**HOME CHECK DURING VACATION**

The Ambler Borough Police Department offers a security check of your residence while you’re away on vacation. Police Officers will do periodic checks of the exterior of your home while you’re away.

**What is a vacation check?** Your home will be checked by the police at different intervals, and times during your absence.

**What do the officers do when checking my house?** The officer will walk around the perimeter of your home and check the doors and windows to ensure they are locked. They will be looking for signs of forced entry, in addition to checking for signs of unwanted persons on the property. Police will look for signs of things that look out of place, or appear suspicious. The date and time of the property check will be documented.

**What happens if something is wrong?** The person(s) you list as an emergency contact will be notified, and if possible, you will be notified immediately afterwards. It is always a good idea to provide a cell phone number in case of an emergency.

You can complete a registration form located on the Borough website [WWW.boroughofambler.com](http://WWW.boroughofambler.com) / Documents & Forms / Forms, Permits & Applications / Vacation Home Check Form. A form may also be requested by emailing twilliams@police.ambler.pa.us, or calling the Ambler Police Department at 215-646-1000 (ask for the police department). On the registration form you will be asked to list the property you want checked, the duration of time you will be gone, your emergency contact information and any relevant details.

Helpful tips:

-Notify a trusted neighbor that you will be away. Inform them that your property will be checked by the police.

-List any vehicles that will be on the property.

-Provide multiple phone numbers for emergency contacts.

-Notify your mail carrier, and paper delivery person to place a hold on deliveries.

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| **VACAtion notice**  When completing the form below, please be as thorough as possible because an incomplete form may result in your request being delayed. | | | | | | | |
| **Name** |  | | | | | Date | |
| Phone # | Home# Cell# | | | | |
|  | | | | | | | |
| **Home Location** | | | | | | | |
| Address | | | | | Apartment/Suite # | | |
| City | | State | | | Zip Code | | |
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| **VACATION DURATION** | | | | | | | |
| From Date:  Month | | | | | | | |
| Day | | | | Year | | | |
|  | | | | | | | |
| To Date:  Month | | | | | | | |
| Day | | | | Year | | | |
|  | | | | | | | |
| **HOME DETAILS** | | | | | | | |
| Lights On Timer   * Yes * No | | | | | | | |
| Where Are Lights Located   * Interior Location * Exterior Location | | | | | | | |
| Alarm System   * Yes * No | | | | | | | |
| Car at Residence   * Yes * No * Garage * Driveway   If Yes what type of car & plate # - | | | | | | | |
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| **Emergency Contact** | | | | | | | |
| Enter details for the person who should be contacted in case of any emergency. (Please Print) | | | | | | | |
| Name | | | | | | | |
| Phone Numbers  Home # Cell # | | | | | | | |
| Address | | | | | | | Apartment/Suite # |
| City | | | State | | | | Zip Code |
|  | | |  | | | |  |
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| **Home Summary** | | | | | | | |
| Enter any additional information such as any pets left at home, anyone coming in or out to feed the pets, water plants, etc. | | | | | | | |
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