission (herein called MCPC), and

WHEREAS, Resolution 70-3, dated March 11, 1970, established policies for local planning assistance, a cost sharing formula and a schedule of fees and charges by which the services of MCPC's staff was offered to assist the 62 municipalities in the county, and

WHEREAS, the Municipality has requested the MCPC to provide planning assistance under the terms specified herein, and

WHEREAS, the County of Montgomery, acting through the MCPC proposes to render assistance to the Municipality in the form of technical services, pursuant to Pennsylvania Municipalities Planning Code, Act 247, as amended.

NOW THEREFORE, in consideration of the mutual promises hereafter made, the parties hereto, intending to be legally bound under the Uniform Written Obligations Act of the Commonwealth of Pennsylvania, do hereby agree that:

A. MCPC Assistance

1. The MCPC will assign one or more professional planners, and supporting staff, to meet the categories outlined in Exhibit B.

B. Services of Municipality

1. Officials, employees, staff and members of the planning commission of the Municipality will cooperate with MCPC in the discharge of its responsibilities hereunder.
2. All pertinent Municipality records and data shall be made available for the use of the MCPC.

C. Schedule of Time and Compensation

1. The established and agreed total cost is **\$81,864**.

2. The compensation is subject to Resolution 23-9.3, Exhibit A.
3. This contract shall become effective on January 1, 2024 and shall terminate on December 31, 2026.
4. Municipality's payment to MCPC shall not exceed fifty percent (50%) of the total cost as set forth in C.1 above. This includes any federal or state optional funding arrangements equal to the municipal share set forth in Exhibit C.
5. The total cost of the printing and publication of Major Products (Reports and Maps) shall be negotiated on a case-by-case basis.
6. Municipality shall pay MCPC on the following basis:

<u>Date</u>	<u>Amount</u>
April 2024	\$6,750.00
October 2024	\$6,750.00
April 2025	\$6,822.00
October 2025	\$6,822.00
April 2026	\$6,894.00
October 2026	\$6,894.00

D. Miscellaneous

1. Either party may terminate this contract by giving the other at least sixty (60) days written notice thereof, and a pro rata adjustment shall be made based on the compilation of costs incurred and services performed by the MCPC. In the event of cessation of services by the MCPC prior to the termination date in the contract, the MCPC shall be paid for costs and services to the date of such cessation and the MCPC and the County of Montgomery shall, in no event, be liable to Municipality for breach of this contract due to cessation of its services.
2. The scope of work to be done under this contract shall be subject to modifications or supplements upon the written agreement of the duly authorized representatives of the contracting parties. It is the understanding of all parties to this contract that no modification of the program shall be made that would change the total cost unless such changes, including any increase or decrease in the amount of the MCPC's compensation, are mutually agreed upon by and between the parties hereto. Such changes will be accomplished as follows: a) any decrease in the amount of MCPC's compensation shall be incorporated in written amendments to this contract; b) any increase in the amount of MCPC's compensation in excess of \$1500 (i.e. \$3000 total change) shall be incorporated in written amendments to this contract; c) any increase in the amount of MCPC's compensation less than \$1500 (i.e. \$3000 total change) shall be by a letter of intent of a purchase of service (said letter of intent shall be signed by the authorized representative of the municipality and by the Director of the MCPC); and d) any substitution or modification of the work items in B. of Exhibit B, not involving a change in compensation, shall be by a letter of intent as set forth in c), herein.

3. The costs of any increases in the scope of work agreed to by the contracting parties in accordance with D.2 shall be calculated on the basis of the per diem rates prevailing at the time said increase is negotiated. Any increase involving the commitment of additional monthly planner-days shall be subject to the availability of said staff time.

MUNICIPAL GOVERNING BODY

COMMISSIONERS OF
MONTGOMERY COUNTY

By: _____
President, Borough Council

By: _____
Chairperson

Attest: _____
Borough Manager

Attest: _____
County

Authorized by motion or resolution of Municipality. Approved _____, 20____.

Authorized by Resolution # _____ of County. Approved _____, 20____.

EXHIBIT A
MONTGOMERY COUNTY PLANNING COMMISSION
FEE SCHEDULE
for
COMMUNITY PLANNING ASSISTANCE CONTRACTS

MCPC RESOLUTION #23-9.3

The fee schedule breakdown below is based on the “planner-day” which includes planner time, staff coordination and management, all support services, and incidental expenses.

A. Planning Assistance Contract Program 2024-2026 Graduated Fee Schedule

For the first year of a three-year contract:	Per Planner-Day = \$ 750.00
For the second year of a three-year contract:	Per Planner-Day = \$ 758.00
For the third year of a three-year contract:	Per Planner-Day = \$ 766.00

B. Planning Assistance Contract Program 2024-2026 Flat Fee Schedule

Per year for a three-year contract:	Per Planner-Day = \$ 758.00
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C. Letter of Intent Contract Program/Short-Term Contracts and Subpoenaed Appearances:

Per Planner-Day = \$ 774.00

The share of municipal governmental financial commitment shall be 50 percent of the contract's total cost as shown in Exhibit C.

A minimum number of night meetings will be specified in each contract dependent upon the work program, and they shall be calculated at the rate of two night meetings being the equivalent of one planner-day.

EXHIBIT B
CATEGORIES OF ASSISTANCE

A. General Services

1. Meeting Attendance. A professional planner(s) will be assigned to the Municipality. The planner(s) will attend meetings of the Borough Planning Commission as requested to review work being conducted under the planning assistance contract and to keep abreast of current planning issues and concerns to the Municipality. The planner(s) will attend other meetings, such as public hearings, Borough Council meetings, Zoning Hearing Board meetings, meetings of other appointed agencies and boards of the Municipality, joint meetings of some or all such agencies and boards, and citizens' group meetings at which his or her attendance is appropriate (with the concurrence of the Borough Council). Attendance of multiple night meetings per year has been included in the contract. However, any adjustments to the number of meetings actually attended, either up or down, will be traded off with planner-days of service provided, at the rate of one-half (½) planner-day for each meeting adjusted.
2. Act 247 Reviews. During the course of the contract, the assigned planner(s) will be responsible for all reviews (subdivisions, land developments, and ordinance amendments) required by Act 247, "The Pennsylvania Municipalities Planning Code." Zoning Hearing Board reviews shall be prepared as necessary. MCPC will provide in-depth assistance in the review of all significant land developments, including special meeting attendance, development of alternative site designs, detailed recommendations for landscaping and the drafting of applicable amendments for zoning and land development regulations.
3. If any assistance required by the Municipality exceeds the scope of this contract, it is understood by both the Municipality and MCPC that the costs associated with the work program will be finalized by Letter of Intent.

B. Structured Assistance

1. Zoning and SALDO Amendments. The municipal zoning ordinance and the subdivision and land development ordinance (SALDO) are intended to be living documents and the Borough may find that amendments are needed from time to time. MCPC will consult the Borough on potential changes and will draft ordinance amendments for the consideration of Borough Council for adoption. Specifically, code work may include:
 - a. Transit Oriented Development. MCPC will draft updates to the transit oriented development use in the existing zoning code as directed by the borough.
 - b. Codification. MCPC will provide support to the borough and any relevant consultants with the codification process as newer updates are integrated to the existing code and the code is put online for public viewing.

2. Comprehensive Plan Update. MCPC will provide technical support to Ambler Borough in the preparation of its comprehensive plan. MCPC will work to complete the tasks identified below.
 - a. Comprehensive Plan. MCPC will prepare the Comprehensive Plan, attend meetings, conduct the necessary research and background analysis needed to develop a comprehensive set of goals and objectives for each plan element, and prepare an implementation strategy and timeline.
 - b. Staff Coordination. MCPC will participate in meetings with borough staff to review work completed, schedule future work, and exchange ideas.
 - c. Public Outreach. At the direction of the borough's staff and planning commission, MCPC will conduct public outreach events to present information and/or solicit input for the plan. MCPC will prepare all relevant materials as directed in preparation of any and all events. MCPC will also develop and conduct a public survey to solicit input for plan development, if desired by the borough.

C. Flexible Assistance

The balance of the contract will consist of flexible assistance. MCPC will continue to provide assistance as directed by the borough for grant applications, informal reviews, and staff consultations with the understanding that, depending on the scale of the project, flexible assistance substantially exceeding contracted time may require an addendum to the contract or may defer the projects listed above.

The planner(s) will also prepare any zoning or subdivision ordinance, or any planning study that the Borough Planning Commission, Borough Council, or Borough staff identifies as a priority. If any assistance item(s) required by the Borough exceed the scope of this contract, it is understood by both the Borough and MCPC that the item(s) and the associated costs will be finalized by a Letter of Intent.

**EXHIBIT C
CONTRACT COSTS AND MUNICIPAL SHARE
January 1, 2024 – December 31, 2026**

		<u>Total Cost</u>	<u>Municipal Share (50%)</u>
<u>Year One</u>			
2.5	Planner Days/Month @ \$750/day	\$22,500.00	\$11,250.00
12	Night Meetings at a rate of one-half (1/2) planner-day per night meeting	<u>\$ 4,500.00</u>	<u>\$ 2,250.00</u>
<i>Year One Total</i>		\$27,000.00	\$13,500.00
<u>Year Two</u>			
2.5	Planner Days/Month @ \$758/day	\$22,740.00	\$11,370.00
12	Night Meetings at a rate of one-half (1/2) planner-day per night meeting	<u>\$ 4,548.00</u>	<u>\$ 2,274.00</u>
<i>Year Two Total</i>		\$27,288.00	\$13,644.00
<u>Year Three</u>			
2.5	Planner Days/Month @ \$766/day	\$22,980.00	\$11,490.00
12	Night Meetings at a rate of one-half (1/2) planner-day per night meeting	<u>\$ 4,596.00</u>	<u>\$ 2,298.00</u>
<i>Year Three Total</i>		\$27,576.00	\$13,788.00
<i>Total Contract Costs (Years 1-3)</i>		<u>\$81,864.00</u>	<u>\$40,932.00</u>

SUMMARY OF INVOICES

<u>Year One</u>	
April 2024 (Invoice 1)	\$6,750.00
October 2024 (Invoice 2)	\$6,750.00
<u>Year Two</u>	
April 2025 (Invoice 3)	\$6,822.00
October 2025 (Invoice 4)	\$6,822.00
<u>Year Three</u>	
April 2026 (Invoice 5)	\$6,894.00
October 2026 (Invoice 6)	\$6,894.00



AMBLER BOROUGH COUNCIL MEETING CALENDAR 2024

Meetings to be held the 1st & 3rd Tuesday (unless otherwise noted) at Ambler Borough Hall at 7:00 PM

COMMITTEE MEETING – 1ST Tuesday

January 2

February 6

March 5

April 2

May 7

June 4

No Committee meeting

August 6

September 3

October 1

November 6 (held Wednesday due to General Election)

December 3

COUNCIL MEETING - 3rd Tuesday

January 16

February 19

March 19

April 16

May 21

June 18

July 16

August 20

September 17

October 15

November 19

December 17

Public Safety Committee

November 8,, 2023

Amy Hughes - Chair

Jen Henderson

Nancy Roecker Coates

OLD BUSINESS

NEW BUSINESS

1. **PUBLIC WORKS & CODE REPORT**

The Code Enforcement and the Public Works reports are **attached**.

Borough of Ambler

Codes Enforcement Report for October 2023

PERMITS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Building	15	14	16	19	20	11	10	9	16	9	0	0	139
Plumbing	3	3	4	6	2	3	6	5	5	4	0	0	41
Use and Occupancy	2	1	1	2	0	2	1	1	0	1	0	0	11
Zoning	2	0	6	3	4	6	6	3	3	2	0	0	35
Road Opening	1	0	1	3	2	0	0	0	2	1	0	0	10
Mechanical	1	6	1	3	5	3	3	4	5	4	0	0	35
Dumpster	4	0	3	3	4	1	2	1	2	0	0	0	20
Fire	0	0	0	0	0	0	0	0	1	0	0	0	1
Rental Inspections	5	34	13	26	29	42	28	30	13	24	0	0	244
TOTALS	33	58	45	64	66	68	52	53	47	45	0	0	536

Public Utilities Committee

November 8, 2023

Karen Sheedy- Chair

Haley Welch

Amy Hughes

OLD BUSINESS

1. **SYSTEM FLUSHING**

System flushing has begun, locations are posted on the Borough Website.

NEW BUSINESS

1. **WWTP ENGINEER REPORT**

The WWTP Engineer's report is **attached**.

2. **SEWER ORDINANCE**

An Ordinance is being prepared to increase the sewer fee from \$6.50 per thousand gallons to \$7.50 for the new Ultraviolet Disinfection System and other capital improvements totaling 2.6 million in 2024.



November 1, 2023

Mary Aversa, Borough Manager
Borough of Ambler
131 Rosemary Avenue
Ambler, PA 19002

Re: Status Report - October 2023

Dear Mary;

The status of current active projects is as follows:

1. Conversion of Digesters - Construction continues for the conversion of the digesters from anaerobic digestion (without air) to aerobic digestion (with air). There is a total of 5 digesters in the scope. The first digester, T-9, was re-started in March, and the second, T-10, in early August. The plant is operating both T-9 and T-10 in a work-around, with down-sized sheaves and belts, as a permanent solution with VFD's will be considered at the end of or after the project. The third digester, ET-17, had it's cover removed in September, was emptied and cleaned, and the work on the modifications in the tank continued in October. We anticipate completion of the final two digesters in the scope, T-15 and T-16, in the first quarter of 2024.
2. Diversion of Upper Dublin WWTP to Ambler WWTP - PADEP approved the Act 537 Plan prepared by Bucks County Water and Sewer Authority (BCWSA) in 2022 for closing the Upper Dublin Wastewater Treatment Plant and diverting that flow to Ambler's Wastewater Treatment Plant. EEMA and the Borough's engineer on the Diversion project, HRG, have been discussing the future Part II WQM permit for the Diversion with PADEP, with respect to the increased flow from the current 6.5 MGD to 7.7 MGD with the diversion, associated changes in permit limits and conditions, and the timeline of the construction of the necessary new facilities at the plant.
3. NPDES Permit Renewal - EEMA received requests from PADEP for additional data for several parameters for their permit limit modeling in August and September; the data was provided with help from the plant and discussed with PADEP. We continue to discuss several aspects of the renewal with PADEP, specifically with respect to the Copper BLM, proposed flows and new limits. We expect PADEP's pre-draft of the renewal shortly for review and comment.
4. UV Light Disinfection Replacement - The PADEP Part II Permit application for the project was submitted and approved in late 2022. The WWTP, EEMA, and its team completed work on design, finalized the scope, and requested competitive cost estimates in July. We have addressed a number of questions on options, costs, and scope since July, and anticipate letting the installation through the COSTARS program, late 2023, early 2024, at the Borough's discretion.

If you have any questions, please do not hesitate to contact me.

Very truly yours,
Environmental Engineering
& Management Associates, Inc.

Anthony L. Price

Anthony L. Price, P.E.
Principal Engineer

Parks & Recreation Committee

November 8, 2023

Jen Henderson -Chair

Haley Welch

Lisa Auerbach

Nancy Roecker Coates

OLD BUSINESS

NEW BUSINESS

FOOD PANTRY

1. A discussion to consider a little free pantry was requested.

Salary & Personnel Committee

November 8, 2023

Lisa Auerbach- Chair

Jen Henderson

Karen Sheedy

Elizabeth Iovine

OLD BUSINESS

1. Resumes are being accepted for the Water, Maintenance-Repairman and Waste Water vacancies.

NEW BUSINESS

1. **PLANNING COMMISSION VACANCY**

Resumes were requested for the Planning Commission Vacancy. **(attached)**

2. **WARD 1 COUNCIL VACANCY**

Resumes for the Ward 1 Council Vacancy were requested.

3. **TERM EXPERIATIONS AND VACANCIES**

Attached are the current volunteer positions that expire in 2023, letters of interest are being accepted.

4. **EXECUTIVE SESSION**

An executive session was schedule for 6:30 this evening.

VOLUNTEER COMMITTEE & BOARD SEATS –
RESUMES/LETTERS OF INTEREST ATTACHED

Consider appointments to several volunteer Committee & Board positions which expire at the end of the year to include:

Environmental Advisory Council (3-year term) – 1 seat

- Kristen Puskar (incumbent)

Planning Commission (4-year term) - 4 seats

- Peter A. Amento (incumbent)
- Anthony Giannetti (incumbent)
- Salvatore Boccuti (incumbent)
- Vacancy (3-year term)

Vacancy Board (1-year term)

- Vacancy

Zoning Hearing Board (3-year term) – 1 seat

- Michael Williams (incumbent)

Appeals Board (3-year term) – 1-seat

Zoning Hearing Board Alternate (3-year term) – 3-seats

Civil Service Commission Alternate (6-year term) – 1 seat

VACANCIES exist for the following appointed positions:

- Environmental Advisory Council (3-year term) 1-seat
- Planning Commission (4-year term) 4-seats
- Vacancy Board (1-year term) 1-seat
- Zoning Hearing Board (4-year term) 1-seat
- Appeals Board (3-year term) – 1-seat
- Zoning Hearing Board Alternate (3-year term) – 3-seats
- Civil Service Commission Alternate (6-year term) – 1 seat