



BOROUGH OF AMBLER

COUNCIL MEETING AGENDA

SEPTEMBER 15, 2020

7:00 p.m.

Minutes for Consideration:

August 18, 2020 Zoom Committee Meeting

September 1, 2020 Zoom Committee Meeting

Borough Council will conduct its Committee Meeting via Internet vehicle 'ZOOM' on Tuesday September 15, at 7:00 p.m. For the safety of Ambler residents, Borough Hall will be closed. Pre-registration is required. Attendees must provide their email, first and last name, and home address. Once registration is processed, a link to attend will be provided via email. A video of the virtual meeting will be posted on this website for the public the following day. The Borough Manager is making the meeting Agenda available for review by the public. Please feel free to read through the Agenda and provide feedback or make an inquiry on any Agenda items. You may email the Borough Council President Frank DeRuosi at fderuosi@borough.ambler.pa.us until Tuesday September 15, at 4:00PM so that Council may consider your comments or address a question from the public during the ZOOM Meeting.

COMMITTEE REPORTS:

PUBLIC SAFETY

PUBLIC UTILITIES

FINANCE & PLANNING

PARKS & RECREATION

SALARY & PERSONNEL

MEETING PROCEDURES

1. Pre-registration is required. Attendees must provide their email, first and last name, and home address. Once registration is processed, a link to attend will be provided via email.
2. All participants, except for the Borough Council, Borough Manager, Borough Solicitor, Borough Police Chief, and invited Borough Staff will be muted with video camera/web camera turned off automatically upon entry to the virtual meeting.
3. There will be a Public Comment section regarding agenda items at the end of each committee report . A Public Comment period regarding non-agenda items will occur after voting.
4. The Public Comment section will begin with the Council President reading aloud the comments that were emailed to the Borough ahead of this meeting. Each emailed comment must include the first & last name of the resident, as well as their address. The Council will discuss each comment individually.
5. Participants who wish to speak during the Public Comment section will be instructed to press the "Raise Your Hand" button.
6. One by one the Borough Zoom administrator, will call on each participant with their virtual hand raised. That participant will be unmuted. That participant will have 15 seconds to respond to being called on. If there is no response, the next person "in line" will be called on.
7. It is asked that anyone who speaks during the Public Comment section announce their first and last names, as well as their home address for the record. After the comment, that participant will be muted.
8. The Council President, at any time reserves the right to mute a participant, end the video stream of a participant, or terminate/end the meeting at his discretion, due to hackers, inappropriate language, or any other activity the Council President deems inappropriate.
9. We ask for everyone's patience and understanding as we navigate through these unprecedented times and work through the unique challenges of virtual public meetings.

Public Safety Committee

September 15, 2020 at 7:00 p.m. Via Zoom. Committee members: Erin McKenna Endicott – Chair, Glynnis Siskind, Sara Hertz, Nancy Deininger

The Committee will consider the following recommendation:

1. Consider adoption of **Resolution 2020-06** Winter Service Agreement granting authorization to execute documents. (**attached**)
2. The crosswalk at Race and Lindenwold was discussed. A recommendation is requested to proceed with plans for traffic calming. The Fire Company would prefer a stamped crosswalk, a raised option does impact their travel routes. (**attached**)

The Committee approved the following recommendation:

1. A recommendation was approved to adopt the Emergency Declaration for COVID-19 for the month of September. (7-Aye)

The following business will be discussed:

1. The Police Department report is **attached**.
2. The Fire Department report is **attached**.
3. The Community Ambulance report will be provided.
4. The Public Works and the Code Enforcement reports were received.

BOROUGH OF AMBLER
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION 2020-06

WINTER SERVICE AGREEMENT

BE IT RESOLVED, by authority of Ambler Borough Council of the Borough of Ambler, Montgomery County, and it is hereby resolved by authority of the same, that the **BOROUGH MANAGER** of said **MUNICIPALITY** be authorized and directed to sign the attached Agreement on its behalf.

ATTEST:

BOROUGH OF AMBLER

Mary Aversa, Secretary

Frank DeRuosi, Ambler Council President

I, K. Elizabeth Russell, Assistant Secretary of Ambler Borough Council, Borough of Ambler, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Ambler Borough Council, held the 15th day of September, 2020.

DATE: September 15, 2020

K. Elizabeth Russell, Assistant Secretary

Mary Aversa

From: Jim Dougherty <JDOUGHERTY@gilmore-assoc.com>
Sent: Monday, August 31, 2020 3:43 PM
To: Mary Aversa (maversa@borough.ambler.pa.us)
Cc: Stephen Walsh
Subject: FW: Race & Lindenwold
Attachments: Aerial.pdf

Mary,

See attached sketch for a new crosswalk and curb ramps at the Lindenwold/Race intersection. With a contingency, I would expect a cost around \$7,000.

For the temporary speed bumps, the material seems to be about \$165 per 12 ft length (including shipping). Six sections would be needed for two speed bumps across Race (40 ft wide). This would leave about 2 feet at each gutter for runoff to flow past. The cost would be about \$2000. Not including PW to install.

<https://www.trafficsafetystore.com/speed-bumps-humps/rubber-6-hd#SBRHD6S>

Thanks,
Jim

James P. Dougherty, P.E., Senior Project Manager
Gilmore & Associates, Inc.
www.gilmore-assoc.com

From: Stephen Walsh <swalsh@gilmore-assoc.com>
Sent: Monday, August 31, 2020 10:59 AM
To: Jim Dougherty <JDOUGHERTY@gilmore-assoc.com>
Subject: Race & Lindenwold

Jim,

A sketch is attached. It appears that the guy wires line up with the city inlet on the other side of the 40-foot wide street. So by moving +/-22.5 feet from the gutter line the guy wires and inlet should be able to be avoided assuming a 6-inch high curb and a flat street. If we assume a 4-foot wide level landing area and 8 feet of fall on either side to the level landing area (6.25% slope, which is less than the maximum 8.33%), that is approximately 176 SF of sidewalk with 16 SF of truncated domes, 40 feet of curb, and 80 feet of 6" wide white striping. Cost estimate breakdown below.

Concrete Sidewalk Replacement – \$18/SF x 176 SF = \$3,168
Truncated Domes (Wet set replaceable) – \$35/SF x 16 SF = \$560
Concrete Curb Replacement – \$60/LF x 40 LF = \$2,400
6"-wide Thermoplastic Crosswalk Striping – \$8/LF x 80 LF = \$640
Total – \$6,768

This all assumes that survey is not required and that the roadway is relatively flat. Let me know if you need any additional information.

Stephen A. Walsh, P.E., Project Manager

Aerial

Write a description for your map.





Wissahickon Fire Company
Fire Chief Report
Year 2020 (244 days)

Township	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Total	%
Ambler	9	9	14	20	16	24	15	13	120	36%
Chalfont		1							1	0%
Conshohocken	1								1	0%
Horsham		1	2	1			3	1	8	2%
Lansdale							1		1	0%
Lower Gwynedd	20	13	20	11	13	28	20	24	149	44%
Montgomery		1	1	1			5		8	2%
North Wales									0	0%
Plymouth	1		1						2	1%
Upper Dublin		3	1	2	1		1		8	2%
Whitemarsh	3	4	3	1	2	6	1	1	21	6%
Whitpain	2	1	3	5	1	1	1	2	16	5%
TOTAL	36	33	45	41	33	59	47	41	335	

Type of Call	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Total	%
Accident Standby	1		1	1	1		1		5	1%
AFA Actual	9	11	12	13	9	6	5	8	73	22%
AFA False	6	3	9	7	7	18	14	10	74	22%
Appliance			1					1	2	1%
Brush	1			1		1	2	1	6	2%
Building Investigation	2	1		2	1	3	1		10	3%
CO Detector	2	3	2		2	4	2	2	17	5%
Commercial Bldg	1	1	4	2		1	6		15	4%
EMS Assist		1		2		1			4	1%
Fast Team Assist	2		1	1		1			5	1%
Gas Odor Inside	2	2	2	2	2	4	1	1	16	5%
Gas Odor Outside			1	1	1	1			4	1%
Hazmat		1							1	0%
Non Comm Bldg	1	5	6	4	4	1	4	2	27	8%
Officer Investigation	2	1	1	3	4	4	2	5	22	7%
Ornamental Fireplace									0	0%
Residential Rescue			1			1		1	3	1%
Search	1	1							2	1%
Special Service						1			1	0%
Standby	1	1					2		4	1%
Traffic Unit assist		2				2	3		7	2%
Trash					1	1	1		3	1%
Vehicle Fire			1	1		1	1		4	1%
Vehicle Leaking Fuel	1							1	2	1%
Vehicle Rescue	3		3			1	1		8	2%
Water Rescue								7	7	2%
Wires	1			1	1	7	1	2	13	4%
TOTAL	36	33	45	41	33	59	47	41	335	



Wissahickon Fire Company
Fire Chief Report
Year 2020 (244 days)

Day of the week	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Total	%
Monday	4	2	11	5	6	5	5	7	45	13%
Tuesday	6	6	7	1	3	8	8	12	51	15%
Wednesday	4	5	3	8	2	17	7	4	50	15%
Thursday	5	7	5	6	5	11	7	7	53	16%
Friday	9	8	6	11	6	11	7	3	61	18%
Saturday	4	2	6	4	7	4	6	5	38	11%
Sunday	4	3	7	6	4	3	7	3	37	11%
TOTAL	36	33	45	41	33	59	47	41	335	

Attendance	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Total	%
Day Calls (M to F 6AM to 6PM)	17	16	19	25	10	30	22	25	164	
Attendance at Day Calls	197	148	271	372	142	343	213	320	2,006	45%
Average Day Calls	11.6	9.3	14.3	14.9	14.2	11.4	9.7	12.8	12.2	
Night & Weekend Calls	19	17	26	16	23	29	25	16	171	
Attendance at N & W Calls	304	160	439	311	335	356	275	231	2,411	55%
Average Night & Weekend	16.0	9.4	16.9	19.4	14.6	12.3	11.0	14.4	14.1	
Total Calls	36	33	45	41	33	59	47	41	335	
Total Attendance	501	308	710	683	477	699	488	551	4,417	100%
Average Total Calls	13.9	9.3	15.8	16.7	14.5	11.8	10.4	13.4	13.2	
Total Drills	4	4	2	0	0	0	4	5	19	
Total Drill Attendance	147	139	68	0	0	0	113	142	609	
Average Drill Attendance	36.8	34.8	34.0	-	-	-	28.3	28.4	32.1	

COVID 19 COVID 19 COVID 19 COVID 19

Count of Alarm 2020								
Hour of Day	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
0	3	1			1	4	1	10
1	3			1				4
2	1	1		1	3	1		7
3		2			1	1	1	5
4		3			1	4		8
5		1			2		2	5
6	2	3	4	3	2	2		16
7	1	3	4		1	1	2	12
8	1			1	1	2	1	6
9	1		4	2	5	7	1	20
10	1	3	2	2		2	2	12
11		4	3	2	3	2	3	17
12	3	2	7	4	2	1	1	20
13	2	3	4	9	4	4	1	27
14	7	4		6	4	3	4	28
15	1	1	4	2	4	3	3	18
16	3	1	6	2	2	5	1	20
17	2		1	2	2	5		12
18	1	3	4	4	4	3	1	20
19	1	4	2	3	4	4	4	22
20	3		3	1	2		4	13
21				3	1	3	3	10
22		4	3	2	2	4	1	16
23	1	2			2		2	7
Grand Total	37	45	51	50	53	61	38	335

Public Utilities Committee

September 15, 2020 at 7:00 p.m. Via Zoom. Committee Members: Glynnis Siskind
– Chair, Brooke Marshall, Haley Welch, Jen Henderson

The Committee will consider the following recommendations.

1. The DEP is satisfied with the timing change of the sampler and the amount of sample for BOD (Biological Oxygen Demand) testing. Per DEP no organic overload exists. Council is asked to consider rescinding their prior vote on March 3, 2020 to request an increase in the permit.
2. Consider adoption of a Resolution 2020-7 granting authorization to execute a Master Agreement for Castings Adjustment, which is made with PennDOT allowing for their adjustment and/or replacement of utility castings deemed necessary during PennDOT's performance of general maintenance and reconstruction projects on State Routes. Terms of the agreement are 9 years with price changes every 3 years. (**attached**)

The following business will be discussed:

1. The WWTP Engineer's report was provided.
2. The Butler Pike Water Main Replacement at the Prophecy Creek bridge location was advertised on PennBid. Bid opening and award are scheduled for October.
3. An application of the Borough of Ambler for approval of the abandonment of public water service to the public in Pennsylvania has been filed and a notice has been advertised. Formal protests and petitions were received, an update will be provided on the next steps.

BOROUGH OF AMBLER
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION 2020-07

MASTER CASTINGS AGREEMENT

BE IT RESOLVED, by authority of Ambler Borough Council of the Borough of Ambler, Montgomery County, and it is hereby resolved by authority of the same, that the **BOROUGH MANAGER** and **COUNCIL PRESIDENT** of said **MUNICIPALITY** be authorized and directed to sign the attached Agreement on its behalf and that the **SECRETARY** and **ASSISTANT SECRETARY** be authorized and directed to attest the same.

ATTEST:

BOROUGH OF AMBLER

Mary Aversa, Secretary

Frank DeRuosi, Ambler Council President

I, K. Elizabeth Russell, Assistant Secretary of Ambler Borough Council, Borough of Ambler, do hereby certify that the foregoing is a true and correct copy of the Resolution adopted at a regular meeting of the Ambler Borough Council, held the 15th day of September, 2020.

DATE: September 15, 2020

K. Elizabeth Russell, Assistant Secretary

Finance and Planning Committee

September 15, 2020 at 7:00 p.m. Via Zoom. Committee Members Nellie Di Pietro
– Chair, Erin McKenna Endicott, Haley Welch, Brooke Marshall

The Committee will consider the following recommendations:

1. That the August Bills be paid in the amount of \$ **568,151.58**

#	Fund	Aug 1st Run	Aug 2nd Run	TOTALS
1	GENERAL	80,757.49	56,796.81	137,554.30
2	STREET LGTS	2,662.45	1,595.57	4,258.02
3	FIRE			-
4	REFUSE	28,304.30	6,904.94	35,209.24
5	PARKS & REC	1,060.24	6,137.42	7,197.66
6	WATER	66,552.32	55,879.37	122,431.69
8	SEWER	160,770.15	9,152.73	169,922.88
9	WWTP	32,990.52	57,962.27	90,952.79
35	LIQUID FUELS		625.00	625.00
TOTALS		373,097.47	195,054.11	568,151.58
VOID CHECKS				-
GRAND TOTAL		373,097.47	195,054.11	568,151.58

2. A Public Hearing will be held this evening to consider **Ordinance 1116** authorizing an increase in the annual charge for residential refuse collection from \$300 per year to \$440 per year. **(attached)**
3. PA Small Water & Sewer Program commitment letter and contract in the amount of \$355,093 for Edgewood Drive Storm Water improvements is being prepared. Directions will be sent regarding this process once the contract is prepared and the contracts are signed digitally through the website. Authorization to execute the contract is requested. **(attached)**

The following business will be discussed:

1. The Borough Engineer's report was received.

2. The Borough Planning Commission has completed a preliminary energy transition plan in line with the Ambler Borough Ready for 100 Renewable Energy Resolution adopted by Borough Council March 2019. Public comment is being accepted with anticipated adoption in October. The Plan is available on the Borough Website.
3. The Borough Pension Minimum Municipal Obligation – MMO's for 2021 prepared by Joe Duda, Borough Actuary are **attached**.
4. The Council discussed the Storm Water requirements specifically the area calculation that triggers storm water requirements.
5. The Borough has submitted a grant application with the Redevelopment Assistance Capital Program -RACP for the Poplar Street Parking Lot. The detail is **attached** and includes significant storm water improvements.
6. A Zoning Map change for 24 N. Ridge Avenue from Institutional to R3 Residential. will be advertised. The proposed date is October 6, at 6:00PM, if all agree.
7. The Zoning Hearing Board meeting continuance is scheduled for September 30, 2020. The meeting will be done via Zoom for Carhen Enterprises LLC- 27 S. Spring Garden Street. (**attached**)

THE BOROUGH OF AMBLER, MONTGOMERY COUNTY, PA

ORDINANCE NUMBER 1116

AN ORDINANCE AUTHORIZING AN INCREASE IN THE ANNUAL CHARGE FOR RESIDENTIAL REFUSE COLLECTION FROM \$300.00 PER YEAR TO \$440.00 PER YEAR; EFFECTIVE ON THE EARLIEST DATE PROVIDED FOR IN THE PA BOROUGH CODE; LEAVING THE REMAINDER OF THE SOLID WASTE ORDINANCE IN FULL FORCE AND EFFECT

In recognition of the costs of refuse collection determined through the competitive bidding process, the annual refuse collection rate is hereby modified as follows:

In section 20-112 of the Borough Codified Ordinances, originally adopted as Ordinance 857 and most recently modified by Ordinance 1047, the following sentence is deleted: "An annual trash rate of \$300 per year per dwelling unit up to four dwelling units." In its place, the following sentence is inserted: "The annual trash rate is \$440.00 per year per dwelling unit up to four dwelling units."

The remainder of the solid waste ordinance remains in full force and effect, unaffected by the change in the rate of collection.

This ordinance is effective on the earliest date provided for in the Pennsylvania Borough Code.

SO ORDAINED this 15th day of September, 2020.

Frank DeRuosi, Council President

Attest: _____
Mary Aversa, Secretary

Mary Aversa

From: Deal, Cody <codeal@pa.gov>
Sent: Tuesday, September 8, 2020 1:30 PM
To: Mary Aversa
Cc: Frank DeRuosi; Manager
Subject: RE: [External] Re: PA Small Water & Sewer Program Grant Application - Ambler Borough

Mary,

Thank you for getting me this info – just wanted to give you each a heads up that the emails with the links for electronic signature are on their way. Please see correspondence below.

Dear Grantee:

This e-mail is to advise you about your PA Small Water & Sewer Program commitment letter and contract in the amount of \$355,093 which will be electronically sent to the e-mail addresses listed in the CC field. The assigned contract number for this project is C000074511 and should be used in all future correspondence regarding the status of your contract or payments.

Please have the two (2) officials or authorized representatives (previously identified and CC'd on this e-mail) of your organization electronically sign the contract. The commitment letter, attached to the contract as Appendix A&B, is a part of the grant contract. The electronic grant agreement is being sent to the individuals listed in the CC field on this e-mail. The subject line of this e-mail will read:

Subject: A new signature request for your approval

It is important that you do not delete this e-mail but follow the instructions and electronically sign the grant agreement as indicated in the email. Please be advised that the e-mail link will expire after 45 days.

When executed, a complete copy of the fully signed contract will be electronically returned to you for your files. It should be pointed out that this contract is not binding in any way, nor will the Commonwealth Financing Authority be bound, until this document has been fully executed and authenticated by all required signatures. Any costs incurred by the Grantee prior thereto may be deemed incurred at the Grantee's risk.

Please be advised, that the activities, eligibility requirements, and other information contained in your Commitment Letter (Appendix A&B) and in your application are legally binding.

Please review your entire contract carefully for compliance requirements. If you have a question as to the applicability of a particular provision, please contact the Grants Office at (717) 787-6245.

Sincerely,

Cody

Cody Deal | Economic Development Analyst
PA Department of Community & Economic Development
Site Development Office
Commonwealth Keystone Building
400 North Street, 4th Floor | Harrisburg, PA 17120-0225
Phone: 717-346-8191 | codeal@pa.gov

[View this email in your inbox](#)



DUDA ACTUARIAL CONSULTING



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Fax: 484-636-2500

Pittsburgh Office
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301 Grant Street
Suite 4300
Pittsburgh, PA 15219
Phone: 412 255-3746
Fax: 412 255 3701

September 5, 2020

Ms. Gail Gordon
Finance Director
Borough of Ambler
131 Rosemary Avenue
Ambler, PA 19002


RE: Borough of Ambler Police and Municipal Employees' Pension Plans
2021 Minimum Municipal Obligations

Dear Gail:

As requested, we have completed the calculation of the 2021 Minimum Municipal Obligations for the Borough of Ambler Municipal Employees' (Defined Benefit and Defined Contribution) and Police Pension Plans. These calculations are based on the January 1, 2019 Actuarial Valuations and reflect a 3% of pay municipal employees' contribution in the Defined Benefit plan and a 5% of pay police contribution. Please keep in mind that these documents must be submitted to the governing body by September 30, 2020 (although revisions may be made up to the time the budget is finalized).

Should you have any questions or require any additional information, please feel free to contact us.

Sincerely Yours,


Joseph W. Duda, FSA, FCA, EA, MAAA
President

Enclosures

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
BUDGET FOR 2021**

NAME OF MUNICIPALITY: BOROUGH OF AMBLER

COUNTY: MONTGOMERY

	NON UNIFORMED DC PLAN
1. TOTAL ANNUAL PAYROLL (Estimated W-2 Salary for 2020)	1,008,131
2. NORMAL COST PERCENTAGE *	6.8652%
3. TOTAL NORMAL COST (Item 1 times Item 2)	69,210
4. TOTAL AMORTIZATION REQUIREMENT	0
5. TOTAL ADMINISTRATIVE EXPENSES	0
6. TOTAL FINANCIAL REQUIREMENT (Item 3 +Item 4 + Item 5)	69,210
7. TOTAL MEMBER CONTRIBUTIONS	0
8. FUNDING ADJUSTMENT	0
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	69,210

* 8% for those employees whom contribute 5%. If they contribute 3%, then normal cost percentage is 4%.
If they contribute 4%, then the normal cost percentage is 6%.

Signature of Chief Administrative Officer

Date Certified to Governing Body

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
BUDGET FOR 2021 AT 6.75%**

NAME OF MUNICIPALITY: BOROUGH OF AMBLER

COUNTY: MONTGOMERY

	POLICE PENSION PLAN
1. TOTAL ANNUAL PAYROLL (Estimated W-2 Salary for 2020)	1,417,836
2. NORMAL COST PERCENTAGE (Derived from latest actuarial valuation 1/1/19)	19.85%
3. TOTAL NORMAL COST (Item 1 times Item 2)	281,440
4. TOTAL AMORTIZATION REQUIREMENT (Derived from latest actuarial valuation 1/1/19)	0
5. TOTAL ADMINISTRATIVE EXPENSES (Derived from latest actuarial valuation 1/1/19)	26,665
6. TOTAL FINANCIAL REQUIREMENT (Item 3 +Item 4 + Item 5)	308,105
7. TOTAL MEMBER CONTRIBUTIONS (5% OF PAY)	70,892
8. FUNDING ADJUSTMENT (Derived from latest actuarial valuation 1/1/19)	22,013
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	215,200

Signature of Chief Administrative Officer

Date Certified to Governing Body

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
BUDGET FOR 2021 AT 6.75%**

NAME OF MUNICIPALITY: BOROUGH OF AMBLER

COUNTY: MONTGOMERY

	MUNICIPAL EMPLOYEES' PENSION PLAN
1. TOTAL ANNUAL PAYROLL (Estimated W-2 Salary for 2020)	1,033,927
2. NORMAL COST PERCENTAGE (Derived from latest actuarial valuation 1/1/19)	8.42%
3. TOTAL NORMAL COST (Item 1 times Item 2)	87,057
4. TOTAL AMORTIZATION REQUIREMENT (Derived from latest actuarial valuation 1/1/19)	0
5. TOTAL ADMINISTRATIVE EXPENSES (Derived from latest actuarial valuation 1/1/19)	18,944
6. TOTAL FINANCIAL REQUIREMENT (Item 3 +Item 4 + Item 5)	106,001
7. TOTAL MEMBER CONTRIBUTIONS	31,018
8. FUNDING ADJUSTMENT (Derived from latest actuarial valuation 1/1/19)	34,307
9. MINIMUM MUNICIPAL OBLIGATION (Item 6 - Item 7 - Item 8, but not less than zero)	40,676

*A funding adjustment exists only if the assets exceed accrued liability as reported in the latest actuarial valuation and is determined pursuant to Section 302 (C) of Act 205 of 1984.

Signature of Chief Administrative Officer

Date Certified to Governing Body



Redevelopment Assistance Capital Program (RACP)
Pennsylvania Office of the Budget
Application Period: July 13 – August 12, 2020

Grant Information:

The Pennsylvania Office of the Budget administers funds from the Commonwealth for regional economic development, civic, cultural, recreational, and historical improvements through acquisition and construction projects. Projects should result in the generation of substantial economic activity via job creation, tax revenues, etc. Eligible projects must be on the PA Capital Budget Project Itemization Act, and must have remaining “project allocation” amounts that have not been statutorily sunset.

- Minimum Total Project Cost: \$1,000,000
- 50% Match Required
- A \$500 non-refundable application fee (payable to the Commonwealth Financing Authority)
- e-RACP is the first step in the application process, followed by a Formal Application is approved

Gilmore & Associates Tasks:

Gilmore & Associates, Inc. will prepare and manage the following:

- Single Application for Assistance Narratives
- Application Addenda Questions
- RDA & Construction Cost documents
- Fill in and submit the application online

Ambler Borough Tasks:

Please complete the following:

- Provide information on grants and funding support received within the last 2 years for this project;
- Provide contact information for the Borough Manager, Mayor, and Council President;
- Provide site control documentation- TBD;
- Provide staffing information- TBD;
- Review the final draft of the application package when complete.

	QTY	UNIT	UNIT COST	COST
Demo	1	LS	\$ 40,000.00	\$ 40,000.00
Lot Construction (Asphalt, full depth)	800	SY	\$ 85.00	\$ 68,000.00
Lot Curb	340	LF	\$ 45.00	\$ 15,300.00
Apron	130	SF	\$ 120.00	\$ 15,600.00
Sidewalk	320	SF	\$ 75.00	\$ 24,000.00
Landscaping Buffer	1370	SF	\$ 10.00	\$ 13,700.00
Trees	2	EA	\$ 800.00	\$ 1,600.00
Parking Lights	4	EA	\$ 4,500.00	\$ 18,000.00
Pavement Markings	1	LS	\$ 3,500.00	\$ 3,500.00
Parking Signs	4	EA	\$ 350.00	\$ 1,400.00
Wall (4 ft avg. ht.)	680	SF	\$ 50.00	\$ 34,000.00
Barrier Fence	170	LF	\$ 80.00	\$ 13,600.00
UG BMP (80x70x2) [1]	1940	LF	\$ 125.00	\$ 242,500.00
Storm Sewer Inc. restoration [2]	500	LF	\$ 175.00	\$ 87,500.00
Storm Structures (MHS & Inlets) [2]	12	EA	\$ 5,000.00	\$ 60,000.00
Utility Relocations	1	LS	\$ 10,000.00	\$ 10,000.00
HCR Poplar & Ridge	6	EA	\$ 4,500.00	\$ 27,000.00
HCR - Poplar & York	6	EA	\$ 4,500.00	\$ 27,000.00
Crosswalk Pavement Markings	7	EA	\$ 1,000.00	\$ 7,000.00
Wayfinding Signs	1	LS	\$ 5,000.00	\$ 5,000.00
Street Lights - York [3]	4	EA	\$ 15,000.00	\$ 60,000.00
Street Lights - Poplar [3]	5	EA	\$ 15,000.00	\$ 75,000.00
Sidewalk (New/Replace) [3]	1500	SF	\$ 75.00	\$ 112,500.00
Curb (New/Replace) [3]	300	LF	\$ 35.00	\$ 10,500.00
Boro Hill Fence	750	LF	\$ 750.00	\$ 562,500.00
1/2" x 6" x 8" (WOOD)	3	EA	\$ 1,000.00	\$ 3,000.00
1/2" x 6" x 8" (WOOD)	3	EA	\$ 1,000.00	\$ 3,000.00
1/2" x 6" x 8" (WOOD)	3	EA	\$ 1,000.00	\$ 3,000.00

	5% CONTINGENCY	TOTAL
SUBTOTAL	\$ 1,003,600.00	\$ 1,003,600.00
5% CONTINGENCY	\$ 50,180.00	\$ 50,180.00
TOTAL	\$ 1,053,780.00	\$ 1,053,780.00
Match	\$ 526,890.00	\$ 476,710.00
RACP	\$ 526,890.00	

	SUBTOTAL	CONTINGENCY	TOTAL	
Parking Lot	\$ 248,700.00	\$ 12,435.00	\$ 261,135.00	25%
Storm Sewer	\$ 400,000.00	\$ 20,000.00	\$ 420,000.00	4.0%
Poplar Improvements	\$ 324,000.00	\$ 16,200.00	\$ 340,200.00	3.2%
	\$ 1,003,600.00	\$ 50,180.00	\$ 1,053,780.00	

NOTE:

- [1] UG BMP oversized to take some gutter flow from Poplar. Anticipated BMP would be MRC and not allowing infiltration due to proximity of residential uses.
- [2] Storm sewer to connect to nearest inlet on Mattison. Include structures to take flow from Poplar to UG BMP.
- [3] Poplar improvements concentrated between York and Mattison.

Borough Of Ambler

131 ROSEMARY AVENUE
AMBLER, PENNSYLVANIA 19002-4476

PHONE 215-646-1000
FAX 215-641-1355 ADMINISTRATION
FAX 215-641-1921 WATER DEPARTMENT
WEBSITE: www.boroughofambler.com



Memorandum

To: Ambler Borough Council

From: Glenn Kucher, Code Enforcement Officer

Date: September 11, 2020

Re: Zoning Map Amendment Request from IN (Institutional) to R-3 (Residential)
24 N. Ridge Avenue – Former St. John's Lutheran Church

Please select the date for the below scheduled re-zoning public hearing request. Below are the options:

October 6th – 6pm at the Borough Council Committee Meeting
October 20th – 6pm at the Borough Council Meeting

The Borough is in receipt of a request to change the Zoning of 24 N. Ridge Avenue (former St. John's Lutheran Church) from IN (Institutional) to R-3 (Residential). The property was purchased in January 2020 by John's Court, LLC. The new owner proposes to adaptively reuse and renovate the existing church building and abutting home into 3 residential units. The property surrounded by R-3 Zoning to the North and DC (Downtown Commercial) to the South. The property owner will no longer be using the property as a church and is requesting Council to amend the Zoning map to change the classification to R-3 because residential use is not permitted in the IN (Institutional) zoning district.

Municipalities make zoning ordinance changes for various reasons: changing land use patterns, use changes, or even accommodating a specific development type or developer. The Pennsylvania Municipalities Planning Code (MPC) has rules that govern zoning amendments that all municipalities must keep in mind when amending zoning ordinances such as posting the property, public advertisement, public hearing, review by the County Planning Commission, and Borough Planning Commission.

Elected officials are not obligated to entertain or take any action on zoning ordinance amendments requested by property owners or developers. In addition, changing the Zoning does not give the green light to proceed with a proposal. Building permits, possible land development, possible grading permits, may be needed for someone to proceed with a proposal. Changing the Zoning is the first step in the process.

ZONING NOTICE

Notice is Hereby given that the Zoning Hearing Board of the Borough of Ambler will continue a public hearing on **September 30, 2020 at 6:30pm prevailing time via ZOOM.**

The Applicants, Carhen Enterprises LLC, the legal owners of real property located at 27 S Spring Garden, parcel 01-00-05206-00-4, are requesting a special exception under Section 27-2802.D and a variance under 27-2802.D to renovate a property to have two residences with no commercial use on the property in a DC-Downtown Commercial District.

All interested parties are invited to attend and participate in the hearing. Any individual with a disability wishing to attend the above scheduled hearing who requires an auxiliary aid, service or other special accommodations to participate in this hearing should contact the Borough at (215) 646-1000 as soon as possible to discuss how the Borough of Ambler can best provide assistance.

Park and Recreation Committee

September 15, 2020 at 7:00 p.m. Via Zoom. Committee Members: Sara Hertz – Chair, Nancy Deininger, Erin McKenna Endicott, Nellie DiPietro

The Committee will make no recommendations

The following business will be discussed:

1. The Committee is moving forward with plans for creation of a Community Garden to be installed next spring.
2. A grant extension was received for Growing Greener Grant.
3. Northern Montgomery County Recycling Commission NMCRC is amending a Resolution which adopts enforcement procedures for handling of recycling and solid waste disposal violations (Act 101 Violations).
4. The Ambler EAC is coordinating Electronics Recycling for Area Communities on Saturday September 19, from 9am to 1pm at the Calvary Church at 16 E. Park Ave. Anything with a plug will be accepted including laptops, small appliances, printers, fax machines, cell phones, cameras, TV's, servers. Certain fees will apply. This event is made possible by Ambler Saving Bank.

Salary & Personnel Committee

September 15, 2020 at 7:00 p.m. Via Zoom. Committee Members Nancy Deininger – Chair, Glynnis Siskind, Nellie Di Pietro, Jen Henderson

The Committee will make no recommendations.

The following business will be discussed:

1. Resumes are being accepted for the Water Department Superintendent.
2. Interviews were held for the vacant Equipment Operator position.
3. Vacancies exist (1 commissioner and 1 alternate) on the Ambler Human Relations Commission. Residents interested in being considered for appointment should contact the Borough Manager at manager@borough.ambler.pa.us .

RECOMMENDATIONS

PUBLIC SAFETY

1. Consider adoption of **Resolution 2020-06** Winter Service Agreement granting authorization to execute documents.
2. The crosswalk at Race and Lindenwold was discussed. A recommendation is requested to proceed with plans for traffic calming. The Fire Company would prefer a stamped crosswalk, a raised option does impact their travel routes.

PUBLIC UTILITIES

1. The DEP is satisfied with the timing change of the sampler and the amount of sample for BOD (Biological Oxygen Demand) testing. Per DEP no organic overload exists. Council is asked to consider rescinding their prior vote to request an increase in the permit.
2. Consider adoption of a Resolution 2020-7 granting authorization to execute a Master Casting Agreement.

FINANCE & PLANNING COMMITTEE

1. Consider the recommendation that the August bills are paid in the amount of **\$568,151.58**.
2. Consider adoption of **Ordinance 1116** authorizing an increase in the annual charge for residential refuse collection from \$300 per year to \$440 per year.
3. PA Small Water & Sewer Program commitment letter and contract in the amount of \$355,093 for Edgewood Drive Storm Water improvements is being prepared. Directions will be sent regarding this process once the contract is prepared and the contracts are signed digitally through the website. Authorization to execute the contract is requested.

PARKS & RECREATION COMMITTEE

SALARY & PERSONNEL COMMITTEE