



BOROUGH OF AMBLER COMMITTEE MEETING

**All matters that are deliberated could result in a vote
to take official action.**

November 6, 2024

7:00PM

Finance and Planning Committee

November 6, 2024

Elizabeth Iovine - Chair

Karen Sheedy

NEW BUSINESS

1. **BOROUGH ENGINEER'S REPORT**
The Borough Engineer's report is **attached**.
2. **LOAN AUTHORIZATION**
Authorization is requested to make a loan to the sewer fund for WWTP Capital Contribution in the amount of \$400K from the general fund. This is only for the Borough portion of the contribution.
3. **SMALL BUSINESS SATURDAY PROCLAMATION**
Recommend adopting the Small Business Saturday Coalition Proclamation. (**attached**)
4. **MEMORIAL BENCH DONATION**
A request was received to donate \$1,000. for a memorial bench for Salvatore Pasceri.
5. **2025 MEETING CALENDAR**
The draft 2025 meeting calendar is **attached**. This will be advertised in December.
6. **BUDGET MEETINGS**
Budget meetings dates need to be scheduled and advertised.
7. **PENSION PRESENTATION**
Joe Duda and Scott Repke from Bernstein will be present to discuss the Borough Pension plans.
8. **UNIVEST TRANSITION FROM TRUSTEE TO ALLIANCE BERNSTEIN**
Univest is no longer managing pension payments, see **attached**. A Recommendation Authorizing Alliance to provide this service is requested, this will be done free of charge.
9. **COMPREHENSIVE PLAN OPEN HOUSE**
The Borough will be hosting an open house regarding the comprehensive plan on Tuesday, January 28th 6pm -8pm. This event will introduce the public to the planning process of the Comprehensive Plan and request input on the current state of Ambler as well as its vision for Ambler in the next 5, 10, and 20 years. Survey and marketing materials will be distributed later this month.
10. **WISSAHICKON FIRE COMPANY RENOVATIONS GRANT AWARD**

PA State Senator Maria Collett and PA State Representative Melissa Cerrato announced on October 23rd the award of several high-profile state grants for local projects. Ambler Borough was awarded \$1,000,000 for renovations to Wissahickon Fire Company Ambler Main Station. Staff including Glenn Kucher and Michael Lockhart completed this grant application with the Fire Company and did an excellent job in securing this much needed funding.

Recommendations:

1. Authorization is requested to make a loan to the sewer fund for WWTP Capital Contribution in the amount of 400K from the general fund.
2. Recommend adopting the Small Business Saturday Coalition Proclamation.

AMBLER BOROUGH

Project No.	Project Name	Status
Borough Engineer		
2003-0122-01	Ambler - NPDES MS4 Permit	Current Permit effective 10/01/24 and expires 9/30/2029. 2024 Annual Status Report submitted to PADEP 9/30/24. Next Annual Status Report due 9/30/25 for period 7/1/24 thru 6/30/25. PADEP review of TMDL/PRP received 5/28/24. Preparation of response underway. Updated map submitted to PADEP on 3/14/24. Sediment loading calculations to be prepared.
2006-08054	Pedestrian Sidewalk Upgrade Program	Punch list items to be address by contractor. Final inspection scheduled for 11/12/24.
2013-02020	Ambler Crossings	Construction underway. Review of amended Village Green provided 4/22/22. Escrow release #2 for Phase 2 provided 8/31/23. Project status update provided to Borough May 15, 2024.
2014-12015	St. Mary's Villa Residential Redevelopment.- TIS	UDT provided Bethlehem/Lindenwold signal concept plans for review on 7/2/21 and were discussed with UDT on 7/22/21. UDT & Ambler coordinating with owner of 98 S Bethlehem & 359 Lindenwold.
2020-07089	90 W. Butler Ave	Construction complete. SOM 6/3/2022. EOM 12/21/2023. EOM punch list provided 11/29/23. Maintenance period extended to Spring 2024 to replace shrubs.
2021-01010.02	Tannery Run Repairs - 33 - 57 E Butler Ave	Borough coordination with property owners underway. Preparation of construction plans and specifications underway. Preparation of PADEP General Permit for stream encroachment underway.
2021-03028	Lakeview Development 5-9 N. Maple Ave.	Council granted conditional use at the 7/18/23 meeting and preliminary/final land development at the 8/15/23 meeting. Review of revised plans provided 11/16/2023.
2021-04048	Edgewood Dr - PA Small Water & Sewer Program Grant Implementation	Construction and punch list completed. Final payment request submitted 1/25/2024. SOM 12/31/2023. EOM 6/30/2025
2022-05006	25 N Ridge - Colony Club LD Review	Council granted conditional approval at 8/23/22 meeting. Building construction underway. Record plans signed 9/19/23.
2022-05007	24 & 26 N Ridge - Johns Court	Council granted conditional approval at 4/18/23 meeting. Record plans signed 9/19/23.
2023-03002	Court at Ambler Station (Ambler Station I, LLC)	Sketch Plan review provided 4/20/23 and discussed at 4/25/23 PC meeting. Revised sketch plan review provided 11/20/23 and discussed at the 11/28/23 PC meeting.
2024-00261	LSA (Gaming) Program - Pedestrian Improvements	Gaming Local Share Account (LSA) - Statewide Grant - \$899,717 for pedestrian improvements along East Mount Pleasant Ave and Hendricks Street, including 51 ADA compliant curb ramps. Kickoff mtg held with Borough Staff 7/23/24. Design underway.
2024-00525	Ambler 2024 Paving	Awarded to Gorecon at 7/16/24 Council mtg. Contracts received and under review. Liquid Fuels project application to be submitted upon signing of contracts. Pre-con mtg held 9/19/24. Work to start week of 10/7/24. Anticipated to be completed mid-November.
2024-00565	219 Hendricks Avenue Subdivision	Conditional approval granted by Council at 9/17/24 meeting. Developer met conditions of approval. Record plans signed by G&A on 10/24/24.
9991010	Ambler Borough General Engineering Services	Heckler wall punch list completed by contractor.

Sewer Engineer

GILMORE & ASSOCIATES, INC.

AMBLER BOROUGH

Status

Project No.	Project Name	Status
Sewer Engineer		
2013-02020-01	Ambler Crossings - Sewer	Construction underway. Sanitary Sewer is complete; testing remains.
2024-00032	2023 Chapter 94 Report	Prepared sanitary sewer collection system report for inclusion in the Ambler WWTP 2023 Chapter 94 Report; submitted to EEMA on 3/13/24.
9991050	Ambler Borough General Sewer Services	Preparing 2025 Ambler Borough collection sewer service area budget allocations report for Ambler WWTP; submitted to EEMA on 10/4/24. G&A attended meeting at Ambler WWTP with jointure members and treatment plant staff on 3/20/24 to discuss implementation of the Municipal Industrial Pretreatment Plan (MILPP).
Water Engineer		
2012-10043	Loch Aish Dam Annual Inspections	Coordinating with PADEP to schedule 2024 inspection.
2013-02020-02	Ambler Crossings - Water	Construction underway. Water main is tested/complete.
2018-01171	Mattison Estates (UDT)	Water construction and testing complete. 18 month maintenance period began 7/1/20. Assisting Ambler staff with construction concerns and project documentation. Maintenance Bond extended to 4/1/2023 based on observed water service leaks and concerns with construction of water facilities. Water as-built plans received; additional G&A comments provided to developer on 2/8/23. Developer continues to address punch list items and as-built plans. Reviewed proposed changes to water services associated with a reconfiguration of dwellings. Water Superintendent and Solicitor continue to work with developer regarding extended bond. Reviewing design of additional water service connection with meter pit for irrigation system.
2020-03072	Whitemarsh Plant Operations	Assisting Water Dept. with recommendations and revisions to the Whitemarsh Plant SOPs. G&A conducted a visual assessment of the clear well tank's structural condition and provided a report dated 9/19/22; inspection conducted with no observed deficiencies.
2020-06158	Wells 2, 6, and 7 PFAS Treatment System	\$1,000,000 grant awarded by PADEP. Project advertised for bids on December 22, 2022; pre-bid meeting held at Boro Hall on January 18, 2023; bids received February 2, 2023. General/Mechanical and Electrical/HVAC contracts awarded to Blooming Glen Contractors on 2/7/23. UDT permits received in December 2023. Gen/Mech construction began on 2/8/24. Contractor has set backwash tank, valve vault and chlorine contact tank, and installed the sewer lateral to Loch Aish Ave. Carbon treatment tanks set. Yard piping complete. Treatment building 80% complete including interior process piping.
2021-04054.01	2022 MIRA Grant - Design	Initial field survey and base plan for Well 14 site completed; design and permitting underway with Greensand Plus filtration proposed for Mangnese treatment and Ion Exchange (IX) proposed for PFAS treatment. PADEP issued a letter on 6/28/23 allowing for the use of IX treatment for PFAS subject to a list of conditions. PWS permit application submitted to PADEP on 6/5/24. Sewage planning exemption mailer submitted to PADEP on 6/6/24 and approved on 7/15/24. Preparing plans with request for land development waiver from UDT.
2021-04095	Longfield Farms Development (Whitemarsh Twp)	Plan review letter #3 issued 5/17/22 recommending project approval; water construction escrow recommended per letter dated 5/5/22 for use in developer's agreement. Preconstruction meeting held on 6/27/22. Water shop drawing submittals reviewed 7/22/22. Water construction and testing complete. Escrow release request #1 received 4/25/24; partial release recommended per 5/16/24 letter.
2022-02056	AT&T Upgrades at Houston Rd Tank	Plan review letter #2 issued 8/3/22 recommending project approval.

GILMORE & ASSOCIATES, INC.

AMBLER BOROUGH

Status

Project No.	Project Name	Status
Water Engineer		
2022-02095	NWWA Water Purchase Agreement	Meeting held on 2/14/22 between NWWA staff, Ambler staff and G&A to discuss potential interconnection of respective water systems for emergency & permanent uses and wholesale purchase of water. NWWA provided a draft Water Supply Agreement to Ambler on 3/9/22 for review.
2022-02104	AT&T Upgrades at Broad Ave Tank	Plan review #2 issued 6/30/22 recommending project approval. Work to follow pre-construction tank inspection by MBA (awaiting escrow funds).
2022-04076	Lakeview Development 5-9 N. Maple Ave.	Water & Sewer plan review #2 issued on 2/27/2024. Working with Ambler staff and Applicant on water improvements required to serve the project.
2022-04096.01	2023 MIRIA Grant - Design	Consulted with PADEP regarding permitting requirements for new NWWA Interconnection. Field survey complete and permitting in progress. Water and interconnect design currently underway. G&A met with Water staff on 1/18/2024 to review plans, project considerations and schedule. Attended meetings with PennDOT on 2/14/24 to coordinate with their paving contract, and with NWWA on 2/28/24 to discuss location and design of the water interconnection. Coordinating with Borough staff to obtain easement needed for interconnect meter pit. Bids received 9/10/24. Construction contract awarded to Caddick Utilities LLC on 9/17/24. Pre-construction meeting held 10/16/24 and Notice to Proceed issued 10/18/24. Construction to begin November 2024.
2022-06066	Verizon Upgrades at Houston Rd Tank	Plan review #1 issued 6/22/22 recommending project approval. Construction work completed in September 2024. Awaiting as-built plans.
2022-07025	Wissahickon Park (Whitpain Twp)	Coordinating with Ambler staff re: proposed improvements to Wissahickon Park and need for new or upgraded water service for site. Plan review #1 issued on 1/11/23. Response letter and plan resubmission received on 1/12/23. Plan review #2 issued on 3/4/24. Plan resubmission received on 3/19/24. Plan review #3 issued on 3/25/24 recommending approval of the proposed water improvements.
2023-04049	2024 MIRIA Grant Program	Prepared MIRIA Application documents including cost estimates for submission by Borough on May 15, 2023. The application included projects for a PFAS treatment system at Well 4, additional costs for current PFAS treatment system projects at Wells 2, 6 & 7 and Well 14, as well as Whitemarsh carbon changeout and quarterly PFAS sampling at all sources and tanks for 2024. Total grant request amount was \$3,525,000. Executed grant agreement received on 1/5/24. Reviewed and tabulated January, April, and July 2024 quarterly PFAS samples for all sources and tanks.
2023-07033	Upper Dublin Twp Public Works Building	New water service and meter pit installed. Testing satisfactorily completed. As-built plan received and under review.
2023-08002	AT&T Generator at Houston Rd Tank	AT&T proposing to install a new permanent generator and pad at the site which will require additional lease space. G&A assisting Water Superintendent with review of proposed location. Proposed location approved. Borough authorized work to proceed. Work completed.
2023-08044	Wissahickon Valley Boys & Girls Club (Whitpain Twp)	Plans received for a proposed community center building and review with Water staff being conducted with respect to proposed water improvements. Plan review #1 issued on 1/12/23. Plan review #2 issued on 12/19/23. Plan review #3 issued on 1/26/24 recommending project approval. Review of shop drawing submittals completed. Exploratory excavation conducted 5/29/24 in advance of water tap connection. Meter pits set, connection to existing water main complete and service lines tested. Existing water services along Maple Avenue were abandoned at the corporation stop. Punch list to be performed prior to acceptance.

AMBLER BOROUGH

Project No. Project Name

Status

Water Engineer

2023-10031	Sprint Decommission at Houston Rd Tank	Plans received for the decommission of Sprint's facilities at the tank site in conjunction with termination of lease. Plans reviewed and scope of work approved. Pre-construction meeting held on 11/7/23. Work at site commenced on 11/27/23. MBA completed pre-construction inspection and report received 1/17/24. Post-construction inspection to be conducted following completion of decommission work.
2023-10045	776 Johns Lane (LGT)	Plans received for a 6-lot subdivision to be served by a public water extension. Plan review #1 issued on 1/31/24. Plan resubmission received 4/3/24 and plan review #2 issued on 5/2/24. Plan resubmission received 6/14/24 and plan review #3 issued on 6/19/24 recommending project approval. Review of shop drawings complete. Pre-construction meeting held 7/1/24. Water main extension completed and tested on 7/24/24. Water services installed. Punchlist to be performed prior to acceptance.
2024-00033	Chapter 110 Report / DRBC Water Audit	Annual water audit prepared and submitted to DRBC on 3/29/24.
2024-00426	2025 MIRIA Grant Program	Assisted Borough staff with preparation of grant application including project costs estimates.
2024-01026	T-Mobile Upgrades at Broad Axe Tank	Plan review #1 issued 10/18/24 recommending project approval. Project work anticipated in 2025.
9991049	Ambler Borough General Water Services	Ongoing assistance concerning PFAS issues, including regulatory activity, source monitoring, providing information and responses to the public. Preparing update to water distribution system map.



Small Business Saturday Proclamation

WHEREAS, Small Business Saturday started in 2010 and has become a day to celebrate and support small businesses and all they do for their communities; and

WHEREAS, historically, projected spending among U.S. consumers who shopped at independent retailers and restaurants on Small Business Saturday has reached an estimated \$17.9 billion, according to the [2023 Small Business Saturday Consumer Insights Survey](#); and

WHEREAS, according to the United States Small Business Administration, there are currently 32.5 million small businesses in the United States, small businesses represent more than 99% of companies with paid employees, and are responsible for over 60% of net new jobs created since 1995; and

WHEREAS small businesses employ nearly 47% of the employees in the private sector in our country, and contribute positively to our local community by supplying jobs and generating tax revenue; and

WHEREAS it is estimated that for every dollar spent at small retailers, \$0.68 stays in the community; and

WHEREAS, along with advocacy groups and public and private organizations across the country which have endorsed the Saturday after Thanksgiving as Small Business Saturday, today the leadership and residents of Ambler Borough are committed to celebrate and support our local small businesses that create jobs, boost our economy, and preserve our communities; and

WHEREAS, beginning on Saturday, November 30, 2024, there will be no ticketing at township meters and kiosks

NOW, THEREFORE I, Jeanne Sorg Mayor of Ambler, do hereby proclaim November 30, 2024, as Small Business Saturday.

Mayor Jeanne Sorg _____ Date _____



AMBLER BOROUGH COUNCIL MEETING CALENDAR 2024

Meetings to be held the 1st & 3rd Tuesday (unless otherwise noted) at Ambler Borough Hall at 7:00 PM

COMMITTEE MEETING – 1ST Tuesday

January 7

February 3

March 4

April 1

May 6

June 3

No Committee meeting

August 5

September 2

October 7

November 5 (held Wednesday due to General Election)

December 2

COUNCIL MEETING - 3rd Tuesday

January 21

February 17

March 19

April 15

May 20

June 17

July 15

August 19

September 16

October 21

November 18

December 16



Dear Valued Client,

I hope this letter finds you well. After 28 years serving clients with Girard Pension Services, Ron Bittner, Managing Director, will retire in April 2025. It has been my greatest pleasure and privilege to work with Ron over the years and witness his deep commitment to our clients and the pensioners we serve every day.

The transition process has been carefully planned and is progressing smoothly. Your needs will continue to be met with the highest level of care and expertise. Kelle Kichline, who has been with our pension group for more than 15 years, will continue in her leadership role as Director of Operations and take on more responsibility. Additionally, you have the continued commitment to excellent customer service from our operations and consulting teams. We also look forward to welcoming additional team members on the service and operations team.

You will also be supported by Bill Smith, Senior Investment Advisor, who we introduced in a previous communication earlier this year. Bill is an experienced and dedicated pension and investment professional who shares the commitment that Ron has to personalized service. If you haven't already had the privilege of meeting Bill, I'm confident that you'll find him to be knowledgeable, responsive, and attentive to your needs.

Girard Pension Services remains steadfastly committed to providing you with an exceptional client experience. We understand the importance of continuity and will continue to provide the knowledgeable and responsive service to which you are accustomed. Your experience, preferences and history will remain unchanged. Our support team is available to assist you with any questions or concerns you may have during this transition and beyond.

Thank you for your loyalty and trust over the years. I know Ron shares the sentiment that it has truly been an honor to serve you. While you will be in capable hands, Ron will be missed, and we wish him luck in his next chapter in life.

If you have any questions or concerns, you are welcome to reach out to me. My direct contact information is listed below. We're here to ensure your complete peace of mind.

Sincerely,

A handwritten signature in blue ink that reads 'David W. Geibel'.

David Geibel
President, Girard, a Univest Wealth Division
geibeld@meetgirard.com
610-337-7640

RECEIVED

SEP 20 2024

AMBLER BOROUGH

4600 Broadway | Allentown, PA 18104-3214 | 610.821.1331

Investment advisory and pension consulting services are provided by Girard Pension Services, LLC. Securities and insurance products are offered through Girard Investment Services, LLC, Member FINRA/SIPC and a licensed insurance agency. These licensed affiliated companies are owned by Univest Bank and Trust Co., a wholly owned subsidiary of Univest Financial Corporation.

Products and services offered are not FDIC insured, are not a deposit of or bank guaranteed, are not guaranteed by any government related entity and are subject to risks, including possible loss of principal amount invested.

Public Safety Committee

November 6, 2024

Amy Hughes- Chair

Jen Henderson

Nancy Roecker Coates

Lou Orehek

NEW BUSINESS

1. **PUBLIC WORKS & CODE REPORT**

The Code Enforcement and the Public Works reports are **attached**.

2. **BUTLER AVENUE TRAFFIC STUDY**

A meeting was held to discuss the Butler Avenue Traffic Study. The Police Department is discussing the recommendations.

Borough of Ambler

Codes Enforcement Report for October 2024

PERMITS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
Building	12	13	9	13	20	8	11	13	6	15	0	0	122
Plumbing	5	8	1	3	4	1	4	5	2	4	0	0	37
Use and Occupancy	3	6	3	8	7	4	6	11	1	15	0	0	64
Zoning	1	6	2	3	5	8	5	3	1	0	0	0	34
Road Opening	2	1	1	1	3	0	1	3	1	1	0	0	14
Mechanical	4	5	2	2	2	5	1	3	4	3	0	0	31
Dumpster	2	3	3	1	2	1	2	5	1	2	0	0	22
Fire	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental Inspections	3	32	3	13	26	39	18	108 *	197*	3	0	0	442
TOTALS	32	74	24	44	69	66	48	151	213	43	0	0	766

*August / September rental total includes apartment complexes rather than rental homes which makes this number larger.

Public Utilities Committee

November 6, 2024

Karen Sheedy- Chair

Amy Hughes

Lou Orehek

David Hui

OLD BUSINESS

NEW BUSINESS

1. **WWTP ENGINEER REPORT**

The WWTP Engineer's report is **attached**.

2. **WWTP UPGRADES**

The Ambler WWTP is requesting quotes for the supply and installation of VFDs (Variable Frequency Drives) for all 5 blowers as part of the digester conversions.

3. **WATER DEPARTMENT FLUSHING**

System flushing locations will be posted on the Borough Website.

4. **WATER AND SEWER STUDY**

The **attached** proposal is to review the EDU- Equivalent Dwelling Unit fee structure to determine updated rates for water and sewer connection fees.

5. **SEWER BILLING ISSUE**

The billing system charged the incorrect rate for the first 2 quarters. The current bill will reflect the adjusted sewer rate and interest will not be charged. If additional time is needed to pay it will be granted. The increase will be 1.00 per thousand gallons for the last 2 quarters.

Recommendations:

1. Recommend approving the proposal is to review the EDU- Equivalent Dwelling Unit fee structure to determine updated rates for water and sewer connection fees.



October 31, 2024

Mary Aversa, Borough Manager
Borough of Ambler
131 Rosemary Avenue
Ambler, PA 19002

Re: Status Report -- October 2024

Dear Mary;

The status of current active projects is as follows:

1. Conversion of Digesters - Construction is substantially completed on the conversion of the Borough's five digesters from anaerobic digestion (without air) to aerobic digestion (with air). Minor punch list and a Change Order item remains, both of which are expected to be addressed by early November. There is a total of five digesters at the plant and in the scope. The plant is currently operating T-9, T-10, and ET-17 in a work-around, with down-sized sheaves and belts, as a permanent solution with VFD's is being considered after closeout, 2025, for one, to address the likely connection with an odor and occasional foaming issue in the completed digesters. Adjustments in the handling of primary and secondary sludge and chemical addition are also being evaluated with respect to odor and foaming issues.
2. Diversion of Upper Dublin WWTP to Ambler WWTP - PADEP approved the Act 537 Plan prepared by Bucks County Water and Sewer Authority (BCWSA) in 2022 for closing the Upper Dublin Wastewater Treatment Plant and diverting that flow to Ambler's Wastewater Treatment Plant. EEMA and the Borough's engineer on the Diversion project, HRG, have been discussing the scope and work on the Part II WQM permit for the Diversion with PADEP, with respect to the increased flow from the current 6.5 MGD to 7.7 MGD with the diversion, the associated changes in permit limits and conditions, and the timeline of the construction of the necessary new facilities at the plant. The PADEP WQM Permit application for the proposed upgrades at the plant is anticipated to be submitted to PADEP in November. BCWSA is moving forward with their work, recently awarding the construction-phase scopes of the diversion, a pump station, and associated force main to the Borough's plant. Plant staff, EEMA, and HRG have recently had discussion and a meeting with BCWSA, their engineers, their contractor, on the force main construction. Construction on the force main within the Borough and the Borough's plant is anticipated to begin in mid-January.
3. NPDES Permit Renewal - EEMA provided comments to PADEP with the Borough's other professionals at HRG and GHD for a collective response on the Borough's draft NPDES Permit in early February, most specific to the Copper BLM, Aluminum WER, proposed flows, and new discharge limits. PADEP has still not released the final NPDES Permit at this time. The WWTP is currently operating under its grandfathered, administratively-extended permit.

4. UV Light Disinfection Replacement – WWTP staff and EEMA completed work on design and scope in 2023. The Borough approved the equipment and installation procurement of the CoStars proposal at its respective January and February 2024 meetings. The equipment is scheduled for delivery and installation is in final Shop Drawing review phase, while, site concrete, structural, and the canopy work on the project, which was started in July, continues at the plant.

5. Ambler's MIPP – WWTP staff and EEMA are working through recommendations and comments on the Borough's Municipal Industrial Pretreatment Program (MIPP) from a periodic EPA audit in 2023, and more recently, those of its consultant and MIPP team. The team is finalizing new program documents, making recommendations, re-issuing specific permits, and is helping to implement a number of changes to the program. The team met with Jointure members and their engineers on inter-municipal communication, identification of IU's (industrial users) in their respective basins, and otherwise continue to update the program to meet current needs.

If you have any questions, please do not hesitate to contact me.

Very truly yours,
Environmental Engineering
& Management Associates, Inc.

Anthony L. Price

Anthony L. Price, P.E.
Principal Engineer

Cc: Jarrett Evans, AWWTP

Parks & Recreation Committee

November 6, 2024

Jen Henderson -Chair

Nancy Roecker Coates

David Hui

OLD BUSINESS

NEW BUSINESS

1. **LAWN MAINTENANCE CONTRACT**

The Lawn Maintenance contract expires at the end of the year. A new Bid document is being prepared.

Salary & Personnel Committee

November 6, 2024

- Chair

Jen Henderson

Karen Sheedy

Elizabeth Iovine

OLD BUSINESS

NEW BUSINESS

1. **WATER VACANCY**

A recommendation is requested to hire Austin Mikula for the Water Operator 1 vacancy.

2. **EXECUTIVE SESSION**

An executive session was held on October 29, at 7:00pm for a personnel issue.

3. **TERM EXPIRATIONS AND VACANCIES**

Attached are the current volunteer positions that expire in 2024, letters of interest are being accepted.

4. **COUNCIL WARD 2 VACANCY**

A recommendation is requested to accept the resignation of Lisa Auerbach.

Resumes and letters of interest are being accepted for the Ward 2 vacancy until December 10.

Recommendations:

1. A recommendation is requested to accept the resignation of Lisa Auerbach.
2. A recommendation is requested to hire Austin Mikula for the Water Operator 1 vacancy.

VOLUNTEER COMMITTEE & BOARD SEATS –
RESUMES/LETTERS OF INTEREST ATTACHED

Consider appointments to several volunteer Committee & Board positions which expire at the end of the year to include:

Environmental Advisory Council (3-year term) – 2 seats

- Matt Walker (incumbent)
- VACANCY

Planning Commission (4-year term) - 1 seat

- Theresa Clement (incumbent)

Vacancy Board (1-year term)

- Vacancy

Zoning Hearing Board (3-year term) – 1 seat

- Robert Foster (incumbent)

Appeals Board (3-year term)

- VACANCY

Zoning Hearing Board Alternate (3-year term) – 2-seats

Human Relations Commission

- Trelena Adams (incumbent)
- Marilyn Frazier (incumbent)

Civil Service Commission

- Alternate (6-year term) – 1 seat
- Bernadette Dougherty Alternate (incumbent)

VACANCIES exist for the following appointed positions:

- Environmental Advisory Council (3-year term) 2-Seats
- Planning Commission (4-year term) 1 -Seat
- Vacancy Board (1-year term) 1-seat
- Zoning Hearing Board (4-year term) 1-Seat
- Appeals Board (3-year term) – 1-Seat.
- Zoning Hearing Board Alternate (3-year term) – 2 Seats
- Civil Service Commission Alternate (6-year term) – 2 Alternate Seats