

## **BOROUGH OF AMBLER**

## COUNCIL MEETING AGENDA September 17, 2019 7:00 p.m.

CALL TO ORDER: Mr. Frank DeRuosi

PLEDGE OF ALLEGIANCE: Mayor Jeanne Sorg

**ROLL CALL:** Ms. Mary Aversa

Minutes for Consideration:

August 20, 2019

#### **COMMITTEE REPORTS:**

PUBLIC SAFETY
PUBLIC UTILITIES
FINANCE & PLANNING
PARKS & RECREATION
SALARY & PERSONNEL

### **Public Safety Committee**

The Committee meeting was held September 3, 2019 at 7:00 p.m. in Borough Council Chambers located at 131 Rosemary Avenue. Committee members: Claudio Zaccone (Chair), Nancy Deininger and Glynnis Siskind. Absent: Mr. Pasceri, Ms. Hertz, Mr. DeRuosi and Mr. Zaccone.

### The Committee will make no recommendations.

## The following business will be discussed.

- 1. The Police Department report is attached.
- 2. The Fire Department report is attached.
- 3. The Community Ambulance report is attached.
- 4. The Public Works and the Code Enforcement reports were received.



### Wissahickon Fire Company Fire Chief Report Year 2019 (243 days)

Township	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Total	%
Ambler	23	12	15	15	12	25	19	18	139	37%
Cheitenham						1			1	0%
Conshohocken		1			1			1	3	1%
Hatfield		1							1	0%
Horsham	1	1	2		1	1	2	1	9	2%
Lower Gwynedd	17	19	17	20	24	22	17	27	163	43%
Lower Providence	1								1	0%
Montgomery	2		1	2		1	1		7	2%
North Wales	1								1	0%
Plymouth	2								2	1%
Springfield					1	1			2	1%
Upper Dublin	3	1	4		2	2	2	2	16	4%
Upper Salford					1				1	0%
Whitemarsh	2	1	1	2	1	2	5	4	18	5%
Whitpain	1	2	1	2	1	2	2	1	12	3%
TOTAL	53	38	41	41	44	57	48	54	376	

Type of Call	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Total	%
Accident Standby	4	1		1	2		1		9	2%
AFA Actual	8	13	11	11	7	8	9	16	83	22%
AFA False	10	9	11	11	9	21	17	16	104	28%
Appliance			1	2		1	1		5	1%
Brush	1				3	2	1		7	2%
Building Investigation		3	3	1					7	2%
CO Detector			1	2		2	1	4	10	3%
Commercial Bldg	4	1	4	1	4	3	4		21	6%
Elevator Resuce								1	1	0%
EMS Assist			1	2	1				4	1%
Fast Team Assist	1	1	1	1		1	1		6	2%
Gas Odor Inside	2	1	1	1	1	2	1		9	2%
Gas Odor Outside	2		1		1	1		2	7	2%
LDH Strike Team	1								1	0%
Non Comm Bldg	4		4	1	1	3	3	3	19	5%
Officer Investigation	4			4	2	3	2	6	21	6%
Ornamental Fireplace					1				1	0%
Search						1			1	0%
Smoke in Area	1	1							2	1%
Special Service							2	1	3	1%
Standby	2	1	1		3	1		2	10	3%
Traffic Unit assist	1	3		3		3	2	1	13	3%
Trash					2				2	1%
Vehicle Fire	1					2		1	4	1%
Vehicle Rescue	3	1				1		1	6	2%
Water Rescue						1	1		2	1%
Wires	4	3	1		7	1	2		18	5%
TOTAL	53	38	41	41	44	57	48	54	376	



### Wissahickon Fire Company Fire Chief Report Year 2019 (243 days)

Day of the week	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Total	%
Monday	7	9	3	5	9	10	7	11	61	16%
Tuesday	8	3	8	8	6	13	7	7	60	16%
Wednesday	6	3	1	4	8	3	9	7	41	11%
Thursday	9	8	6	6	6	9	5	4	53	14%
Friday	8	5	8	7	7	11	6	12	64	17%
Saturday	10	6	8	6	2	7	8	4	51	14%
Sunday	5	4	7	5	6	4	6	9	46	12%
TOTAL	53	38	41	41	44	57	48	54	376	

Attendance	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Total	%
Day Calls (M to F 6AM to 6PM)	29	19	21	18	23	24	20	30	184	
Attendance at Day Calls	394	222	266	145	263	259	201	340	2,090	48%
Average	13.6	11.7	12.7	8.1	11.4	10.8	10.1	11.3	11.4	
Night & Weekend Calls	24	19	20	23	21	33	28	24	192	
Attendance at N & W Calls	374	227	266	244	238	441	304	164	2,258	52%
Average	15.6	11.9	13.3	10.6	11.3	13.4	10.9	6.8	11.8	
Total Calls	53	38	41	41	44	57	48	54	376	
Total Attendance	768	449	532	389	501	700	505	504	4,348	100%
Average	14.5	11.8	13.0	9.5	11.4	12.3	10.5	9.3	11.6	



EMERGENCY: DIAL 911 EMAIL: info@amblerambulance.org

BUSINESS: (215) 643-6517 FAX: (215) 643-5212

Excellence in Pro-Hospital Care

### COMMUNITY AMBULANCE ASSOCIATION, AMBLER

1414 E. BUTLER PIKE P.O. BOX 98 AMBLER, PENNSYLVANIA 19002

### Ambler Borough Statistics - 2019

Month	Calls in Borough	Total Calls for CAAA
January	65	412
February	58	402
March	75	408
April	66	406
May	57	407
June	69	405
July	65	386
August	71	401
September		
October		
November		
December		
YTD Totals	526	3,227

Serving Ambler Borough, Lower Gwynedd Township, Springfield Township and Portions of Upper Dublin Township

### **Public Utilities Committee**

The Committee meeting was held September 3, 2019 at 7:00 p.m. in Borough Council Chambers located at 131 Rosemary Avenue. Committee Members: Glynnis Siskind (Chair), Sal Pasceri, Claudio Zaccone and Francine Tomlinson. Absent: Mr. Pasceri, Ms. Hertz, Mr. DeRuosi and Mr. Zaccone.

#### The Committee will make no recommendations.

1. The Wissahickon Valley Watershed will do a presentation to update Council on the progress and next steps for the Water Quality Improvement Plan. A request to move forward with submitting the plan to the EPA for review is requested.

### The following business will be discussed.

- 1. The WWTP Engineer's will be provided.
- 2. The Committee is receiving nominations of individuals for appointment to the Ambler Water Authority Board of Directors. The Solicitor has prepared a proposed Ordinance to organize a municipal water authority under the provisions of the Pennsylvania Municipal Authorities Act. Council will consider advertisement for public meetings and for adoption of the Ordinance once Council has appointed applicants to the nine-member Board.

#### Approved at the Committee Meeting.

- 1. The WWTP received quotes for high priority replacement of the Grit Classifier, the bid was awarded to Kappe for \$52,200 installed. 5-Aye
- 2. The WWTP received quotes for rebuilding the ET-#3 Clarifier, the bid was awarded to BDI for \$31,650. 5-Aye
- 3. Authority is requested to request bid's for the electrical connection needed for the 5 new blowers to be installed on the digesters. 5-Aye.

### Finance and Planning Committee

The Committee meeting was held September 3, 2019 at 7:00 p.m. in Borough Council Chambers located at 131 Rosemary Avenue. Committee Members: Francine Tomlinson (Chair), Nellie Di Pietro and Erin McKenna Endicott. Absent: Mr. Pasceri, Ms. Hertz, Mr. DeRuosi and Mr. Zaccone.

### The Committee will consider the following recommendations.

1. That the August 2019 invoices be paid as follows:

#	Fund	AUG 1st Run	AUG 2ND RUN	TOTALS
1	GENERAL	\$81,215.89	\$ 67,843.16	\$149,059.05
2	STREET LGTS	\$4,942.45	\$1,574.91	\$6,517.36
3	FIRE	\$6,907.52		\$6,907.52
4	REFUSE	\$32,234.46	\$4,845.52	\$37,079.98
5	PARKS & REC	\$5,024.05	\$1,882.66	\$6,906.71
6	WATER	\$77,902.65	\$44,941.42	\$122,844.07
8	SEWER	\$8,336.43	\$6,860.63	\$15,197.06
9	WWTP	\$184,960.30	\$59,153.64	\$244,113.94
35	LIQUID FUELS			\$0.00
	TOTALS	\$401,523.75	\$187,101.94	\$588,625.69
	OID CHECKS			\$0.00
	GRAND TOTAL	\$ 401,523.75	\$ 187,101.94	\$588,625.69

- 2. A recommendation is requested to award the resurfacing of the Cavalier Parking Lot to Gessler Construction for the low bid of \$142,322. (attached)
- 3. To prepare for the RF100 a consultant is being considered at an approximate cost of \$15,000. Approval is requested. This will this be for a plan relative to Ambler's specific needs. (attached)

The Planning Commission will be provided a presentation on the RF 100 and work with the County Planner to formulate a plan for the Borough.

- 4. The Wissahickon Library Ambler Branch is requesting of Borough Council assistance in jointly applying for a 1 million dollar RACP grant. (attached)
- 5. The Minimum Municipal Obligations for 2020, prepared by Joe Duda, Borough Actuary, are attached.

- 1. A recommendation for adoption of a **Resolution** Acknowledging the Financial Requirement and Minimum Municipal Obligation Budget for 2020 for Police Employees (2 versions attached).
- 2. A recommendation for adoption of a **Resolution** Acknowledging the Financial Requirement and Minimum Municipal Obligation Budget for 2020 for Municipal Employees Hired Prior to January 1, 2014 (attached).
- 3. A recommendation for adoption of a **Resolution** Acknowledging the Financial Requirement and Minimum Municipal Obligation Budget for 2020 for Municipal Employees Hired after January 1, 2014 (attached).

### The following business will be discussed.

- 1. The Borough Engineer's report was received.
- 2. The Borough Pension Plan update will be provided by Joe Duda.
- 3. The Committee will look into the feasibility of creating a Historical Architectural Review Board (HARB) or Historical Commission.
- 4. The Planning Commission is preparing language to amend our wireless ordinance and fee schedule to comply with the FCC order as well as develop design requirements for wireless facilities in the rights-of-way to prevent aesthetically obtrusive facilities.

### Approved at the Committee Meeting.

1. RESOLUTION 2019-07 – AMBLER STREETSCAPE -MAPLE AVENUE SIGNAL
Resolution 2019-07 Authorizing Execution of the Transportation Enhancements Program
Federal Aid Reimbursement Agreement for the Ambler Streetscape Project was
Approved. 5-Aye

#### 2. STREET LIGHT UPGRADE

A Resolution was approved and detail was provided for the Regional Street Light Procurement Project Upgrade. A decision was requested on manual versus network control system and lighting temperature. Network Control system was approved. 5-Aye

# REQUEST FOR PROPOSALS Ready for 100 Montco Renewable Energy Planning Services

#### NOTICE:

Ready for 100 (RF100) Montco is soliciting proposals from qualified firms to provide renewable energy planning services for a set of municipalities in Montgomery County, PA who have adopted resolutions to commit to 100% clean, renewable energy. As of August 15, 2019, there are 11 municipalities who have adopted a renewable energy resolution. These are Abington, Ambler, Bridgeport, Cheltenham, Conshohocken, Narberth, Norristown, Plymouth, Springfield, Upper Merion and Whitemarsh. This group of municipalities receiving the planning services solicited in this RFP will be noted as Montco RE Communities.

This RFP package which includes a Scope of Work describing the required services is also presented on the Ready for 100 Montco website www.readyfor100.org/montcopa beginning <u>date</u>. Proposals must be submitted electronically by 3:00pm EST on <u>date</u>. If a respondent desires to provide hard copies in addition to the electronically submitted proposal, these should be delivered to the following address:

#### <Ready for 100 Montco RFP address to be determined>

Respondents may contact <Montco RFP contact> with questions regarding the Request for Proposal. Question should be submitted in writing via email to <RFP contact email>.

The right to reject any and all proposals by the Ready for 100 Montco leadership team is reserved.

The Proposals will be evaluated by a Ready for 100 Montco leadership team and several respondents may be invited to be interviewed.

Any and all costs of preparing proposals (including site visits where needed) shall be the responsibility of the submitting firm.

## FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION BUDGET FOR 2020 AT 6.75%

### NAME OF MUNICIPALITY: BOROUGH OF AMBLER

	POLICE PENSION PLAN
TOTAL ANNUAL PAYROLL     (Estimated W-2 Salary for 2019)	1,399,915
NORMAL COST PERCENTAGE     (Derived from latest actuarial valuation 1/1/19)	19.85%
3. TOTAL NORMAL COST (Item 1 times Item 2)	277,883
TOTAL AMORTIZATION REQUIREMENT     (Derived from latest actuarial valuation 1/1/19)	0
<ol> <li>TOTAL ADMINISTRATIVE EXPENSES         (Derived from latest actuarial valuation 1/1/19)     </li> </ol>	26,326
6. TOTAL FINANCIAL REQUIREMENT (Item 3 +Item 4 + Item 5)	304,209
7. TOTAL MEMBER CONTRIBUTIONS	97,994
FUNDING ADJUSTMENT     (Derived from latest actuarial valuation 1/1/19)	22,013
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	184,202
M	
Signature of Chief Administrative Officer	Date Certified to Governing Body

#### **RESOLUTION 2019**

WHEREAS, the Borough of Ambler maintains a pension plan for the benefit of its police employees, and

WHEREAS, pursuant to Ordinance 943, the Borough of Ambler does not require contributions directly into the plan when, in the opinion of the actuary, the plan is sufficiently 25% in excess of the amount required to maintain the actuarial soundness of the plan, and

WHEREAS, based on the current condition of the plan in the opinion of the plan actuary, Joseph W. Duda, a five percent (7%) contribution of pay is required from the employees for the calendar year 2020, and

WHEREAS, the Borough of Ambler is required to pass a resolution recognizing the actuarial condition of the plan each year and acknowledging the Minimum Municipal Obligation for 2020.

**NOW THEREFORE**, be it resolved this 17th day of September, 2019 that the Borough of Ambler has a \$184,202 contribution for the calendar year 2020.

SO RESOLVED:	
Frank DeRuosi, Council President	
Mary Aversa, Borough Manager	

## FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION BUDGET FOR 2020 AT 6.75%

NAME OF MUNICIPALITY: BOROUGH OF AMBLER

Signature of Chief Administrative Officer	Date Certified to Governing Body
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	212,200
FUNDING ADJUSTMENT     (Derived from latest actuarial valuation 1/1/19)	22,013
7. TOTAL MEMBER CONTRIBUTIONS (5% OF PAY)	69,996
6. TOTAL FINANCIAL REQUIREMENT (Item 3 +Item 4 + Item 5)	304,209
<ol> <li>TOTAL ADMINISTRATIVE EXPENSES (Derived from latest actuarial valuation 1/1/19)</li> </ol>	26,326
TOTAL AMORTIZATION REQUIREMENT     (Derived from latest actuarial valuation 1/1/19)	0
TOTAL NORMAL COST     (Item 1 times Item 2)	277,883
NORMAL COST PERCENTAGE     (Derived from latest actuarial valuation 1/1/19)	19.85%
TOTAL ANNUAL PAYROLL     (Estimated W-2 Salary for 2019)	1,399,915
	POLICE PENSION PLAN

#### **RESOLUTION 2019**

WHEREAS, the Borough of Ambler maintains a pension plan for the benefit of its police employees, and

WHEREAS, pursuant to Ordinance 943, the Borough of Ambler does not require contributions directly into the plan when, in the opinion of the actuary, the plan is sufficiently 25% in excess of the amount required to maintain the actuarial soundness of the plan, and

WHEREAS, based on the current condition of the plan in the opinion of the plan actuary, Joseph W. Duda, a five percent (5%) contribution of pay is required from the employees for the calendar year 2020, and

WHEREAS, the Borough of Ambler is required to pass a resolution recognizing the actuarial condition of the plan each year and acknowledging the Minimum Municipal Obligation for 2020.

**NOW THEREFORE**, be it resolved this 17th day of September, 2019 that the Borough of Ambler has a \$212,200 contribution for the calendar year 2020.

SO RESOLVED:	
Frank DeRuosi, Council President	45
Mary Aversa, Borough Manager	

## FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION BUDGET FOR 2020 AT 6.75%

NAME OF MUNICIPALITY: BOROUGH OF AMBLER

COUNTY: MONTGOMER	MUNICIPAL EMPLOYEES' PENSION PLAN
TOTAL ANNUAL PAYROLL     (Estimated W-2 Salary for 2019)	988,423
NORMAL COST PERCENTAGE     (Derived from latest actuarial valuation 1/1/19)	8.42%
3. TOTAL NORMAL COST (Item 1 times Item 2)	83,225
TOTAL AMORTIZATION REQUIREMENT     (Derived from latest actuarial valuation 1/1/19)	0
5. TOTAL ADMINISTRATIVE EXPENSES (Derived from latest actuarial valuation 1/1/19)	18,111
6. TOTAL FINANCIAL REQUIREMENT (Item 3 + Item 4 + Item 5)	101,336
7. TOTAL MEMBER CONTRIBUTIONS	29,653
FUNDING ADJUSTMENT     (Derived from latest actuarial valuation 1/1/19)	34,307
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	37,376
*A funding adjustment exists only if the assets exceed accrued lia latest actuarial valuation and is determined pursuant to Section 3	
Signature of Chief Administrative Officer Date Ce	ertified to Governing Body

#### **RESOLUTION 2019-**

WHEREAS, the Borough of Ambler maintains a Defined Benefit pension plan for the benefit of its municipal employees hired prior to January 1, 2014, and

WHEREAS, based on the plan requirements and in the opinion of the plan actuary, Joseph W. Duda, a three percent (3%) contribution from the employees is required for the calendar year 2020, and

WHEREAS, the Borough of Ambler is required to pass a resolution recognizing the actuarial condition of the plan each year and acknowledging the Minimum Municipal Obligation for 2019.

**NOW THEREFORE**, be it resolved this 17th day of September, 2019 that the Borough of Ambler has a \$37,376 contribution for the calendar year 2020.

SO RESOLVED.	
Frank DeRuosi, Council President	_
Mary Aversa, Borough Manager	

SO RESOLVED.

## FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION BUDGET FOR 2020

NAME OF MUNICIPALITY: BOROUGH OF AMBLER

	NON UNIFORMED DC PLAN
TOTAL ANNUAL PAYROLL     (Estimated W-2 Salary for 2019)	953,706
2. NORMAL COST PERCENTAGE *	6.8663%
3. TOTAL NORMAL COST (Item 1 times Item 2)	65,485
4. TOTAL AMORTIZATION REQUIREMENT	0
5. TOTAL ADMINISTRATIVE EXPENSES	0
6. TOTAL FINANCIAL REQUIREMENT (Item 3 +Item 4 + Item 5)	65,485
7. TOTAL MEMBER CONTRIBUTIONS	0
8. FUNDING ADJUSTMENT	0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	65,485
* 8% for those employees whom contribute 5%. If they contribute 3%, then normal they contribute 4%, then the normal cost percentage is 6%.	mal cost percentage is 4%
Signature of Chief Administrative Officer Date Certified to Gove	erning Body

#### **RESOLUTION 2019**

WHEREAS, the Borough of Ambler maintains a Defined Contribution pension plan for the benefit of its municipal employees hired after January 1, 2014, and

WHEREAS, based on the plan requirements and in the opinion of the plan actuary, Joseph W. Duda, a three percent (3%) to five percent (5%) of pay municipal employee funding is required for the calendar year 2019, and

WHEREAS, the Borough of Ambler is required to pass a resolution recognizing the actuarial condition of the plan each year and acknowledging the Minimum Municipal Obligation for 2020.

**NOW THEREFORE**, be it resolved this 17th day of September, 2019 that the Borough of Ambler has a four to eight percent (4% to 8%) of pay as a match for the municipal employees' contribution for the calendar year of 2020. The estimated MMO for 2020 is \$65,484.

SO RESOLVED:	
Frank DeRuosi, Council President	_
Mary Aversa, Borough Manager	_

### **Parks and Recreation Committee**

The Committee meeting was held September 3, 2019 at 7:00 p.m. in Borough Council Chambers located at 131 Rosemary Avenue. Committee Members: Sara Hertz (Chair), Nancy Deininger and Erin McKenna Endicott. Absent: Mr. Pasceri, Ms. Hertz, Mr. DeRuosi and Mr. Zaccone.

## The Committee will consider the following recommendation.

### 1. PENN AMBLER PARK

Attached is a draft Uniform Environmental Covenant related to Pen Ambler Park, owned by both Lower Gwynedd Township and Ambler Borough. The exhibits to the Covenant are also attached. Pen Ambler Park was the subject of an environmental clean-up pursuant to Pennsylvania Act 2. The execution and recording of this Covenant by the property owners and DEP is necessary for continued compliance with Act 2.

### The following business will be discussed.

- 1. The Ambler Environmental Advisory Council would like to give every homeowner a rain barrel and assess your property's storm water needs to see if it qualifies for a reduced cost rain garden, downspout planter, or permeable conversion.
- 2. The Committee would like to explore a possible Plastics Ordinance in the Borough. They will work with the local businesses and discuss options. (attached)
- The **attached** update is a summary on participation in our Borough-funded summer activities.

### Salary & Personnel Committee

The Committee meeting was held September 3, 2019 at 7:00 p.m. in Borough Council Chambers located at 131 Rosemary Avenue. Committee Members: Nancy Deininger (Chair), Sal Pasceri, Claudio Zaccone and Nellie Di Pietro. Absent: Mr. Pasceri, Ms. Hertz, Mr. DeRuosi and Mr. Zaccone.

The Committee will make no recommendations.

The following business will be discussed.

### Recommendations

### **Public Utilities Committee**

The Wissahickon Valley Watershed will do a presentation to update Council on the progress and next steps for the Water Quality Improvement Plan. A request to move forward with submitting the plan to the EPA for review is requested.

### **Finance and Planning Committee**

Recommendation that the August 2019 invoices be paid in the amount of \$588,625.69.

A recommendation is requested to award the resurfacing of the Cavalier Parking Lot to Gessler Construction for the low bid of \$142,322.

Approval is requested to prepare for the RF100 by participating in an RFP for a consultant at an approximate cost of \$15,000.

Borough Council assistance is requested from the Wissahickon Library Ambler Branch in jointly applying for a 1 million dollar RACP grant.

A recommendation for adoption of a **Resolution** Acknowledging the Financial Requirement and Minimum Municipal Obligation Budget for 2020 for Police Employees (2 versions attached.

A recommendation for adoption of a **Resolution** Acknowledging the Financial Requirement and Minimum Municipal Obligation Budget for 2020 for Municipal Employees Hired Prior to January 1, 2014

A recommendation for adoption of a **Resolution** Acknowledging the Financial Requirement and Minimum Municipal Obligation Budget for 2020 for Municipal Employees Hired after January 1, 2014

### Parks and Recreation Committee

Authority is requested to execute and record the Uniform Environmental Covenant related to Pen Ambler Park by Ambler Borough, Lower Gwynedd and DEP . This is necessary for continued compliance with Act 2.

### **Public Comment Procedure**

As a reminder, it will not be the practice of Council to answer questions and/or engage in dialogue with the speaker during the Public Comment section of the meeting. It is requested that you state you name and address. Comments regarding any and all employee issues will not be entertained. Council may address items or questions raised at the next scheduled Committee/Council meeting, but reserves the right to determine agenda items. Council requests that those in attendance refrain from engaging the speaker during public comments. Thank you for your cooperation.